

✓ APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, MAY 3, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Wastewater Superintendent Chad Hall, and Community Development Director Doug Crabill.

**PRESIDENT CALLED ROLL:** Doug Hoffman, absent; Tony Pena, present; Pat Thackery, absent; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

**MONUMENT SQUARE DISTRICT UPDATES** were provided by Vicki Deere. Ms. Deere spoke of painting, planting flowers in the park and downtown and requested 4 volunteers for May 14, 2016, beginning at 1:00 p.m. She also spoke on upcoming events, including but not limited to the second annual Four Miler scheduled for June 10, 2016, at 7:00 p.m. held at the City Park. She also stated that this was a great event last year and there were a lot of out-of-towners who participated. She also advised that on June 16, 2016, the Art Affair on the Square will be held in the downtown area. Pamphlets, etc. were provided to Council, and Council made numerous comments on how well it was put together.

**CEP UPDATES** were provided by Marcia Bailey. Mrs. Bailey began with speaking about the newsletter that was provided to Council. She continued with this topic by advising how to get the newsletter sent to anyone by email, by going to the website of CEPOhio.com, and clicking on the new tab and the newsletter is located there with directions on how to get on the mailing list. She also requested everyone's feedback on the newsletter and asked that if there was something missing that someone would desire to be in the newsletter, to please let her know of their ideas. She also stated that they had just finished their 2015 Financial Report and had filed it with the Auditor's office this past Friday. She also stated that there were 20 projects in the works within the City limits and if the projects were all won, there would be over 200 jobs available in the City of Urbana.

**MINUTES** of the regular session meeting of April 19, 2016, in addition to Work Session Minutes of April 26, 2016, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. CEP Quarterly Newsletter
2. Urbana Shade Tree Commission Minutes – March, 2016
3. Division Activities Report, January – March
4. Follow-up letter from City of Urbana to Urbana School District

Mr. Paul moved to accept all communication and put them on the floor for discussion. Mr. Scott seconded. Mr. Brugger advised that next Wednesday, there was a meeting scheduled with the OEPA and Environmental Engineering Consultant regarding the landfill testing. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

#### **ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

##### **1. Cherokee Run Landfill - \$15,037.01 (Sewer Fund)**

Mr. Paul moved to authorize a purchase order for sludge hauled to the landfill. Mr. Pena seconded. Mr. Hall spoke of a situation of elevated levels of nickel and zinc, and the back-up plan is to take the wastewater to the landfill. He stated that the levels are now all back to normal and sampling will continue over the next few months. He also stated that there were no violations experienced during the elevated time. Also, the City was billed by the “wet ton” and there were approximately 23 loads. He further stated that this was an industrial issue, and that they are following the step by step procedure, and they City would be requesting some of the bill refunded by the company that had the issue. Mr. Voice vote on approval: all ayes; nays, none.

**CITIZEN COMMENTS:** None

#### **ORDINANCES AND RESOLUTIONS:**

##### **Third Reading –**

##### **ORDINANCE NO. 4453-16 (Tabled on 4-19-16)**

AN ORDINANCE TO PROVIDE A STATEMENT OF SERVICES IN THE TERRITORY TO BE ANNEXED, APPROVE AN ANNEXATION AGREEMENT WITH URBANA TOWNSHIP, AND AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO SIGN THE AGREEMENT ON BEHALF OF THE CITY OF URBANA.

Mr. Crabill stated that Administration was recommending this ordinance come off the table and Council act on it.

Mr. Paul moved to take ordinance off the table, and Mr. Fields seconded. Voice vote on approval: all ayes, nays, none. Motion passed. Mr. Paul moved to put the ordinance on the floor for discussion and possible passage and Mr. Fields seconded.

Ms. Parcels gave her explanation of the ORC and that payment would be once a year for 13 years, and that it was a complete estimate. Mr. Crabill added that it was the property owner that chose to go

this route due to the fact that going the route chosen they would only have to pay taxes to the City rather than to both, the City and the Township.

President Hess called for a roll call for passage: Mr. Pena, no; Mr. Piper, no; Mr. Paul, no; Mr. Scott, no; and Mr. Fields, no. Ordinance failed 5-0.

**Second Reading –**

**RESOLUTION NO. 2482-16**

A RESOLUTION TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URANA TO PREPARE AND SUBMIT AN APPLICATION FOR POWELL AVENUE/CEMETERY SANITARY SEWER PROJECT AND TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT GRANT AND LOAN PROGRAMS; TO AUTHROIZE THE MAYOR TO EXECUTE CONTRACTS AS REQUIRED; TO AUTHORIZE THE DIRECTOR OF FINANCE TO COMMIT AN APPROPRIATE LOCAL MATCH FUNDING FOR THIS PROJECT; AND TO FUTHER AUTHORIZE THE DIRECTOR OF FINANCE TO MAKE THE NECESSARY ASSURANCES FOR THIS LOAN AS REQUIRED.

Mr. Crabill stated that this resolution essentially is a partial grant and partial loan.

President Hess declared this resolution to have had its second reading.

**ORDINANCE NO. 4455-16**

AN ORDINANCE TO SUBMIT AMENDMENTS TO THE CITY CHARTER TO THE ELECTORS OF THE CITY AS REQUESTED BY CITY COUNCIL.

Ms. Parcels touched on the main topics of the amendments: Residency, Streamlining Legislation, Publication, Alternates for Boards and Commissions, and Competitive Bidding, and gave brief explanation to each. She stated that there are 9 Charter sections effected and that it would be on the November, 2016, ballot.

President Hess declared this ordinance to have had its second reading.

**ORDINANCE NO. 4399-16**

AN ORDINANCE ESTABLISHING SALARY AND BENEFITS FOR CENTRAL STAFF.

Mr. Brugger advised that every time labor negotiations are at hand, the salary and benefits for central staff are also reviewed.

President Hess declared this ordinance to have had its second reading.

**First Reading –**

There was not a first reading but Administration advised that it may need to walk-in authorization on road salt contract if ODOT notifies, and deadline is before May 17, 2016.

Mr. Brugger spoke on the participation on the ODOT Salt Bid. He stated that Council just recently passed an ordinance to purchase approximately 400 tons and that purchase should fill the capacity for salt. The challenge is that for the summer bid, there would be no place to put the salt.

**MISCELLANEOUS BUSINESS:**

Mr. Piper spoke of pot holes on Julia Street and behind the parking lot behind the theater.

Mr. Crabill stated that the grass enforcement is in force. He added that after the first notice of failure to mow, there is a 5 day comply period, and once there is confirmation of non-compliance, it is then written up to be mowed, and property owner is charged \$100.00 per hour and a \$25.00 administrative fee. Mr. Crabill also added that the City did not receive the DP&L grant.

Mr. Hall gave a big thanks to the Police Division in addition to all citizens on the drug collection turn-in. He stated that the wastewater plant does not treat for prescription drugs. He also added that another event would be coming this fall.

Ms. Parcels commended everyone involved with the drug return event and also gave her thanks for the intern in the Law Department, Jessica Combs, for all of her hard work and wished her well after her graduation and wished her well in her future endeavors.

Mr. Brugger advised that Lou Driever is resigning the end of June. He further stated that the City will be working through the process of getting a replacement for this position. He wished Mr. Driever good luck in his future endeavors and thanked him for all of his hard work and dedication with the airport. He also stated that he would keep Council informed on the process of finding his replacement.

Mayor Bean stated that Marcia Bailey and the CEP are doing a wonderful job, and the board is working hard. He stated that the he was very pleased with their progress.

Mr. Fields moved to excuse Councilmembers Mr. Hoffman, and Mr. Thackery. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Mr. Hess inquired as to how may gallons of water the Water Treatment Plant treats, and how much water the Water Department pumps. Mr. Hall responded with an answer regarding the Water Treatment Plant: 147 million gallons of water, which is a 12% decrease.

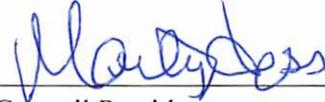
Mr. Fields moved to adjourn. Mr. Paul seconded his motion. Voice vote on approval: all ayes; nays, none.

**ADJOURN at 7:05 p.m.**

**NEXT SCHEDULED MEETING**

May 17, at 6:00 p.m.

  
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Council Clerk

  
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Council President