

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, APRIL 16, 2019**

A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in all caps.

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Zoning Officer Adam Moore, City Engineer Tyler Bumbalough, and Community Development Manager Doug Crabill.

PRESIDENT CALLED ROLL: Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; Mr. McKee, present; and Mr. Piper, present.

Mayor Bean swore in new Councilman, Jacob McKee.

MAYORAL PROCLAMATIONS

Mayor Bean read a proclamation celebrating Arbor Day. He also added his compliments to the Tree Commission on a great job that they are doing taking care of the trees.

Mr. Crabill stated that the City has been a Tree City for Tree City USA for 17 consecutive years. He gave thanks to all of the volunteers helping the Tree Commission. He also stated that they were looking at updating the Tree Ordinance for it has been some time that it has been reviewed. He also added that there was a \$2.95 per capita as well as the Kerns family donation of \$50,000.00 for tree planting at the cemetery. Further, he continued that to be considered a Tree City, it is required that there is an Arbor Day Celebration Proclamation, a \$2.00 per capital, a Tree Commission and a Tree Ordinance.

Mayor Bean also stated that there is a vacancy in Ward 1 for the Tree Commission and if there was anyone interested, to please let him or Mr. Crabill know.

MINUTES of the Regular Session Meeting Minutes of April 16, 2019 were presented for approval. Mr. Thackery moved for the approval of said minutes and Mr. Paul seconded. Mr. Scott noted a correction in that Mr. Thackery was the one who moved to go back into Executive Session. So noted. Voice vote on approval: all ayes, nays, none.

Motion passed 7-0.

COMMUNICATIONS

1. Board of Zoning Appeals Meeting Minutes of March 11, 2019.
2. Letter from Spectrum regarding Smart Cities
3. Email from Ohio Auditor of State regarding filing of audit report.
4. Shad Tree Commission Minutes of October 11, 2018.

Mr. Thackery moved to accept all of the communications. Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.
Motion passed 7-0.

PLANNING COMMISSION

Motion regarding Planning Commission's recommendation to rezone 861 S. Main St. to B-2 General Business District.

Mr. Moore stated that the Planning Commission recommended no change to the zoning involving 861 S. Main St. He stated that the LUC were still moving forward on the Comprehensive Plan and they would like to see what the studies state. He also added that it was felt that this was a classic case of spot zoning.

Mr. Feinstein explained the process of the motion to adopt or deny the proposed recommendation of the Planning Commission.

Mr. Thackery moved to adopt the Planning Commission's recommendation of denial of the rezoning of 861 S. Main St. to B-2 General Business District. Mr. Scott seconded. President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mr. McKee, yes; Mr. Piper, yes; and Mr. Fields, yes.

Planning Commission's recommendation of denial upheld 7-0.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL

1. The Champaign Family YMCA - \$85,027.60 (General Fund - Pool)

Mr. Brugger stated the YMCA have ran the operation and maintenance of the City Pool very well for the past 2 years. The City will re-evaluate their management of the same at the end of this season. Mr. Paul asked if the City entertained the idea of a multi-year contract with the YMCA and Mr. Brugger advised that it was not conducive to either party at this time. Mr. Brugger also added that this was a service to the community that never seems to make a profit. He stated that the pool opened in 1969 and working with the YMCA has worked well. Mr. Hoffman asked what percentage of the pool is used by the City tax payers rather than the County residents.

Mr. Fields moved to put this issue on the floor for discussion and possible passage and Mr. Paul seconded. Voice vote on approval: 6 ayes, 1 nay from Mr. Piper.
Motion passes 6-1.

2. True Inspection Services (TIS) - \$153,745.05 (Water Fund and Capital Improvement Fund with a portion refundable through the Urbana Paving Program Grant)

Mr. Bumbalough stated that it was known that the City was not going to do the design for the Roundabout, and the City initially applied for 2 grants, Small Cities and Safety. These grants are

both funded by ODOT. Further, he said that fast forwarding to budget season, they were looking at expenses that were a lot smaller. He stated that roughly \$50,000 the City was receiving in grant funding from ODOT for inspection, was eaten up with the overruns in construction cost due to severely low initial engineer's estimate. The water project was added and urban resurfacing project as well after the initial grant allocation. Mr. Bumbalough continued stating that the Sanitary Sewer Project was to begin in August in addition to the upcoming Phase II Water Project. He said that the City would save \$101,481.00 if he was to oversee the Water Project. He provided a cost/benefit analysis that showed the savings if TIS would do the inspection on the project. Mr. Paul stated that it looks to be cheaper if the City had TIS do the inspection. Mr. Bumbalough added that due to it being a local firm, they have cut down some of the rates for the City. Mr. Thackery questioned the vehicle expenses, why it was so much if they were a local firm? Mr. McKee asked if it was typical for the project not going out for bid. Mr. Bumbalough responded that the bid was required for the proposal and they have to be ODOT qualified. Mr. Hoffman asked how their hours would be tracked. Mr. Bumbalough responded that they were give a 40 hour per we cap. President Hess asked what they were inspecting and was advised by Mr. Bumbalough that concrete and density on pavement. He added that his and Mr. Crabill's time will be on the paperwork side for there were 12 funding lines to keep track of and will go to the site as needed.

Mr. Paul had a question on the list of PO's that included the cemetery. Mr. Feinstein stated that this was regarding a criminal case in which a defendant broke some of the fence at the cemetery and that there has been a suit filed against the Defendant to retrieve the expenses of repair.

Mr. Paul moved to put this issue on the floor for discussion and possible passage and Mr. Fields seconded. Voice vote on approval: all ayes, nays, none.
Motion passes 7-0.

CITIZEN COMMENTS

Lynn Mitchell – 904 S. High St. asked about the Sanitary Sewer Project and asked if they were going to be doing this project during the Champaign County Fair week. Mr. Bumbalough advised no and that they would use the cemetery as much as possible other than Powell Ave.

ORDINANCES AND RESOLUTIONS:

Third Reading –
None

Second Reading –
None

First Reading –
RESOLUTION NO. 2441-19

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA, OHIO TO ENTER INTO A PARTNERSHIP AGREEMENT FOR THE PY 2019 COMMUNITY HOUSING IMPACT AND IMPROVEMENT PROGRAM (CHIP), DESIGNATING CHAMPAIGN COUNTY TO ACT AS THE OFFICIAL GRANTEE FOR SAID PROGRAM, AND DECLARING AN EMERGENCY.

Mr. Crabill said the CHIP Program has been in existence since 1999. He also advised that currently, there is one program that included both the Cities and the Counties and added funds to the program. He said the County would be the Grantee and the proposed efforts were for owner home repair funding for 16 units. He also advised that the Owner Rehab projects were county wide. He also mentioned that there was a total of \$700,000.00 available, and the County would be seeking \$400,000.00 and the City would be seeking \$300,000.00.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Fields seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mr. McKee, yes; Mr. Piper, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Paul, yes.

Resolution passed 7-0.

RESOLUTION NO. 2449-19

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) ROAD SALT CONTRACTS AWARDED IN 2019, AND DECLARING IT AN EMERGENCY.

Mr. Feinstein declared a point of order stating there was no need for this resolution to have a suspension of the rules.

Mr. Brugger said that this was an annual participation for salt and the City was requiring Council's approval on the resolution to allow the City to participate in the bid. He also advised that there were approximately 500 tons on the ground.

Mr. Hoffman moved to put this resolution on the floor for discussion and possible passage. Mr. Fields seconded. President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Thackery, yes; Mr. McKee, yes; Mr. Piper, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Hoffman, yes; and Mr. Scott, yes.

Resolution passed 7-0.

RESOLUTION NO. 2552-19

A RESOLUTION TO AUTHORIZE PRELIMINARY APPROVAL BETWEEN THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO AND OHIO DEPARTMENT OF TRANSPORTATION FOR PAVEMENT PLANING AND RESURFACING OF UNITED STATES ROUTE 36 FROM LOCUST STREET (SLM 15.05) TO BERWICK DRIVE (SLM 16.25) AND STATE ROUTE 29 FROM SLM 21.07 TO SLM 21.17, and DECLARING AN EMERGENCY.

Mr. Bumbalough provided the location the paving was going to take place. He also advised the Phase II Water Project next year was for new water mains from Jefferson Avenue to the split. He also advised the paving would be at the end of 2020, and the water project would be prior to the paving.

Mr. Fields moved to put this resolution on the floor for discussion and possible passage. Mr. Thackery seconded. President Hess called for a roll call for passage: Mr. Thackery, yes; Mr. McKee, yes; Mr. Piper, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Paul, yes; and Mr. Scott, yes.

Resolution passed 7-0.

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Paul asked if there could be some form of notification provided in citizen's water bills that advises to not put sticks in the gutters. He also welcomed Councilman McKee.

Mr. Thackery spoke of grass clippings and advised everyone to not leave them on the road. Further he stated that they didn't pass the ordinance, but everyone should be advised not to do this act.

Mr. McKee stated that he was looking forward to working with everyone.

Mr. Fields said that the City was looking good.

Mr. Hoffman stated that there should be notes put in citizen's water bills. He stated that there needed to be a solid form of communication to get information to people. He said that Council keeps kicking this subject around and he believed that Council wanted to get the information to the citizens. President Hess stated that this would be a topic at the next Council Work Session scheduled for 4-23-19.

Mr. Moore said a flyer was developed to add in the utility bill explaining the necessity of filing for a permit when putting up structures. He added there was information on the back advising citizens who they may have to go through, when, etc. He also stated that the grass nuisance will be coming soon and that the Zoning Department has been very aggressive on nuisance actions. He also mentioned that they would be looking at updating some ordinances in the future that would be beneficial to the City, and invited any Councilmen who wished to participate.

Mr. Bumbalough said that the N. Oakland St. Project was well on its way to completion and they started on the sidewalks today. He reminded all this project was 100% grant funded.

Mr. Crabill advised there would be a Roundabout Meeting upcoming.

Mr. Brugger stated that Elton Cultice of the Municipal Airport was awarded Airport Manager of the Year. He advised that Mr. Cultice works very hard at the airport and he thanked him for his service to the City. He also stated another topic for the upcoming Work Session, the same being PACE Equity for local funding for the hotel in addition to the communication topic declared by Mr. Hoffman.

Mayor Bean said that May 2, 2019, is National Day of Prayer. He also stated that on Thursday, there would be a Champaign County Voluntary Recognition Event, Life Fair Alliance. He also added that Assistant Fire Chief Jeff Asper has retired and he wished him well on his future endeavors.

President Hess asked about the gas tax increase as well as any ideas on the 5th 3rd building. He also asked about the progress of the lights issue. Mr. Brugger responded, the 5th 3rd building discussions are still ongoing and that they were waiting on the annual inspection for the latter. President Hess also asked about the Compost and spoke of his seeing two mountains of mulch. Discussion took place on how the Compost worked.

Mr. Fields motioned to adjourn and Mr. Paul seconded. Voice vote on approval: 6 ayes, nays 1 from Mr. Hoffman


ADJOURN AT 7:21 p.m.

NEXT SCHEDULED MEETING

May 7, 2019, at 6:00 p.m.



Council Clerk



Council President