

**URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, AUGUST 2, 2016 @ 6:00 p.m.**

A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in a bold, sans-serif font, tilted slightly upwards to the right.

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Breanne Parcels, and Community Development Director Doug Crabill.

PRESIDENT CALLED ROLL: Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, absent; Dwight Paul, present; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

MINUTES of the regular session meeting of July 19, 2016, in addition to Work Session Minutes of July 26, 2016. Mr. Paul moved for the approval of both sets of minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. Design Review Board Minutes of May 23, 2016, and June 27, 2016.
2. Shade Tree Commission Minutes of May 12, 2016.
3. Board of Zoning Appeals Minutes of April 11, 2016.
4. Planning Commission Minutes of May 23, 2016.
5. Division Activities Report April – June.
6. Cemetery Board Minutes of June 16, 2016.

Mr. Thackery moved to accept all communications together and Mr. Scott seconded. Voice vote on approval: all ayes; nays, none.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. LEA Aid Acquisition Company - \$8,000.00 (Police Division)
Mr. Paul moved to authorize a purchase order for investigative equipment. Mr. Thackery seconded. Ms. Boettcher stated that the Police Division was in need of this equipment and that if Council had any questions to please contact Chief Matt Lingrell directly. Voice vote on approval: all ayes; nays, none. Motion passed.

2. Kennedy, Cottrell, Richards, LLC - \$12,750.00 (Non-Departmental)
Mr. Paul moved to authorize the Director of Finance to enter into a contract for the compilation of the annual financial statements for fiscal years 2016, 2017, and 2018. Mr.

Thackery seconded. Ms. Boettcher stated that this was the first increase to which is a 9% increase (\$1,000.00) in six years. Voice vote on approval: all ayes; nays, none. Motion passed.

CITIZEN COMMENTS:

None

ORDINANCES AND RESOLUTIONS:

Third Reading –

ORDINANCE NO. 4458-16

AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES BY ADOPTING CURRENT REPLACEMENT PAGES.

Mr. Paul moved to put this ordinance on the floor for discussion and possible passage. Mr. Thackery seconded. President Hess called a roll call for passage: Mr. Pena, yes; Mr. Thackery, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; and Mr. Hoffman, yes. Ordinance passes 6-0.

Second Reading –

ORDINANCE NO. 4457-16

AN ORDINANCE TO AMEND THE URBANA CORRIDOR DEVELOPMENT STANDARDS AS ORIGINALLY ESTABLISHED BY CHAPTER 1127 OF THE CODIFIED ORDINANCE OF THE CITY OF URBANA, OHIO AND TITLED URBANA CORRIDOR OVERLAY DISTRICT.

Mr. Crabill stated that there was a change made to this ordinance, which since the change was made, it must return as a second reading. He also stated the change was the 2 for 1 ratio on the square footage of signage and it eliminates the cap. He also advised that it was a 1 for 1 ratio previously. President Hess declared this ordinance to have a second reading.

First Reading –

ORDINANCE NO. 4459-16

AN ORDINANCE TO PROVIDE A STATEMENT OF SERVICES IN THE TERRITORY TO BE ANNEXED, APPROVE AN ANNEXATION AGREEMENT WITH URBANA TOWNSHIP, AND AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO SIGN THE AGREEMENT ON BEHALF OF THE CITY OF URBANA.

Mr. Paul moved to put this ordinance on the floor for discussion and Mr. Fields seconded. Mr. Crabill advised that this annexation involves the property on Children's Home Road and that this process began earlier this year. He further stated that the property owner desires to end the double property taxation. He also mentioned that Council voted down the annexation previously. He advised that the Township is requesting the amount of \$1,084.92 in the agreement to which was previously the amount of \$542.46. He stated that these amounts represent the tax payments the Township would be losing for the next 13 years, to which the 13th year would be a \$0 amount. Mr.

Crabill further stated that the State law is written for the Townships and that Council has the final say on the agreement. Ms. Parcels added that it is also up to Council whether or not to shut the water off should Council vote this Ordinance down.

President Hess declared this ordinance to have a first reading.

RESOLUTION NO. 2489-16

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AGREEMENT WITH KROHN AVIATION, LLC FOR GROUND LEASES AT GRIMES FIELD, WHICH IS PUBLIC PROPERTY OWNED BY THE CITY OF URBANA. (Suspension of rules requested by administration)

Mr. Thackery moved to put this resolution on the floor for discussion. Mr. Scott seconded. Mr. Brugger began by stating that this would be a 30-year agreement, with Krohn Aviation being in control of the 10-unit hanger leases. Mr. Brugger also stated that in 30 years, this hanger would become property of the City. Additionally, Mr. Brugger advises that a 70 x 70 unit would be coming later. Mr. Brugger advises that there is a waiting list of approximately 20-24 people and that this would take care of almost half of that list. He also mentioned that construction would begin this coming fall. Mr. Brugger also stated that the builder would be responsible for the pad, the building itself and connection to the runway. Mr. Thackery moved to suspend the three reading rule and Mr. Paul seconded. President Hess called for a roll call for passage on the three reading rule: Mr. Thackery, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; Mr. Hoffman, and Mr. Pena, yes. Motion passes 6-0. Mr. Thackery moved to put this resolution on the floor for passage and Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, Mr. Hoffman, yes; Mr. Pena, yes; and Mr. Thackery, yes. Resolution passes 6-0.

MISCELLANEOUS BUSINESS:

Mr. Paul moved to excuse absent Council member, Ray Piper. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. He also inquired as to when the Council meeting were going to be put back on the air. Mr. Brugger advised that the next LAC meeting was scheduled for the end of this month. Mr. Paul also asked for an update on the square. Mr. Crabill stated that the City received the safety funding through ODOT and are waiting on the Small Cities funding. He said that the City could not afford to do the round-a-bout project without funding from both.

Mr. Crabill advised that the Memorial Tree Program is being utilized again this year. He also stated that money was being collected for a Memorial Tree for Elmo Layman, who passed away in June. He also advised that September 15, 2016 is the deadline for the program. He also advised that the sidewalk project, Safe Routes to School, is complete, and that Oakland Street project would be coming up soon. He also mentioned that the School District would be seeking approval from the Planning Commission for final site plan approval, for the high school. He also said that the re-zoning project of Dugan Road and State Route 36 is coming soon, and will keep Council advised on the situation.

Ms. Parcels stated that she had a lot of information for Council that she received from her seminar of the Ohio Attorneys Municipal Association, that she would be emailing to Council. She also reminded Council that public records training must be done at least one time during their term on City Council.

Ms. Boettcher spoke of the next Finance Committee Meeting and it was scheduled for August 11, 2016, at 8:00 a.m.

Mr. Brugger discussed the issue of the Armory. He stated the City does not utilize this building, for the City does not need it, and they were looking into getting rid of the property. He added that the sale would have to be open to the public and that this would be a topic for the Work Session. He also mentioned that approximately \$200,000.00 is owed on the property and it took approximately \$20,000.00 - \$25,000.00 a year to run the building. He reiterated that the City just doesn't have the need for the property.

Mayor Bean gave a Proclamation to Columbia Gas pertaining to Safety Digging Day, August 11, 2016. He reminded all to call 811 before you dig. Mayor Bean also spoke of the dates of August 5th through August 7th being the sales tax holiday. He stated that people could get up to \$75 off of clothes and up to \$20 off on school supplies due to the tax free days, per Senate Bill 264.

Mr. Fields moved to adjourn the meeting and Mr. Paul seconded. Voice vote on approval: all ayes; nays, none. Meeting adjourned

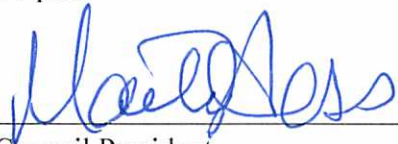
ADJOURN at 7:00 p.m.

NEXT SCHEDULED MEETING

August 16, at 6:00 p.m.



Council Clerk



Council President