

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING MINUTES  
TUESDAY, JUNE 7, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, Community Development Director, Doug Crabill, Water Superintendent Bob Munch and Police Chief, Matt Lingrell.

**PRESIDENT CALLED ROLL:** Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

**SWEARING IN OF SGT. SHAWN SCHMIDT** – performed by Judge Weithman.

**MINUTES** of the regular session meeting of May 17, 2016, in addition to work session minutes of May 24, 2016, were approved as received. Mr. Paul moved for the approval of the minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**COMMUNICATIONS:**

1. Shade Tree Commission Minutes of April, 2016.
2. Planning Commission Minutes of March 28, 2016.
3. Design Review Board Minutes of March 28, 2016, and April 25, 2016.

Mr. Thackery moved to accept all communication and put them on the floor for discussion. Mr. Pena seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL:**

**1. Tree Care, Inc. - \$17,465.00 (Capital Improvement - Street)**

Mr. Paul moved to authorize a purchase order to Tree Care, Inc. for the 2016 tree maintenance program. Mr. Pena seconded. Mr. Crabill gave explanation of the removal of hazardous trees from the streets. He stated that there were still approximately 50-100 trees that need to come down and that the silver maples seem to be the worst of the tree type. He stated that Tree Care Inc. are able to take care of the larger of the trees. Voice vote on approval: all ayes; nays, none. Motion passed.

**2. EJP - \$40,000.00 (Water Fund)**

Mr. Paul moved to authorize a purchase order in the amount of \$40,000.00 for the purchase of various maintenance supplies for the Water Division. Mr. Fields seconded. Mr. Munch stated that this blanket purchase order was for replacement items such as valves, gasket covers, etc. Voice vote on approval: all ayes; nays, none. Motion passed.

**3. EMH&T - \$44,500.00 (Capital Improvement)**

Mr. Paul moved to authorize the Director of Administration to modify the existing contract with EMH&T by incorporating additional engineering services to complete Phase 2 of the floodplain study of Dugan Rune (Ditch) by revising hydraulic and hydrologic analyses of the ditch. Mr. Pena seconded. Mr. Crabill stated that the long term study of Dugan Run (Ditch) began in 2014. He further stated that a lot of improvements have been imposed on the ditch and the overall goal was to make more of a localized effort to see how said improvements have impacted the flood plain. He stated that some property owners may not have to pay flood insurance if the new flood plain shows that their residence is no longer a part of the flood plain, to which would be an economic improvement. Voice vote on approval: all ayes; nays, none. Motion passed.

**CITIZEN COMMENTS:**

Linda Erwin – 250 Campground Road. Mrs. Erwin spoke of her fear of being forced into an annexation with the City due to the possibility of the new Urbana School being placed on South 68. She spoke of the safety regarding speeding cars, the large amount of traffic. She also stated that she spoke to the Superintendent of the schools and he advised her that her road could possibly become a service road for the school. President Hess reassured her that she could not be forced into an annexation. Mr. Crabill spoke of section code and stated that how big the annexation is and the requirement of 51% of the residents would have to be in agreement for the annexation to be made a requirement.

Bob Smith – 214 Campground Road. Mr. Smith spoke of his concerns with the possibility of widening Campground Road, should the school be placed on South 68. He stated that his leach bed is very close to the road, and that it would ruin his property. He, also, stated that he did not want to be annexed into the City. President Hess again, reassured him that it would take a majority of residents to annex into the City.

Kris Hamilton – 6584 Millerstown-Eris Road. Mr. Hamilton spoke of raising the rate of pay for lifeguards employed at the Urbana City Pool. He stated that they are paid minimum wage and each lifeguard has to get certified every 2 years which has an out of pocket cost for each lifeguard of approximately \$100 - \$200 every 2 years. President Hess advised that Council only legislates and appropriates, but appreciated his prepared handout and his concerns for his fellow lifeguards. Mr. Brugger added that there could possibly be another opportunity to do something and will sit back

down with Ms. Boettcher within the next few weeks to re-evaluate the situation and their previous discussion. Council members expressed their gratitude for the work that the lifeguards provide.

**ORDINANCES AND RESOLUTIONS:**

**Third Reading –**  
None

**Second Reading –**

**RESOLUTION NO. 2485-16**

A RESOLUTION SUPPORTING THE CREATION OF A COUNTY LAND BANK IN ACCORDANCE WITH OHIO REVISED CODE SECTION 5722.02 AND DECLARING AN EMERGENCY.

Mr. Crabill stated the County has been exploring the idea of putting a land bank in Champaign County. He stated that it would be a great tool to put abandoned, foreclosed, etc. properties back into a productive manner. President Hess declared this resolution to have a second reading.

**First Reading –**

**RESOLUTION NO. 2449-16**

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) ANNUAL WINTER ROAD SALT BID (018-17) IN ACCORDANCE WITH OHIO REVISED CODE 5513.01(B) COOPERATIVE PURCHASING PROGRAM, AND DECLARING IT AN EMERGENCY. (Rule Suspension Requested)

Mr. Thackery moved to suspend the three reading rule and Mr. Paul seconded. President Hess called for a roll call for the suspension of the three reading rule: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; and Mr. Hoffman, yes. Motion to suspend the three reading rule passes 7-0. Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded. Mr. Brugger stated that this would allow to participate in the winter bid for salt for the 2017 year. He further stated that the City would know sometime during the summer what would be received in salt for 2017. President Hess called for a roll call for passage: Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Pena, yes.

Resolution passes 7-0.

**RESOLUTION NO. 2486-16**

A RESOLUTION CONFIRMING THE APPOINTMENTS OF WILLIAM EDWARDS, JR., GLORIA MALONE, LYNN RICH, WAYNE SMITH, TONYA BARRETT, AND PATRICK THACKERY TO THE OAK DALE CEMETERY BOARD (ODCB), FOR THE YEARS 2016, 2017, 2018, AND 2019. (CEREMONIAL; RULE SUSPENSION REQUESTED)

Mr. Paul moved to suspend the three reading rule and Mr. Fields seconded. President Hess called for a roll call for the suspension of the three reading rule: Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; and Mr. Pena, yes. (Mr. Thackery abstained from voting due to his participation on the Cemetery Board). Motion to suspend the three reading rule passes 6-0. Mr. Paul moved to put this resolution on the floor for discussion and possible passage. Mr. Fields seconded. Mr. Brugger stated that the intent for this idea is to get the group rolling, establishing by-laws, establishing meeting times, officer appointment, establishing a budget and other orders addressed. He also advised that the first official meeting is scheduled for Thursday, June 16, 2016, at 3:00 p.m. Mayor Bean also stated that the board was well chosen for each individual has an expertise in certain areas and would be very beneficial for the cemetery. President Hess call for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, yes; Mr. Pena, yes; and Mr. Piper, yes. (Mr. Thackery abstained from voting due to his participation on the Cemetery Board).

Resolution passes 6-0.

#### **ORDINANCE NO. 4429-16**

**AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017; SUBMITTING THE SAME TO THE COUNTY AUDITOR.**

Mrs. Boettcher stated that the purpose of this Ordinance is to estimate resources. She offered the information that as of the General Fund only, the revenue is estimated at \$6,384,406.00 and the expenditures are estimated in the amount of \$6,314,785.00. She also stated that there would be a public hearing held prior to the next scheduled Council meeting to answer any question that anyone had. President Hess declared this ordinance to have a first reading.

#### **MISCELLANEOUS BUSINESS:**

Mr. Pena began by stating the it was brought to his attention of the citywide vandalism issues, by egging cars and houses, for example. He further advised that should any citizen see anything out of the ordinary, to please notify the police department immediately. Chief Lingrell added that they caught three boys last night. Additionally, he stated that the curfew for minors is 10:00 p.m. during the weekday and 12:00 p.m. on the weekends.

Mr. Scott advised that there are a lot of activities scheduled for this weekend in the City. He spoke of the Rhythm and Foods located at the Fairgrounds and a lot of activities at the airport as well. He advised citizens to come out and enjoy themselves.

Mr. Paul questioned a P.O., referencing an amount. Ms. Boettcher advised that it was a typo and that item should never have been on the list. Mr. Paul inquired as to the grass next to the River of Life Church, and wondering if it was going to be mowed. Mr. Crabill stated that they have been cited and it should be taken care of within the next couple days.

Mr. Hoffman discussed the lifeguard pay issue at the pool that was previously touched on during Citizen Comments. Mr. Hoffman stated that the pool serves a lot of people and we need to continue on the upkeep and trying to bring more people in to enjoy the facility.

Mr. Fields asked about the allowing of advertising on the fencing out at the park. Mr. Crabill stated that per the zoning code, there is no "off premises" advertising allowed.

Mr. Crabill advised that the paving is done on Powell Avenue and the brim gravel and striping are coming to finish this project. He also advised that on June 27, 2016, the Safe Routes to School Project begins. He further stated that there would be a traffic study with ODOT next week referencing the placement of the school.

Ms. Parcels stated that there is a Public Records Training available on July 8, 2016, at the County Community Building. She also advises that each Council member must complete at least one of the Public Records Training courses during the term on Council.

Ms. Boettcher spoke of the ODNR grant, with reference to the pool liner for the City Pool. She advised that the liner would not go in this year, for the amount of the grant received was in the amount of \$15,579.00, and the City was expecting \$25,000.00. She stated that they will come back next spring to get the liner project completed.

Mr. Brugger advised that on June 15, 2016, at 2:00 p.m. is the Open House for the Water Reclamation Facility, and invited all to come out and take a look at the new facility. Mr. Brugger also advised that there is no mulch available at the Compost, for they ran out.

Mayor Bean stated also, there was a lot of activities scheduled for the upcoming weekend in the City. He stated that there would be a little parade on Thursday, beginning around 10:00 a.m., for the Vietnam Wall replica would be coming through town.

President Hess said that the Vietnam Wall would officially open at 4:30 and would be open 24 hours a day. He also advised that he would not be here at the next scheduled Council Meeting. President Hess also stated that on June 30, 2016, at 4:00 p.m., there would be a meeting regarding the former Local Access Channel, wot work on future telecast of meetings.

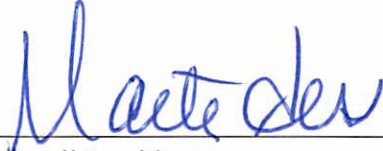
Mr. Fields moved to adjourn. Mr. Thackery seconded his motion. Voice vote on approval: all ayes; nays, none.

**ADJOURN at 7:16 p.m.**

**NEXT SCHEDULED MEETING**

June 21, at 6:00 p.m.

  
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Council Clerk

  
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Council President