

**URBANA CITY COUNCIL
REGULAR SESSION MEETING MINUTES
TUESDAY, DECEMBER 6, 2016 @ 6:00 p.m.**

President Marty Hess called the regular meeting of the Urbana City Council to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Law Breanne Parcels, Police Chief Matt Lingrell, Fire Chief Mark Keller, and Community Development Director, Doug Crabill.

PRESIDENT CALLED ROLL: Doug Hoffman, present; Tony Pena, present; Pat Thackery, present; Ray Piper, present; Dwight Paul, present; Cledis Scott, present; and Gene Fields, present.

President Hess led those present in the Pledge of Allegiance.

MINUTES of the regular session meeting of November 15, 2016, in addition to Work Session Minutes of November 22, 2016, were presented for approval. Mr. Paul moved for the approval of minutes and Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none. Motion carried without objection.

COMMUNICATIONS:

1. Shade Tree Commission Meeting Minutes of 10-13-16
2. Storm Water Advisory Board Meeting Minutes of 11-7-16
3. BZA Meeting Minutes of 10-10-16
4. Planning Commission Minutes of 10-24-16
5. Design Review Board Minutes of 11-7-16
6. Letter from Columbia Gas dated November 28, 2016
7. Charter change certifications

Mr. Thackery moved to accept all communications together and Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL:

1. Howell Buildings Company - \$8,550.00 (Police & Fire Levy Fund)

Mr. Paul moved to authorize a purchase order for material and labor required to fabricate an aluminum stair assembly, prepare the site, and install at the rear of the Municipal Building to allow access to the Police and Fire Divisions. Mr. Thackery seconded. Mr. Brugger stated that the training tower was beginning to deteriorate and that this will create a temporary access in the tower and that it can be incorporated into the future build. Mr. Paul added that it really looks like it is starting to come apart. Mr. Brugger also advised that this assembly

could be completed by the end of this year. Mr. Thackery said that he liked the idea that it can be implemented into the new structure. Voice vote on approval: all ayes; nays, none. Motion passed 7-0.

2. Valley Fencing - \$8,025.00 (Capital Improvement Fund)

Mr. Paul moved to authorize a purchase order to replace fencing on Fields #6 and #9 at Melvin Miller Park. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

CITIZEN COMMENTS:

Ben Vollrath of DP&L stated that they were kicking off the new year with the 2nd year of the “Gift of Power” to which they partnership with the Salvation Army to help people in need with covering one month of their bill should they run into hard times. He further stated that DP&L put in \$115,000.00 and that the Salvation Army facilitates the program. He asked that the word be spread that if anyone should need the assistance or know of anyone who may, to please let them know of the program.

ORDINANCES AND RESOLUTIONS:

Third Reading –

RESOLUTION NO. 2433-16

A RESOLUTION TO APPROPRIATE MONEY FOR THE SEVERAL OBJECTS AND PURPOSES WHICH THE CITY OF URBANA, OHIO MUST PROVIDE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017.

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Pena, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Fields, yes; and Mr. Hoffman, yes. Resolution passes 7-0.

Second Reading –

ORDINANCE NO. 4439-16

AN ORDINANCE AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO ENTER INTO AN INDIGENT DEFENSE AGREEMENT WITH THE CHAMPAIGN COUNTY COMMISSIONERS TO ALLOW THE CITY TO RECEIVE PARTIAL REIMBURSEMENT FROM THE OHIO PUBLIC DEFENDER COMMISSION FOR INDIGENT DEFENSE EXPENSE IN CHAMPAIGN COUNTY MUNICIPAL COURT.

President Hess declared this resolution to have its second reading.

First Reading –

RESOLUTION NO. 2497-16

RESOLUTION OF THE CITY OF URBANA COUNCIL ADOPTING THE ENTERPRISE ZONE AGREEMENT BETWEEN THE CITY OF URBANA AS THE MUNICIPAL CORPORATION, URBANA MOB LLC AS THE PROPERTY OWNER AND THE MEMORIAL HOSPITAL OF UNION COUNTY AS THE ENTERPRISE AND LESSEE.

Marcia Bailey, CEP Director, spoke on this resolution. She advised that this was a joint application between Urbana MOB LLC and Memorial Hospital. She also stated that the agreement was to last 15 years.

President Hess declared this resolution to have its first reading.

ORDINANCE NO. 4465-16

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF URBANA, OHIO BY REZONING PARCEL #K48-25-00-03-21-002-00 AKA LOT 50 OF THE P.B. ROSS SECOND ADDITION TO THE CITY OF URBANA FROM R-2 MEDIUM DENSITY RESIDENTIAL TO M-1 MANUFACTURING AS REQUESTED BY THE APPLICANT & PROPERTY OWNER, J&J CHAMPAIGN LLC.

Mr. Crabill stated that this ordinance would be in connection with the Public Hearing that would be scheduled for December 12, 2016, at 6:00 p.m.

President Hess declared this ordinance to have its first reading.

MISCELLANEOUS BUSINESS:

Mayor Bean advised that he was on his way to McCauley Center for their parade. He stated that the residents always look forward to it.

Mr. Crabill spoke of the Memorial Tree Program and that there were 13 applications this year. He further stated that all the trees have been planted and that each tree were \$350.00 each. He further added that this program was a successful one.

Mr. Brugger stated that the compost facility was now closed and that the leaf pick up was in its final days. He said that if needed, there may be a request for a work session following the December 20, 2016, meeting.

Mr. Paul recognized a successful Candlelight Tour of Homes.

Mr. Thackery inquired as to any issues with snow removal that needed to be discussed. Mr. Brugger stated that the winter snow removal policy is on the City's website.

Mr. Pena thanked all who were a part of the leaf pick up program, stating that they did a great job.

President Hess advised that Santa would be at the Gloria on Friday from 5:00 p.m. – 8:00 p.m. and Saturday from 11:00 a.m. – 2:00 p.m. He also stated that the City looked great this year and thanked all the merchants and City staff making it look so wonderful. He also stated that the Giving Christmas Tree seems to be off to a good start, for all of the tags are gone. He reminded Council of the organizational meeting upcoming in the first of the year.

Mr. Fields moved to adjourn and Mr. Thackery seconded.

ADJOURN at 6:45 p.m.

NEXT SCHEDULED MEETING

December 20, 2016, at 6:00 p.m.



Council Clerk



Council President