

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, JANUARY 19, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Community Development Manager Doug Crabill, Airport Manager Lou Driever, Police Chief Matt Lingrell and Fire Captain Jerry Kirk.

**PRESIDENT CALLED ROLL:** Doug Hoffman, absent; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, absent.

President Hess led those present in the Pledge of Allegiance.

**MINUTES** of the regular session meeting of January 5, 2016, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

None

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. DLZ Ohio, Inc. - \$9,000.00**

Mr. Paul moved to amend the existing contract with DLZ Ohio, Inc. by adding \$9,000.00 to the appraisal costs for the US 36 East Improvements due to the expiration of a lower cost appraisal template that cannot be used at this time based on guidance received from ODOT. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none.

**2. Susan Tehan, Oakdale Cemetery Coordinator Contract - \$13,710.00**

Mr. Paul moved to authorize the Director of Administration to enter into a renewal base contract with Susan Tehan as the Oakdale Cemetery Coordinator beginning January 1, 2016. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none.

**3. Lou Driever, Grimes Field Airport Manager Contract - \$42,000.00**

Mr. Paul moved to authorize the Director of Administration to enter into a renewal base contract with Lou Driever as the Grimes Field Airport Manager beginning January 1, 2016. Mr. Piper seconded. Voice vote on approval: all ayes; nays, none.

**CITIZEN COMMENTS:** None

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**

None

**Second Reading –**

**ORDINANCE NO. 4451-16**

AN ORDINANCE TO AMEND CHAPTER 1339 OF THE CODIFIED ORDINANCES OF THE CITY OF URBANA TO MODIFY NUISANCE NOTIFICATION REQUIREMENTS. President Hess declared this ordinance to have a second reading.

**First Reading –**

**RESOLUTION NO. 2383-16**

RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO THE 2016-2018 HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEVELOPMENT SERVICES AGENCY (GRANTOR) AND THE CITY OF URBANA (GRANTEE), AND DECLARING AN EMERGENCY. (Rules suspension requested)

Mr. Paul moved to suspend the three reading rule and Mr. Thackery seconded. President Hess called for a roll call for the suspension of rules: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; and Mr. Scott, yes. President Hess declared the three reading rule suspended. Mr. Paul moved to put this resolution on the floor for discussion and possible passage and Mr. Thackery seconded. President Hess called for a roll call for passage: Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Pena, yes. Resolution passed 5-0.

**RESOLUTION NO. 2473-16**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO SUBMIT AN APPLICATION FOR AN FY2015 ASSISTANCE TO FIREFIGHTERS GRANT (“AFG Grant”) TO THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY AND DECLARING AN EMERGENCY. (Rules suspension requested by Urbana Fire Division)

Mr. Paul moved to suspend the three reading rule and Mr. Thackery seconded. President Hess call for a roll call for the suspension of rules: Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Pena, yes; and Mr. Thackery, yes. President Hess declared the three reading rule suspended. Mr. Paul moved to put this resolution on the floor for discussion and possible passage and Mr. Thackery seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Pena, yes; Mr. Thackery, yes; and Mr. Piper, yes. Resolution passed 5-0.

**RESOLUTION NO. 2474-16**

A RESOLUTION ENACTED BY THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO, TO AUTORIZE THE DIRECTOR OF ADMINISTRATION TO MAKE APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION UNDER THE SMALL CITY PROGRAM FOR IMPROVEMENTS TO THE MONUMENT SQUARE ROUNDABOUT, INCLUDING APPROACHING ROADWAYS, AND DECLARING AN EMERGENCY.

President Hess declared this resolution to have a first reading

**RESOLUTION NO. 2475-16**

A RESOLUTION TO AUTHORIZE THE DIRECTOR OF FINANCE TO TRANSFER AND APPROPRIATE CDBG HOUSING RLF FUNDS FROM THE CDBG HOUSING RLF (PROGRAM INCOME) FUND TO THE FY2015 CDBG CHAMPAIGN COUNTY ALLOCATION PROJECT FOR NORTH OAKLAND STREET CURBS AND SIDEWALKS, PHASE 1, AND DECLARING AN EMERGENCY.

President Hess declared this resolution to have a first reading.

**ORDINANCE NO. 4395-16**

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA POLICE PATROL OFFICERS AND THE FRATERNAL ORDER OF POLICE/OHIO LABOR COUNCIL, INC. AND DECLARING AN EMERGENCY.

President Hess declared this ordinance to have a first reading.

**ORDINANCE NO. 4396-16**

AN ORDINANCE APPROVING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF URBANA, OHIO AND THE CITY OF URBANA SERGEANTS AND THE FRATERNAL ORDER OF POLICE/OHIO LABOR COUNCIL, INC. AND DECLARING AN EMERGENCY.

President Hess declared this ordinance to have a first reading.

**MISCELLANEOUS BUSINESS:**

Mr. Paul thanked Chris Boettcher for the 2016 Budget Books that were prepared and provided to Council. Mr. Paul additionally added that he would like to discuss the police head count at the February work session.

Captain Kirk stated that Chief Keller would like to purchase an ambulance this year and wanted this to be a topic at the next scheduled work session.

Mr. Brugger said that "Finance" would be the bulk of the work session scheduled for next week. Mr. Brugger continued with discussing the recent phone he received regarding Emergency Snow Removal. The caller inquired to the City's billing citizens \$100.00 for not shoveling their snow. Mr. Brugger clarified that the City does not bill citizens for not shoveling their snow. Citizens are cited for violation of this ordinance when the snow causes a hazard in the community, i.e. pushing the snow out into the roadway to which would cause a hazard for drivers. Ms. Parcels made clear the act of the City violating a citizen for the nuisance infraction. She stated that the public hazard had to be documented and that once a citizen had been notified of the nuisance violation, the citizen had 24 hours to remedy the violation. Should the citizen not remedy the violation, they would be charged with a minor misdemeanor which penalty would be up to \$150.00. She continued with the fact that should the same citizen repeat the offense within a 3 year time period, they could be charged with a 4<sup>th</sup> degree misdemeanor within that 3 year time period. Additionally, she advised that the City could remedy the nuisance violation and would bill the property owner for the City's resolution of the nuisance.

Mr. Brugger also spoke on the topic of the School Board. He stated that there were no updates as of yet, but added that there was a scheduled meeting tomorrow, January 20, 2016, and that he should have updates at the next regular session Council meeting.

Mayor Bean offered his condolences to Doug Hoffman and his family for the passing of his father. He also offered his condolences to the Betsy Bowles family as well.

Mr. Paul moved to excuse absent Council members Gene Fields and Doug Hoffman. Mr. Piper seconded. Voice vote on approval: all ayes; nays, none. Motion carried.

Mr. Paul moved to adjourn the meeting. Mr. Scott seconded. Voice vote on approval: all ayes; nays, none. Motion carried.

**ADJOURN at 7:17 p.m.**

**NEXT SCHEDULED MEETING**

February 2, at 6:00 p.m.

  
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Council Clerk

  
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Council President