

 APPROVED

**URBANA CITY COUNCIL
TUESDAY, MARCH 21, 2017 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Community Development Director, Doug Crabill, and Police Chief Matt Lingrell.

PRESIDENT CALLED ROLL: Ray Piper, present; Tony Pena, present; Pat Thackery, present; Cledis Scott, present; Dwight Paul, present; Doug Hoffman, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

Mayor Bean gave his Mayoral Proclamation for the 50th Anniversary for the Creation of Developmental Disabilities. Laura Zureich, Superintendent of the Champaign County Boards of Developmental Disabilities, spoke and gave a little background on what they do.

Marcia Bailey spoke about the Community Job Connect. She stated that this was sponsored by CEP and is available on their website. She then introduce Jill O'Neal and she spoke a little further on this program. She said that this program connects educators, job seeker and employers. She also stated that anyone could post their resume on line as well. She also advised that the area was at a 4.4% employment rate and also that 80% of graduates do not go onto get a four year degree.

MINUTES of the regular session meeting of March 7, 2017, were presented for approval. Mr. Thackery moved for the approval of minutes and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. City of Urbana Shade Tree Commission Minutes of November 10, 2016.
Mr. Fields moved to accept all communications as read and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. **Stantec Consulting Services, Inc. – \$64,560.70 (Airport Fund)**
Mr. Paul moved to increase Purchase Order #23303 by \$64,560.70. Mr. Fields seconded. Mr. Brugger stated basically what would be happening is that all of the money approved by previous grants and such would be combined and place in one main account to be able to track it more easily. Additionally he stated that 90% of the project is funded by the FAA and 10% local share. Voice vote on approval: all ayes; nays, none. Motion passed 7-0.

2. **Bowser-Morner, Inc. - \$11,244.00 (Capital Improvement)**

Mr. Paul moved to authorize a purchase order for material testing for the US 36 East Improvement project (PID#96836). Mr. Pena seconded. Mr. Crabill advised that the material testing was required for the project. He added that the most common example would be the concrete. Mr. Crabill also stated that the City has worked with this company before and they do a great job. He added that this was a qualification based process and also City Engineer Tyler Bumbalough just reached out to them personally. Additionally, he added that this expense is funded 80% from the ODOT Transportation Alternatives Program grant and 20% local share. Voice vote on approval: 6 ayes; nays, one, by Mr. Fields. Motion passed 6-1.

3. **Apple Farm Services - \$14,050.00 (Capital Improvement – Cemetery)**

Mr. Paul moved to authorize a purchase order in the amount of \$14,050.00 (net with trade) for the purchase of one mid-mount mower and two (2) front mount mowers. Mr. Scott seconded. Mr. Brugger said that all the mowers to be purchased were in the budget and felt this was the best way for cost savings and getting what they wanted. Mrs. Boettcher added that they were \$3,950 under budget. Mr. Brugger continued and advised that this company had taken over Mechanicsburg Implement, and also, 3 of the City mowers were being traded in. Voice vote on approval: all ayes; nays, none. Motion passed 7-0.

4. **Public Entities Pool - \$151,229.00 (Departmental Insurance Accounts)**

Mr. Paul moved to authorize a purchase order for one year to cover the cost of property and casualty insurance. Mr. Scott seconded. Mrs. Boettcher stated that this is the annual insurance policy for properties for City owned materials. Voice vote on approval: all ayes; nays, none. Motion passed 7-0.

5. **A&B Asphalt Corporation - \$301,699.63 (Capital Improvement-Street Paving, Water Fund, Sewer Fund, Stormwater Fund)**

Mr. Paul move to authorize a purchase order to enter into a unit price contract for the 2017 Asphalt Program, including Additive #1. Mr. Fields seconded. Mr. Crabill stated that four contractors picked up bid packets and only one bid was received. He stated that some of the projects included Community Drive, West Ward Street, James Avenue, Edgewood bridge deck, etc. Also included in this project is cracked sealing repair as well. The completion date is estimated as October 31, 2017. Additionally, Mr. Crabill stated that parts of curbs and gutters are included in this project, and the Stormwater Fund will be put into play for this. Voice Vote on approval: all ayes; nays, none. Motion passed 7-0.

CITIZEN COMMENTS:

Cassandra Jenkins of 207 E. Church St., was present to observe and she thanked Council and Administration for all they do.

ORDINANCES AND RESOLUTIONS:

Third Reading –

None

Second Reading –

None

First Reading –

RESOLUTION NO. 2441-17

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA, OHIO TO ENTER INTO A PARTNERSHIP AGREEMENT FOR THE FY 2017 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM, DESIGNATING CHAMPAIGN COUNTY TO ACT AS THE OFFICIAL GRANTEE FOR SAID PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Fields moved to put this resolution on the floor for discussion. Mr. Paul seconded.

Mr. Crabill said that everything goes through the County now and by partnering with the County, more funds are available for the community. He also spoke of rumors that President Trump would be pulling the CHIP program in full, but the City would be carrying on as the funding was there.

Mr. Scott moved to pass this resolution and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passes 7-0

RESOLUTION NO. 2502-17

A RESOLUTION OF URBANA CITY COUNCIL AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO CONDUCT A PUBLIC BID PROCESS FOR A NEW CURBSIDE RECYCLING COLLECTION CONTRACT.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded.

Mr. Crabill advised that there is the need to go back out for bids and establish new contracts for this program. Additionally, he stated that other proposals will be added as well, such as yard waste, leaf collection, as a couple of examples. He also said that 5 years ago, there were three bidders in this process. Voice vote on approval: all ayes; nays, none.

Motion passes 7-0

RESOLUTION 2472-17

A RESOLUTION ACCEPTING THE REPORT OF THE CITY OF URBANA TAX INCENTIVE REVIEW COUNCIL (TIRC) ON THE STATUS OF THE ENTERPRISE ZONE AND COMMUNITY REINVESTMENT AGREEMENTS, TO ACCEPT THE RECOMMENDATIONS OF THE TIRC CONCERNING THOSE AGREEMENTS.

Mr. Fields moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded.

Mr. Brugger stated that this was one of these “timing” resolutions that didn’t go well, and that was the basis for the same being a “walk-in” resolution. Marcia Bailey said that these reports have to be in by the end of the month, including the Resolution. Voice vote on approval: all ayes; nays, none.

Motion passes 7-0.

MISCELLANEOUS BUSINESS:

Mr. Piper inquired to maintenance of City mowers and City vehicles in general, and how well are they maintained. Mr. Brugger responded that they have regular oil changes, etc.

Mr. Paul stated that he saw the street sweeper out and about. He also asked Chief Lingrell how the new police officers were working out. Chief Lingrell stated that they were working out great and there were 2 open positions remaining, and that one was ready to be filled and the other was hopefully being filled soon, bring a total department to 19, including himself.

Mr. Hoffman stated that he too saw the street sweeper. He also stated that the one reading rule was the best thing that Council has ever done. He stated that the change in the Charter doesn't allow Council to do anything crazy and that is just more efficient.

Mr. Fields said he saw the street sweeper out as well.

Mr. Crabill said that the March utility billing had Stormwater information included and Stormwater was also on the website. He also advised that he believes the 36 project should begin in April.

Mr. Hoffman also thanked Mrs. Bailey for the Community Job Connect information and that it was a great resource.

Mrs. Boettcher reminded all that it was income tax season and that taxes were due no later than April 18, 2017.

Mr. Brugger spoke of the ground breaking for the new school construction, 36 being torn up, Memorial being built, and said that Urbana will be having a very busy summer. He added that the compost remains open every Saturday and that the daily schedule for the Compost begins April 1, 2017.

Mayor Bean spoke of the CEP and all they have accomplished. He stated that the Community Job Connect was such an important resource and that it will be great for the City and Champaign County.

President Hess said the first Tuesday in July falls on July 4, 2017, and stated he wanted to advise Council so that they would have time to figure out to either move meeting or to just vacate it entirely.

Mr. Fields moved to adjourn and Mr. Paul seconded. Voice vote on approval: 6 ayes; nays, one from Mr. Hoffman.


Motion passes 6-1.

Mr. Fields moved to adjourn. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.
Motion passes 7-0.

ADJOURN at 7:14 p.m.

NEXT SCHEDULED MEETING

April 4, 2017, at 6:00 p.m.



Council Clerk



Council President