

City of Urbana Shade Tree Commission Minutes – July 2012 (102)

Roll Call and Introductions:

Present: Elmo Layman, Earl Cottrill, Al Evans, Doug Crabill, and new member Tingting Cai

Absent: Ron McFarland and Colin Stein

Guest: Lisa Bowers, Urban Forester, Ohio Department of Natural Resources

Reading and Approval of Minutes (6/14/2012):

Motion for approval made by Elmo Layman, seconded by Earl Cottrill. All voted in favor.

Old Business:

Possible Changes to Chapter 905 (Trees): Nothing new to report. Staff will continue to work on this project with input from the Shade Tree Commission. The group briefly discussed possible changes to Chapter 905 and the Administrative Regulation (regarding trees).

2012 Tree Inventory (Street Trees and Cemetery): Elmo Layman reported that the street inventory is complete. The information has been given to Doug Crabill for compilation in Excel. The group discussed the numbering of the trees in the boulevard on Park Avenue. Tree inventory methods were discussed, including the use of GPS. Elmo Layman reported that the inventory at Oakdale Cemetery will be completed next.

Tree Maintenance, including Watering: Watering is being actively conducted by Elmo Layman and Earl Cottrill with the use of the city's watering equipment. Conditions were noted to be quite dry, but the watering is helping the new trees.

New Business:

Tree Campus USA: Tingting Cai reported that Urbana University is making progress towards its eligibility to be considered a Tree Campus USA. Al Evans reported that he is serving on the committee.

Tree City USA 2013 Awards Program: The group discussed details in regards to the Tree City USA Awards program to be held at Urbana University on April 18, 2013. Lisa Bowers noted that there should be approximately 130 people in attendance. Doug Crabill confirmed that the Sara Landess Room in the Student Center at Urbana University has been reserved for this event. Elmo Layman presented a potential program for the awards ceremony and the group provided feedback. Meal options were discussed. In addition, a gift bag was discussed. Doug Crabill will work with Sodexo at Urbana University on developing the menu for this event.

Misc. Business: Elmo Layman reported that he had heard back from the United States Fish and Wildlife Service in regards to the removal of invasive species at Melvin Miller Park. Urbana University had been able to remove honeysuckle on campus with the assistance of the United States Fish and Wildlife Service. Elmo Layman reported that work may be scheduled in the future.

Motion to adjourn made by Elmo Layman and seconded by Earl Cottrill. All voted in favor; meeting adjourned.