

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

June 20, 2023

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

Urbana City Council meetings are streamed via Facebook Live. These live streams can be found by visiting the City Council of Urbana, Ohio Facebook page via clicking on the link on the City Council's website: <https://www.urbanaohio.com/city-council.html>

All comments must be made in person. Due to this, the ability to comment on City Council Facebook streams will be disabled.

- Call to Order
- Roll Call
- Pledge of Allegiance
- Approval of Minutes: Urbana City Council Regular Meeting Minutes of June 6, 2023.
- Communications: None
- Board of Control: None

Citizen Comments: (In Person Only; Must Sign-in)

Ordinances and Resolutions

Old Business:

Third Reading:

Ordinance 4429-23: An Ordinance adopting the tax budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2024; Submitting the same to the County Auditor. (Three readings, public hearing required)

Second Reading: None

New Business:

First Reading:

Resolution 2666-23: A Resolution to approve a water tap-in for Jeff Martin Construction, LLC at 728 Childrens Home Road (Parcel #K41-11-11-18-00-007-04) as an extraterritorial customer and declaring an emergency (Suspension of rules requested by utility services applicant). (One (1) reading required, no public hearing required).

Resolution 2667-23: A Resolution to approve sanitary sewer tap-in for Jeff Martin Construction, LLC at 728 Childrens Home Road (Parcel #K41-11-11-18-00-007-04) as an extraterritorial customer and declaring an emergency (Suspension of rules requested by utility services applicant). (One (1) reading required, no public hearing required).

Resolution 2668-23: A Resolution authorizing the Director of Administration of the City of Urbana to dispose of surplus real estate located on East Lawn Avenue (PARCEL #K48-25-11-03-35-008-02) through the intergovernmental sale as outlined in Ohio Revised Code Section 721.03. (One (1) reading required).

- **Department Liaison Reports:**
 - **Miscellaneous Business:**
 1. Council
 2. Administration
 - **Next Meeting:** Tuesday, July 18, 2023
 - **Adjourn**
-

**URBANA CITY COUNCIL
PUBLIC HEARING
TUESDAY, JUNE 6, 2023**

President Hess called the Public Meeting to order. This sole topic discussed was adopting the tax budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2024 and submitting the same to the County Auditor.

Ms. Boettcher stated it is time to plan for 2024. The tax budget is the revenue side. She indicated she reviews historical data as well as examining contracts in place. The budget must be approved by July 15th and presented to the County. The estimated revenue the general fund for 2024 is a little over \$8 million while the estimated expenses are around \$7.9 million.

Mrs. Collier asked about potential funds the governor would allow for the 2024 eclipse. Ms. Boettcher believed it would be something to apply for, but she hasn't seen anything yet.

President Hess asked about property taxes. Ms. Boettcher stated it was a very small percent.

President Hess called the Public Hearing closed at 6: pm.

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, JUNE 6, 2023**

President Hess called the City of Urbana Regular Session Meeting to order at 6:05 pm. President Hess absent.

City Staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Mayor Bill Bean, Community Development Manager Doug Crabill, City Engineer Tyler Bumbalough, Police Chief Matt Lingrell and Fire Chief Dean Ortlieb.

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Paul, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of May 16, 2023 on the floor for discussion and possible approval. Mr. Paul seconded.

No comments/questions from Council.

Voice vote on approval of the minutes: all ayes; nays, none.

Communications:

1. Oak Dale Cemetery Board Meeting Minutes from March 17, 2023 (See Attached)
2. Shade Tree Commission Minutes from April 14, 2023 (See Attached)

Mrs. Bean moved to put the communication on the floor for discussion. Mr. Scott seconded.

Mr. Paul asked about the electronic mapping system for the cemetery. Mr. Brugger stated back in the late 2000s, the City contracted for a database for electronic tracking for cemetery burials. Since then, there had not been a system upgrade. It had been kicked around for a while and decided this was the time to do so. Mr. Brugger stated everything in the system for certain sections should now be mapped electronically. Now looking at where to go from here, whether availability or genealogy, etc. Mr. Paul asked if citizens will be able to look for certain burials electronically. Ms. Boettcher stated that was not available now, but it is something they are looking into for the future.

Mr. Thackery asked about the costs. Mr. Brugger stated this update was approximately \$7,000.

Mr. Paul asked regarding the Shade Tree Commission, how the budget was for tree removal. Mr. Crabill stated the shade tree commission does not do tree removal. Mr. Brugger stated the cemetery has it within their budget for cemetery tree removal.

Mr. Thackery asked about trees in the right of way. Mr. Brugger stated the City only gets involved if it becomes a nuisance.

Voice vote for acceptance of the communications. All ayes, nays none.

Administrative Reports – Board of Control:

1. The Board of Control recommends Council increase purchase order number 30781 to DL Smith Concrete LLC in the amount of \$2,806.35 due to net change in quantities for the local share of the PY2021 CDBG Curb Ramp Improvements (1st and 2nd Ward Curb Ramps). The purchase order was approved by Council on February 7, 2023 for the amount of \$56,798.00, and charged to the Capital Improvement Fund. **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Mr. Bumbalough stated the project wrapped up and there were slight overages in the balancing. The City needs this approval to close out the project.

No comments/questions from Council.

Voice vote on approval: all ayes, nays none.

2. The Board of Control recommends Council authorize a purchase order to Dave Kehl Chevrolet in the amount of \$64,554.48 for the purchase of a 2024 Chevy Silverado 2500 HD pick-up truck for the Fire Division. The expense will be charged to the Police & Fire Levy Capital Improvement Fund and is in the 2023 budget. **VOTE: 3-0**

Mr. Paul moved to put this request on the floor for discussion and possible approval. Mr. Thackery seconded.

Chief Ortlieb stated this truck was in the budget for \$62,500. The City tried to find a 2023 vehicle and put in submit for bids, but this was the best offer. This replaces the 2013 vehicle.

Ms. Truelove thanked Chief for explaining the 2024 vehicle. Chief added that this will be an ordered vehicle that will take some time to be delivered.

Voice vote on approval: all ayes, nays none.

3. The Board of Control recommends Council authorize purchase orders to True Inspection Services LLC not to exceed \$408,443.20 for inspection services for the South High Street project (HP – South High Street (PID 112019)). The 2023 expense of \$191,103.20 will be charged to the Capital Improvement Fund and is in the 2023 budget. The 2024 expense of \$217,340.00 will be included in the 2024 budget. **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mr. Thackery seconded.

Mr. Bumbalough stated the City went through the process for bids for the inspection services. This is a full-time inspector to make sure the construction services are correct. Mr. Bumbalough stated it was not in the budget to pay all in 2023. The 2024 expense total is considered a worst-case scenario. Mr. Bumbalough stated True Inspections is local in Urbana and did the inspection of the Johnson building and the Monument Square project.

Mr. Thackery thought it was great to use a local business.

Mr. Paul asked financially if there is some 2023 dollars left over, does the City we need to do a re-appropriation. Ms. Boettcher stated the purchase order would just remain open instead of being closed out at the end of the year.

Mr. Scott asked if this includes all the testing. Mr. Bumbalough stated yes, but the construction contract also contained testing services.

Ms. Jumper appreciates that TIS is on the project.

Ms. Collier asked if testing begins July 2nd for already completed projects. Mr. Bumbalough stated that the initial testing would be gravel compaction and the concrete testing would be as the project progresses. The utility companies would do their own testing.

Voice vote on approval: all ayes, nays none.

Regarding the footnotes, Mr. Paul asked about Bricker Graydon and where we were in the process. Mr. Brugger stated it is moving forward. The City has been awarded judgment and the conduits are starting to be constructed.

Mrs. Bean asked about the pickleball courts. Ms. Boettcher stated the total was \$19,000 and the donation covered \$10,000 of that amount.

Mrs. Collier asked if the judgment included legal fees. Mr. Brugger stated that issue has not been addressed yet.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:

Ordinance 4592-23: An ordinance to change the term “Captain” to the phrase “Fire Division Member in the Bureau of Fire Prevention” in Section 1501.01 of the Urbana Codified Ordinances. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Paul seconded.

Chief Ortlieb stated the Fire Code is used to mitigate risk in the City. The most common terms for enforcement are the Fire Chief and Fire Marshall. This ordinance allows anyone in the Bureau to have the rank.

No comments/questions from Council.

Roll call on passage: Mr. Scott, yes; Mr. Paul, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Ordinance passes 7-0.

Second Reading:

Ordinance 4429-23: An Ordinance adopting the tax budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2024; Submitting the same to the County Auditor. (Three readings, public hearing required)

Mr. Paul moved to put this ordinance on the floor for discussion. Mrs. Bean seconded.

Ms. Boettcher stated she did not have anything additional besides what was said at the public hearing.

President Hess declared this ordinance to have had its second reading.

First Reading:

Ordinance 4593-23: An ordinance adopting a statement of services to be provided to two parcels consisting of approximately 7.622 acres, more or less, in Urbana Township proposed for annexation to the City of Urbana by the petitioner, S & L Home Center, Inc. aka S and L Home

Centers, Inc. aka S & L Home Centers, Inc. by its agent, Matthew T. Watson, attorney at law, and declaring an emergency (One reading required)

Mr. Paul moved to place the ordinance on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Crabill stated there was a request last fall for S & L to connect to sanitary sewer. A condition was the eventual requirement of annexation. This is the formal process to start the annexation.

No comments/questions from Council.

Roll call on passage: Mr. Paul, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Ordinance passes 7-0.

Ordinance 4594-23: An ordinance relating to land use and zoning buffers for two parcels consisting of approximately 7.622 acres, more or less, in Urbana Township proposed for annexation to the City of Urbana by the petitioner, S & L Home Center, Inc. aka S and L Home Centers, Inc. aka S & L Home Centers, Inc. by its agent, Matthew T. Watson, attorney at law, and declaring an emergency (One reading required)

Mr. Paul moved to place the ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Crabill stated this involves land use and zoning buffers for the proposed annexation. This ordinance also states the City will update its zoning map. He informed Council that they will see that in the future. Finally, he stated an outbuilding will be allowed to continue as non-conforming, but cannot be expanded or rebuilt.

Mr. Paul stated he did not see what it would be zoned as in the future. Mr. Crabill stated would probably be B-2 as it is solely a business use today.

Roll call on passage: Mr. Paul, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Ordinance passes 7-0.

Resolution 2663-23: A resolution authorizing the Director of Administration of the City of Urbana, Ohio to enter into a partnership agreement for the PY 2023 Community Housing Impact and Preservation Program (CHIP), designating Champaign County to act as the official grantee for said program, and declaring an emergency (One reading required)

Mrs. Bean moved to put this resolution on the floor for discussion and possible passage. Mrs. Collier seconded.

Mr. Crabill stated every two years there is a grant program where the City and County act as partners for the grant program. This program requires home owner repairs and rehab. It has been successful going back to 1999. The one change with the program with a change in the local case processor, utilizing the similar services from the City of Springfield.

Mr. Paul asked if these were strictly for owner/occupier. Mr. Crabill confirmed, stating there have been issues with rental rehabs working with landlords.

Roll call on passage: Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; and Mr. Paul, yes.

Resolution passes 7-0.

Resolution 2664-23: A resolution to adopt the Solid Waste Management Plan for the Allen-Champaign-Hardin-Madison-Shelby-Union Joint Solid Waste District (One reading required)

Mr. Paul moved to put this resolution on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Brugger stated the last meeting involved a link to the Solid Waste Management Plan. The plan is required to be updated every five years. The plan is currently in the ratification stage from all counties, townships, and municipalities. Final approval would be from the Ohio EPA by the end of the year.

Mr. Paul asked if this passage is all or nothing. Mr. Brugger stated there is a formula that requires a large number of objections in order for it not to pass.

Roll call on passage: Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Paul, yes; and Ms. Truelove, yes.

Resolution passes 7-0.

Department Liaison Reports:

Mrs. Collier stated there is a Safety Committee meeting on Thursday at 5:00 pm.

Miscellaneous Business:

Ms. Jumper attended the Memorial Day service at the cemetery this week. She commended the cemetery on how well it looked.

Mr. Paul informed Council it was the 79th anniversary of D-Day from World War II. He thanked all the veterans as the world would be a highly different world without them.

Ms. Truelove stated she has been approached about some locations that are not being provided care. She understands that many people are often stretched. Mr. Brugger explained that he often

explains the facts for situations similar to these. Nothing wrong with being honest and you do the best you can with what you have.

Ms. Truelove asked about the timing of lights. She doesn't appreciate being hung up in the middle of intersections. Mr. Brugger stated she can shoot an e-mail to alleviate some concerns. Mr. Bumbalough stated the age of the system does not help with concerns.

Ms. Truelove also expressed concerns with High Street. Mr. Brugger stated it should be fixed in about sixteen months.

Mr. Thackery reminded everyone that this weekend will be Second Saturday in downtown. He thought the DORA went well with it. He also gave UPD props for the drug bust that occurred recently.

Mrs. Collier expressed concerns for the lawn chairs at the pool not being replaced. Mr. Brugger stated the City will hopefully have a list at the end of the year to address this for next summer.

Mrs. Bean informed Council of the formal ribbon cutting for the Dora and also stated she would be meeting with Elton at the airport on June 14th at 2:30 pm.

Chief Ortlieb stated the fire division has started a summer training initiative.

Mr. Bumbalough stated the crack sealing program has been successfully completed.

Mr. Crabill stated the asphalt contract is out and will hopefully start in August. He added the South High Street construction contract was sent out and is on its way back. He also added that the booster station project at the park and on Water Street is coming along.

Mr. Crabill stated the DORA signage is currently temporary and is working on something permanent.

Mr. Crabill also stated replacing the LED street lights is underway. There are hundreds that need replaced, which is about half the system.

Finally, Mr. Crabill is working on stakeholders for the North Main Street corridor.

Ms. Boettcher stated the 2022 financials were filed within the next couple of weeks. The auditors will be here soon. She also added the new system has gone live.

Mr. Brugger stated the dirt is flying and it should be a busy summer.

Mayor Bean thanked the rotary club for the donation. The pickleball fencing looks really nice. He appreciates these kinds of organizations and their commitment to improving our community.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 7-0.

ADJOURNED AT 7:13 p.m.

NEXT SCHEDULED MEETING
June 20, 2023 at 6:00 p.m.

Council Clerk

Council President

ORDINANCE NO. 4429-23

AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF URBANA, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024; SUBMITTING THE SAME TO THE COUNTY AUDITOR. (Three (3) readings and public hearing required. Public Hearing Advertisement date: Friday, May 26, 2023).

Department Requesting: Finance

Sponsor: Dwight Paul

WHEREAS, the Mayor has prepared a tentative Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2024, showing detailed estimates of all balances that will be available at the beginning of the year 2024, for the purposes of such year and of all revenues to be received for such fiscal year, including all general and special taxes, fees, costs, percentages, penalties, allowances, and other types of classes or revenues; also, estimates of all expenditures or changes in or for the purpose of such fiscal year to be paid or met from the said revenues or balances; and otherwise conforming with the requirements of law, and;

WHEREAS, said Tax Budget has been made conveniently available for public inspection for at least ten (10) days prior to adoption, by having at least two (2) copies on file in the office of the Director of Finance, and;

WHEREAS, this Council has held a Public Hearing on said Tax Budget of which public notice was given in accordance with law, and;

WHEREAS, the necessity of providing for the usual daily operations of the various municipal departments, requires that this resolution be in effect no later than July 15, 2023, and;

WHEREAS, this resolution shall take effect and be in force immediately upon approval by the Mayor as provided by Section 2.15 of the Charter of the City of Urbana, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, County of Champaign and State of Ohio:

Section One.

That the Tax Budget of the City of Urbana, Ohio for the fiscal year beginning January 1, 2024, heretofore prepared by the Mayor and submitted to this Council, copies of which have been and are on file in the office of the Director of Finance, be and it is hereby adopted as the official Tax Budget of the City of Urbana, Ohio for the fiscal year beginning January 1, 2024.

Section Two.

That the Clerk of Council is authorized and directed to certify two copies of said Tax Budget and a copy of this Ordinance and to transmit the same to the Auditor of Champaign County, Ohio on or before July 20, 2023.

Section Three.

That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance of all applicable legal requirements, including ORC Section 121.22

Section Four.

That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Ordinance approved by me this _____ day of _____, 2023.

Mayor, City of Urbana

REVIEWED: Mal M. Finster 6/1/23
Director of Law Date



Jumper: _____ Yay _____ Nay _____ N/A

Scott: _____ Yay _____ Nay _____ N/A

Paul: _____ Yay _____ Nay _____ N/A

Truelove: _____ Yay _____ Nay _____ N/A

Thackery: _____ Yay _____ Nay _____ N/A

Collier: _____ Yay _____ Nay _____ N/A

Bean: _____ Yay _____ Nay _____ N/A

Prepare in Triplicate
 On or before July 20th, two copies of this Budget
 must be submitted to the County Auditor

CITY OF URBANA 205 S Main Urbana, Ohio 43078
 Champaign County, Ohio Karen Bailey, Auditor

Schedule A

Date _____

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th.

FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:

The following Budget for the budget year beginning January 1, 2024, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed Chris Boettcher

Title: Chris Boettcher, Director of Finance

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
 AND COUNTY AUDITOR'S ESTIMATED RATES**

For Municipal Use FUND (Include only those funds which are requesting general property tax revenue)	BUDGET YEAR AMOUNT REQUESTED OF BUDGET COMMISSION INSIDE/OUTSIDE Column 1	For Budget Commission Use		For County Auditor Use	
		BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION Column 2	BUDGET YEAR TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION Column 3	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
				INSIDE 10 MILL LIMIT BUDGET YEAR 4	OUTSIDE 10 MILL LIMIT BUDGET YEAR 5
GOVERNMENTAL FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL FUND	593,400.00				
POLICE PENSION LEVY	67,500.00				
FIRE PENSION LEVY	67,500.00				
PROPRIETARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
FIDUCIARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
TOTAL ALL FUNDS	728,400.00				

FUND NAME: GENERAL FUND **EXHIBIT I**
FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2021 ACTUAL (2)	FOR 2022 ACTUAL (3)	BUDGET YEAR ESTIMATED	BUDGET YEAR ESTIMATED
			FOR 2023 (4)	FOR 2024 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	562,358	564,289	563,356	564,856
Tangible Personal Property Tax				
Municipal Income Tax				
Other Local Taxes				
Total Local Taxes	562,358	564,289	563,356	564,856
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government	339,843	364,201	330,000	361,000
Estate Tax	0	0		
Cigarette Tax	0	0		
Casino Tax	0	0		
Liquor and Beer Permits	18,391	35,973	25,000	25,000
Gasoline Tax				
Local Government Support Fund				
Property Tax Allocation	30,044	30,044	30,044	30,044
Other State Shared Taxes	338,632	340,627	340,500	473,800
Total State Shared Taxes and Permits	726,910	770,845	725,544	889,844
Federal Grants or Aid				
State Grants or Aid				
Other Grants or Aid	134,733	99,789	140,000	145,000
Total Intergovernmental Revenues	861,643	870,634	865,544	1,034,844
Special Assessments				
Charges for Services				
Fines, Licenses, and Permits	494,099	464,556	530,700	539,000
Miscellaneous	198,200	269,384	219,000	212,000
Other Financing Sources:				
Proceeds from Sale of Debt				
Transfers	3,707,261	4,826,830	3,720,875	4,018,750
Advances	0	0	0	0
Other Sources	716,213	782,961	799,000	799,000
TOTAL REVENUE	7,416,617	8,708,118	7,563,375	8,073,200

FUND NAME: GENERAL FUND **EXHIBIT I**
FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2021 ACTUAL (2)	FOR 2022 ACTUAL (3)	BUDGET YEAR ESTIMATED FOR 2023 (4)	BUDGET YEAR ESTIMATED FOR 2024 (5)
	EXPENDITURES			
Security of Persons and Property				
Personal Services	3,276,355	3,513,740	3,486,650	3,660,983.00
Travel Transportation	23,070	40,139	31,400	32,970.00
Contractual Services	175,965	195,252	183,700	192,885.00
Supplies and Materials	101,819	120,762	109,300	114,765.00
Capital Outlay				
Total Security of Persons and Property	3,577,209	3,869,893	3,811,050	4,001,603
Public Health Services				
Personal Services				
Travel Transportation				
Contractual Services	52,000	52,000	52,000	52,000.00
Supplies and Materials				
Capital Outlay				
Total Public Health Services	52,000	52,000	52,000	52,000
Leisure Time Activities				
Personal Services				
Travel Transportation	139,549	135,519	139,550	146,528.00
Contractual Services	375	335	300	315.00
Supplies and Materials	134,114	143,314	132,900	139,545.00
Capital Outlay	386,331	32,809	23,100	24,255.00
Total Leisure Time Activities	660,369	311,977	295,850	310,643
Community Environment				
Personal Services				
Travel Transportation	189,863	229,230	238,500	250,425.00
Contractual Services	0	465	1,000	1,050.00
Supplies and Materials	76,189	106,731	72,200	75,810.00
Capital Outlay	1,968	2,440	2,900	3,045.00
Total Community Environment	0	0	0	0.00
Total Community Environment	268,020	338,866	314,600	330,330
Basic Utility Services				
Personal Services				
Travel Transportation	129,760	155,311	168,980	177,429.00
Contractual Services	0	0	0	0.00
Supplies and Materials	11,370	11,516	13,800	14,490.00
Capital Outlay	43,997	47,327	50,200	52,710.00
Total Basic Utility Services	185,127	214,154	232,980	244,629
Transportation				
Personal Services				
Travel Transportation	0	0	0	0.00
Contractual Services	0	0	0	0.00
Supplies and Materials	0	0	0	0.00
Capital Outlay	0	0	0	0.00
Total Transportation	0	0	0	0
General Government				
Personal Services				
Travel Transportation	1,592,754	1,717,402	1,712,515	1,802,915.00
Contractual Services	2,825	3,118	9,500	9,975.00
Supplies and Materials	958,691	966,679	959,350	1,009,918.00
Carryovers	494,312	653,055	89,100	93,555.00
Total General Government	0	0	0	0.00
Total General Government	3,048,582	3,340,254	2,770,465	2,916,363

FUND NAME: GENERAL FUND **EXHIBIT I**
FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL
This Exhibit is to be used for the General Fund Only

DESCRIPTION (1)	FOR 2021 ACTUAL (2)	FOR 2022 ACTUAL (3)	BUDGET YEAR ESTIMATED FOR 2023 (4)	BUDGET YEAR ESTIMATED FOR 2024 (5)
	Debt Service			
Redemption of Principal				
Interest				
Other Debt Service				
Total Debt Service	0	0	0	0
Other Uses of Funds				
Transfers	55,000	80,000	80,000	84,000.00
Advances				
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	55,000	80,000	80,000	84,000
TOTAL EXPENDITURES	7,846,307	8,207,144	7,556,945	7,939,568
Revenues over/(under) Expenditures	(429,690)	500,974	6,430	133,632
Beginning Unencumbered Balance	4,858,883	4,429,193	4,930,167	4,936,597
Emergency Transfer from Supplemental	0	0	0	0.00
Ending Cash Fund Balance	4,429,193	4,930,167	4,936,597	5,070,229
Estimated Encumbrances (outstanding at year end)	39,232	41,036	37,785	39,698
Estimated Ending Unencumbered Fund Balance	4,389,962	4,889,132	4,898,813	5,030,532

FUND NAME >>>>POLICE & FIRE PENSION LEVY FUND

Exhibit II

FUND TYPE/CLASSIFICATION : GOVERNMENTAL / SPECIAL REVENUE

To be used for any fund receiving property tax revenue except the General Fund.

DESCRIPTION (1)	FOR 2021 ACTUAL (2)	FOR 2022 ACTUAL (3)	BUDGET YEAR ESTIMATE FOR 2023 (4)	BUDGET YEAR ESTIMATE FOR 2024 (5)
REVENUE				
POLICE PENSION	66,052.12	66,244.63	67,500.00	67,500.00
FIRE PENSION	66,052.12	66,244.63	67,500.00	67,500.00
TOTAL REVENUE	132,104.24	132,489.26	135,000.00	135,000.00
EXPENDITURES	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL GOVERNMENT				
CONTRACTUAL-AUDITOR/TREASURER FEES	3,367.76	3,322.00	3,400.00	3,400.00
OTHER USES				
REIMBURSEMENT TO GENERAL FUND	111,632.24	127,678.00	131,600.00	131,600.00
TOTAL EXPENDITURES	115,000.00	131,000.00	135,000.00	135,000.00
Revenues Over (Under) Expenditures	17,104.24	1,489.26	0.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	0.00	17,104.24	18,593.50	18,593.50
Ending Cash Fund Balance	17,104.24	18,593.50	18,593.50	18,593.50
Estimated Encumbrances (outstanding YEAR END)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	0.00	18,593.50	18,593.50	18,593.50

								EXHIBIT III
FUND List all funds individually unless reported on Exhibit I or II	Fund	ESTIMATED UNEN- CUMBERED FUND BALANCE 1/1/24	BUDGET YEAR ESTIMATED RECEIPTS	TOTAL AVAILABLE FOR EXPENDITURES	BUDGET YR EXPENDITURES AND ENCUMBRANCES			ESTIMATED UNEN- CUMBERED FUND BALANCE 12/31/24
					PERSONAL SERVICES	OTHER	TOTAL	
GOVERNMENTAL:								
SPECIAL REVENUE:								
AIRPORT MAINTENANCE & OPERATION FUND	200	461,658.00	396,300.00	857,958.00	75,560.00	328,700.00	404,260.00	453,698.00
STREET REPAIR & MAINTENANCE FUND	205	522,332.00	972,000.00	1,494,332.00	615,230.00	233,700.00	848,930.00	645,402.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FU	207	0.00	140,000.00	140,000.00		140,000.00	140,000.00	0.00
STATE HIGHWAY FUND	210	0.00	52,000.00	52,000.00	0.00	52,000.00	52,000.00	0.00
OAKDALE CEMETERY FUND	215	36,241.00	195,500.00	231,741.00	123,485.00	67,100.00	190,585.00	41,156.00
SUPPLEMENTAL INVESTMENT FUND	230	162,200.00	500.00	162,700.00	0.00	0.00	0.00	162,700.00
CDBG PROGRAM INCOME	235	18,700.00	0.00	18,700.00	0.00	0.00	0.00	18,700.00
AMERICAN RESCUE PLAN ACT OF 2021 FUND	238	1,196,965.59	0.00	1,196,965.59	0.00	1,196,965.59	1,196,965.59	0.00
POLICE AND FIRE INCOME TAX LEVY	275	1,842,000.00	1,631,250.00	3,473,250.00	1,775,000.00	0.00	1,775,000.00	1,698,250.00
TOTAL SPECIAL REVENUE FUNDS		4,240,096.59	3,387,550.00	7,627,646.59	2,589,275.00	2,018,465.59	4,607,740.59	3,019,906.00
DEBT SERVICE FUNDS								
TOTAL DEBT SERVICE FUNDS								
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENT FUND	401	1,165,632.00	1,548,750.00	2,714,382.00	0.00	1,459,000.00	1,459,000.00	1,255,382.00
POLICE AND FIRE INCOME TAX LEVY	402	1,530,100.00	543,750.00	2,073,850.00	0.00	805,300.00	805,300.00	1,268,550.00
COURT IMPROVEMENT FUND	403	132,800.00	127,800.00	260,600.00	69,980.00	31,000.00	100,980.00	159,620.00
PERPETUAL INVESTMENT FUND	405	897,000.00	49,000.00	946,000.00	0.00	0.00	0.00	946,000.00
NEIGHBORHOOD CURB, GUTTER, SIDEWALK	420	166,000.00	200,000.00	366,000.00	0.00	0.00	0.00	366,000.00
TOTAL CAPITAL PROJECTS		3,891,532.00	2,469,300.00	6,360,832.00	69,980.00	2,295,300.00	2,365,280.00	3,995,552.00
SPECIAL ASSESSMENT FUNDS								
TOTAL SPECIAL ASSESSMENT FUNDS								
PROPRIETARY:								
ENTERPRISE FUNDS								
WATER REVENUE FUND	605	1,769,148.00	2,669,000.00	4,438,148.00	542,520.00	2,306,050.00	2,848,570.00	1,589,578.00
SEWER REVENUE FUND	610	3,521,074.00	3,684,400.00	7,205,474.00	985,667.00	3,222,550.00	4,208,217.00	2,997,257.00
COMPOST, MULCHING, & RECYCLING FUND	615	63,000.00	220,000.00	283,000.00	0.00	220,000.00	220,000.00	63,000.00
STORMWATER - OPERATING FUND	620	134,183.00	92,000.00	226,183.00	0.00	85,050.00	85,050.00	141,133.00
STORMWATER - CAPITAL IMP FUND	625	109,741.00	216,000.00	325,741.00	0.00	100,000.00	100,000.00	225,741.00
TOTAL ENTERPRISE FUNDS		5,597,146.00	6,881,400.00	12,478,546.00	1,528,187.00	5,933,650.00	7,461,837.00	5,016,709.00
INTERNAL SERVICE FUNDS								
TOTAL INTERNAL SERVICE FUNDS		0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIDUCIARY:								
TRUST AND AGENCY FUNDS								
CEMETERY TRUST INCOME FUND	805	8,200.00	300.00	8,500.00	0.00	300.00	300.00	8,200.00
FIRE TRUST FUND	810	88,400.00	10,000.00	98,400.00	0.00	10,000.00	10,000.00	88,400.00
POLICE TRUST FUND	815	27,700.00	10,000.00	37,700.00	0.00	5,000.00	5,000.00	32,700.00
CITY BEAUTIFICATION TRUST FUND	820	58,500.00	3,000.00	61,500.00	0.00	3,000.00	3,000.00	58,500.00
PARKS & RECREATION TRUST FUND	825	91,300.00	15,000.00	106,300.00	0.00	15,000.00	15,000.00	91,300.00
MAUSOLEUM TRUST FUND	835	65,800.00	55,000.00	120,800.00	0.00	39,000.00	39,000.00	81,800.00
CEMETERY IMPROVEMENT TRUST FUND	840	8,100.00	2,300.00	10,400.00	0.00	2,300.00	2,300.00	8,100.00
LODGING TAX REVENUE FUND	900	0.00	40,000.00	40,000.00	0.00	40,000.00	40,000.00	0.00
INCOME TAX REVENUE FUND	905	0.00	7,500,000.00	7,500,000.00	0.00	7,500,000.00	7,500,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS		348,000.00	7,635,600.00	7,983,600.00	0.00	7,614,600.00	7,614,600.00	369,000.00
TOTAL FOR MEMORANDUM ONLY		14,076,774.59	20,373,850.00	34,450,624.59	4,187,442.00	17,862,015.59	22,049,457.59	12,401,167.00

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

The Budget Commission of CHAMPAIGN County, Ohio, hereby makes the following Official Certificate of Estimated

Resources for the CITY OF URBANA for the BUDGET YEAR beginning January 1st, 2024

FUND	Estimated Unen- cumbered Balance January 1st, 2024	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUND TYPE							
General Fund							
Special Revenue Funds							
Debt Service Funds							
Capital Project Funds							
Special Assessment Funds							
PROPRIETARY FUND TYPE							
Enterprise Funds							
Internal Service Funds							
FIDUCIARY FUND TYPE							
Trust and Agency Funds							
TOTAL ALL FUNDS							

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and outside the 10 mill limitation is set forth in the proper columns of the preceding pages and the total amount approved for each fund must govern the amount of appropriation from such fund.

DATE _____, 20____

Budget
Commission

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unen- cumbered Balance January 1, 2024	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
GOVERNMENTAL FUNDS:							
GENERAL FUND:							
General Fund							
SPECIAL REVENUE FUNDS:							
Street Maintenance & Repair Fund							
State Highway Improvement Fund							
Cemetery Fund							
Airport Maintenance Fund							
C.D.B.G. Program Income Fund							
Supplemental Investment							
Police & Fire Pension Levy Fund							
Police & Fire Income Tax Fund							
TOTAL SPECIAL REVENUE FUNDS							
DEBT SERVICE FUNDS:							
TOTAL DEBT SERVICE FUNDS							
CAPITAL PROJECT FUNDS:							
Capital Improvement Fund							
Perpetual Investment Fund							
Police & Fire Income Tax Fund							
TOTAL CAPITAL PROJECT FUNDS							

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

FUND	Estimated Unen- cumbered Balance January 1, 2024	Real Estate Property Tax	Personal Property Tax	Local Government Money	Rollback, Homestead and Personal Property Tax Exemption	Other Sources	Total
SPECIAL ASSESSMENT FUNDS							
TOTAL SPECIAL ASSESSMENT FUNDS							
ENTERPRISE FUNDS:							
Water Fund							
Sanitary Sewer Fund							
Compost & Mulching Fund							
Sewer Replacement Fund							
Stormwater - Operarting							
Stormwater - Capital Improvement							
TOTAL ENTERPRISE FUNDS							
INTERNAL SERVICE FUNDS:							
Central Stores							
TOTAL INTERNAL SERVICE FUNDS							
TRUST AND AGENCY FUNDS:							
Income Tax Revenue Fund							
City Beautification Fund							
Fire Trust Fund							
Police Trust Fund							
Cemetery Trust Income Fund							
Mausoluem Trust Fund							
TOTAL TRUST AND AGENCY FUNDS							
TOTAL ESTIMATED RESOURCES (memo)							

RESOLUTION NO. 2666-23

A RESOLUTION TO APPROVE A WATER TAP-IN FOR JEFF MARTIN CONSTRUCTION LLC AT 728 CHILDRENS HOME ROAD (PARCEL #K41-11-11-18-00-007-04) AS AN EXTRATERRITORIAL CUSTOMER, AND DECLARING AN EMERGENCY (Suspension of rules requested by utility services applicant). (One (1) reading required, no public hearing required).

Department Requesting: Community Development

Sponsor: Councilman Pat Thackery

WHEREAS, the City of Urbana has received an application from Jeff Martin Construction LLC to tap-in to City water service to an unincorporated parcel (K41-11-11-18-00-007-04) located at 728 Childrens Home Road, which is located outside and directly adjacent to the city limits; and

WHEREAS, pursuant to Urbana Codified Ordinance 939.06, no new water main taps shall be permitted beyond City limits nor existing water main taps enlarged without the approval of City Council; and

WHEREAS, pursuant to Urbana Codified Ordinance 927.03, no extension of water shall be made unless a sanitary sewer is extended at the same time nor shall a sanitary sewer be extended without a similar extension of water; and

WHEREAS, pursuant to Urbana Codified Ordinance 931.15(e), all utility users outside the City limits shall pay two hundred percent (200%) of the total service fees for operation, maintenance, and replacement; and

WHEREAS, pursuant to Urbana Codified Ordinance 939.07, upon issuance of a new water connection permit for a property located outside of the City limits, the owner of the property shall file an annexation petition within sixty (60) days of the time that property becomes contiguous to the City of Urbana, and “the failure of any such non-resident water customer to comply with this condition shall be grounds for immediate termination of water service to the property” but this provision may be waived by the Director of Administration only with the concurrence of City Council, upon a finding of the existence of a specific necessity.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

That Council approves the requested tap-in to City water service as requested by Jeff Martin Construction LLC to the property described as Permanent Parcel No. K41-11-11-18-00-007-04 and located at 728 Childrens Home Road.

SECTION TWO:

That Council approves the requested tap-in to City water service as requested by Jeff Martin Construction LLC to the property described as Permanent Parcel No. K41-11-11-18-00-007-04 and located at 728 Childrens Home Road.

SECTION THREE:

That Council hereby requires sewer tap-ins for both properties to occur at the same time that water service is extended to said properties since existing sewer mains are currently located within relative proximity to this property.

SECTION FOUR:

That Council authorizes such extensions and tap-ins with the understanding that all construction costs related to said water extensions and tap-ins shall be borne entirely by the applicant.

SECTION FIVE:

That Council authorizes such extensions and tap-ins with the applicant being required to pay all applicable fees, including any required water tap-in (connection) fees, water capacity fees, water meter fees, and water tapping fees.

SECTION SIX:

That Council authorizes the Director of Administration to issue a termination order for water service upon failure of the property owner to initiate annexation within 60 days of each water tap-in permit being issued.

SECTION SEVEN:

That this resolution shall take effect immediately upon passage in order to promote public health and welfare as these water extensions and tap-ins will provide improved water service for the applicant at the subject properties.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this _____ day of _____, 2023.

Mayor, City of Urbana

REVIEWED: *William Penn* 6/15/23
Director of Law Date

Jumper: _____ Yay _____ Nay _____ N/A

Scott: _____ Yay _____ Nay _____ N/A

Paul: _____ Yay _____ Nay _____ N/A

Truelove _____ Yay _____ Nay _____ N/A

Thackery: _____ Yay _____ Nay _____ N/A

Collier: _____ Yay _____ Nay _____ N/A

Bean: _____ Yay _____ Nay _____ N/A

RESOLUTION NO. 2667-23

A RESOLUTION TO APPROVE SANITARY SEWER TAP-IN FOR JEFF MARTIN CONSTRUCTION LLC AT 728 CHILDRENS HOME ROAD (PARCEL #K41-11-11-18-00-007-04) AS AN EXTRATERRITORIAL CUSTOMER, AND DECLARING AN EMERGENCY (Suspension of rules requested by utility services applicant). (One (1) reading required, no public hearing required).

Department Requesting: Community Development Sponsor: Councilman Pat Thackery

WHEREAS, the City of Urbana has received an application from Jeff Martin Construction LLC to tap-in to City sanitary sewer service to an unincorporated parcel (K41-11-11-18-00-007-04) located at 728 Childrens Home Road, which is located outside and directly adjacent to the city limits; and

WHEREAS, pursuant to Urbana Codified Ordinance 939.06, no new water main taps shall be permitted beyond City limits nor existing water main taps enlarged without the approval of City Council; and

WHEREAS, pursuant to Urbana Codified Ordinance 927.03, no extension of water shall be made unless a sanitary sewer is extended at the same time nor shall a sanitary sewer be extended without a similar extension of water; and

WHEREAS, pursuant to Urbana Codified Ordinance 931.15(e), all utility users outside the City limits shall pay two hundred percent (200%) of the total service fees for operation, maintenance, and replacement; and

WHEREAS, pursuant to Urbana Codified Ordinance 931.24, upon issuance of a new sewer connection permit for a property located outside of the City limits, the owner of the property shall file an annexation petition within sixty (60) days of the time that property becomes contiguous to the City of Urbana, and “the failure of any such non-resident sanitary sewer customer to comply with this condition shall be grounds for immediate termination of sanitary sewer service to the property” but this provision may be waived by the Director of Administration only with the concurrence of City Council, upon a finding of the existence of a specific necessity.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

That Council approves the requested tap-in to City sanitary sewer service as requested by Jeff Martin Construction to the property described as Permanent Parcel No. K41-11-11-18-00-007-04 and located at 728 Childrens Home Road.

SECTION TWO:

That Council approves the requested tap-in to City sanitary sewer service as requested by Jeff Martin Construction LLC to the property described as Permanent Parcel No. K41-11-11-18-00-007-04 and located at 728 Childrens Home Road.

SECTION THREE:

That Council hereby requires water tap-ins to occur at the same time that sanitary sewer is extended to said property since existing water mains are currently located within relative proximity to this property.

SECTION FOUR:

That Council authorizes such extensions and tap-ins with the understanding that all construction costs related to said sanitary sewer extensions and tap-ins shall be borne entirely by the applicant.

SECTION FIVE:

That Council authorizes such extensions and tap-ins with the applicant being required to pay all applicable fees, including any required sanitary sewer tap-in (connection) fees and sanitary sewer capacity fees.

SECTION SIX:

That Council authorizes the Director of Administration to issue a termination order for sanitary sewer service upon failure of the property owner to initiate annexation within 60 days of each sanitary sewer tap-in permit being issued.

SECTION SEVEN:

That this resolution shall take effect immediately upon passage in order to promote public health and welfare as these sanitary sewer extensions and tap-ins will provide improved sanitary sewer service for the applicant at the subject properties.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this _____ day of _____, 2023.

Mayor, City of Urbana

REVIEWED: William P. Davis 6/15/23
Director of Law Date

Jumper: Yay Nay N/A

Scott: Yay Nay N/A

Paul: Yay Nay N/A

Truelove Yay Nay N/A

Thackery: Yay Nay N/A

Collier: Yay Nay N/A

Bean: Yay Nay N/A

RESOLUTION NO. 2668-23

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA TO DISPOSE OF SURPLUS REAL ESTATE LOCATED ON EAST LAWN AVENUE (PARCEL #K48-25-11-03-35-008-02) THROUGH THE INTERGOVERNMENTAL SALE AS OUTLINED IN OHIO REVISED CODE SECTION 721.03 AND 721.29. (ONE READING REQUIRED, NO PUBLIC HEARING REQUIRED)

Department Requesting: Administration

Counsel Sponsor: Dwight Paul

WHEREAS, the City of Urbana acquired the 5.094-acre parcel, No. K48-25-11-03-35-008-01, part of the former Botkin Greenhouse property, in 2004 for \$150,000.00 with the reported intention of establishing a new entrance to an envisioned expansion to Melvin Miller Park; and

WHEREAS, in May, 2013, Council approved Resolution No. 2393 authorizing a lease agreement with Champaign County Citizens for Canines for the establishment of a Dog Park, which is situated on the eastern portion of the original parcel; and

WHEREAS, in April, 2018, the Champaign County Historical Society (CCHS) entered into an agreement with the City of Urbana to lease the western portion the original parcel for use as overflow for their events; and

WHEREAS, the City of Urbana deemed this portion of real estate to be surplus real estate with no feasible intended use by the City, and in 2022 had this western portion split from the original purchased parcel, creating a 2.372-acre parcel, No. K48-25-11-03-35-008-02 (Attachment 1), and leaving the eastern portion with the Dog Park combined with the rest of Melvin Miller Park; and

WHEREAS, the CCHS requested interest in obtaining the parcel as they are undertaking a Capital Improvement project to expand the museum, and

WHEREAS, the parcel serves no public purpose for the City of Urbana, the City agreed to negotiate with the Champaign County Board of Commissioners to purchase the property for the Museum's project; and

WHEREAS, the parcel's Market Rate Appraisal value range is \$65,057.00 to \$70,057.00; and

WHEREAS, the Champaign County Board of Commissioners offered \$60,000.00 for the real estate, which the Board of Control accepted by a vote of 2-0, as the offer is within the required 20% of Fair Market Value (Attachment 2); and

NOW THEREFORE, be it resolved by the COUNCIL OF THE CITY OF URBANA, OHIO

Section One:

That the Director of Administration is hereby authorized to formally accept the Board Commissioners offer and the Board will request the Champaign County Prosecutor's Office to

draft a purchase agreement with definitive terms, in accordance with Ohio Revised Code Section 721.03 and 721.29.

Section Two:

That upon satisfactory review of the purchase agreement by the City of Urbana’s Director of Law, the Director of Administration is further authorized to complete the real estate sale transaction.

Section Three:

That this resolution shall take effect upon a majority two-thirds vote of Urbana City Council.

Section Four:

That it is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance of all applicable legal requirements, including ORC Section 121.22

Section Five:

That this resolution shall take effect and be in force immediately upon its passage and approval to facilitate the timely sale of this real estate.

President of City Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this ____ day of _____, 2023.

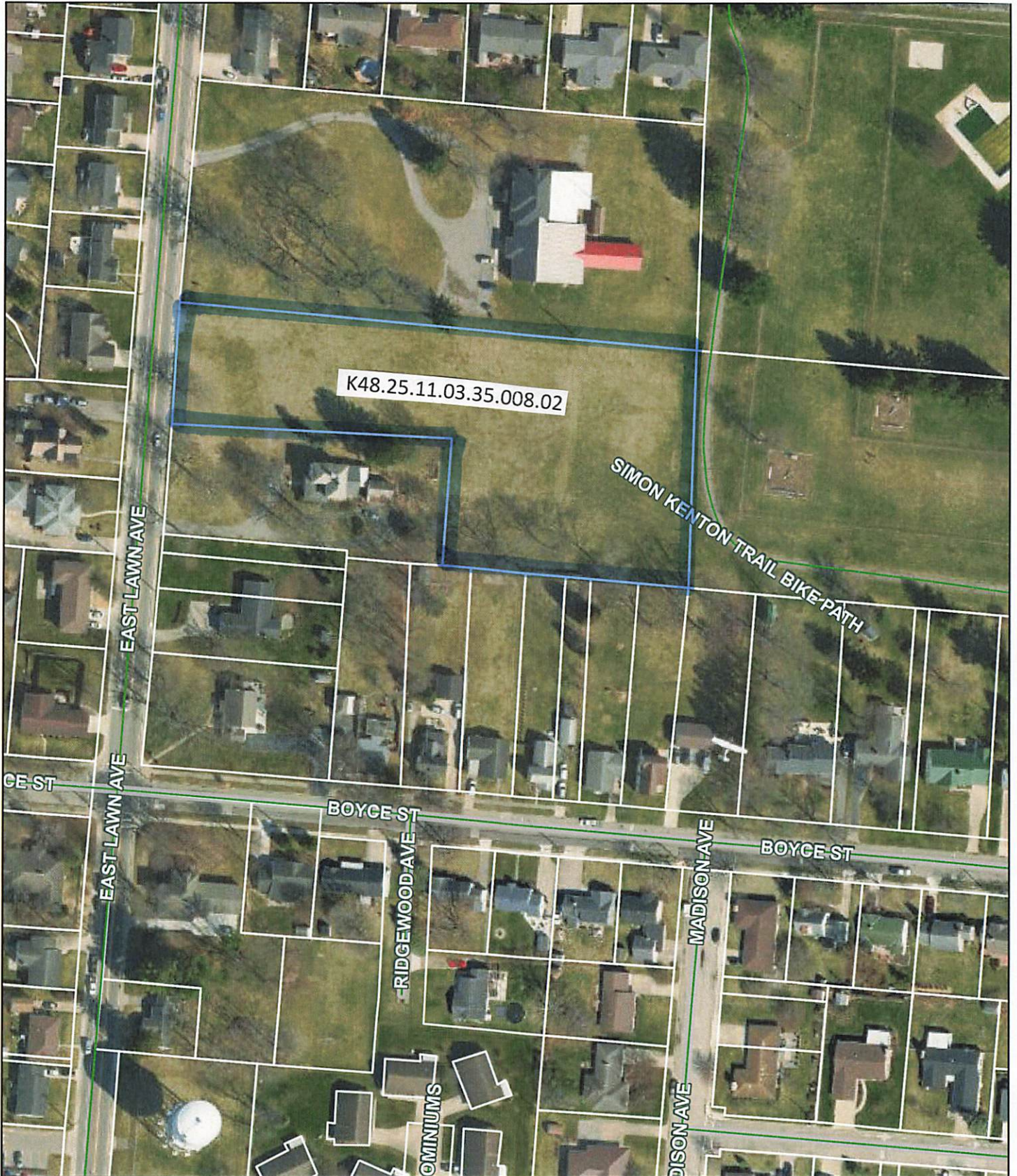
Mayor, City of Urbana

REVIEWED: *[Signature]* 6/15/23
Director of Law Date

- Jumper: ____ Yay ____ Nay ____ N/A
- Scott: ____ Yay ____ Nay ____ N/A
- Paul: ____ Yay ____ Nay ____ N/A
- Truelove: ____ Yay ____ Nay ____ N/A
- Thackery: ____ Yay ____ Nay ____ N/A
- Collier: ____ Yay ____ Nay ____ N/A
- Bean: ____ Yay ____ Nay ____ N/A

Champaign County Ohio

Resolution 2268-23
Attachment 1



6/9/2023, 10:39:14 AM

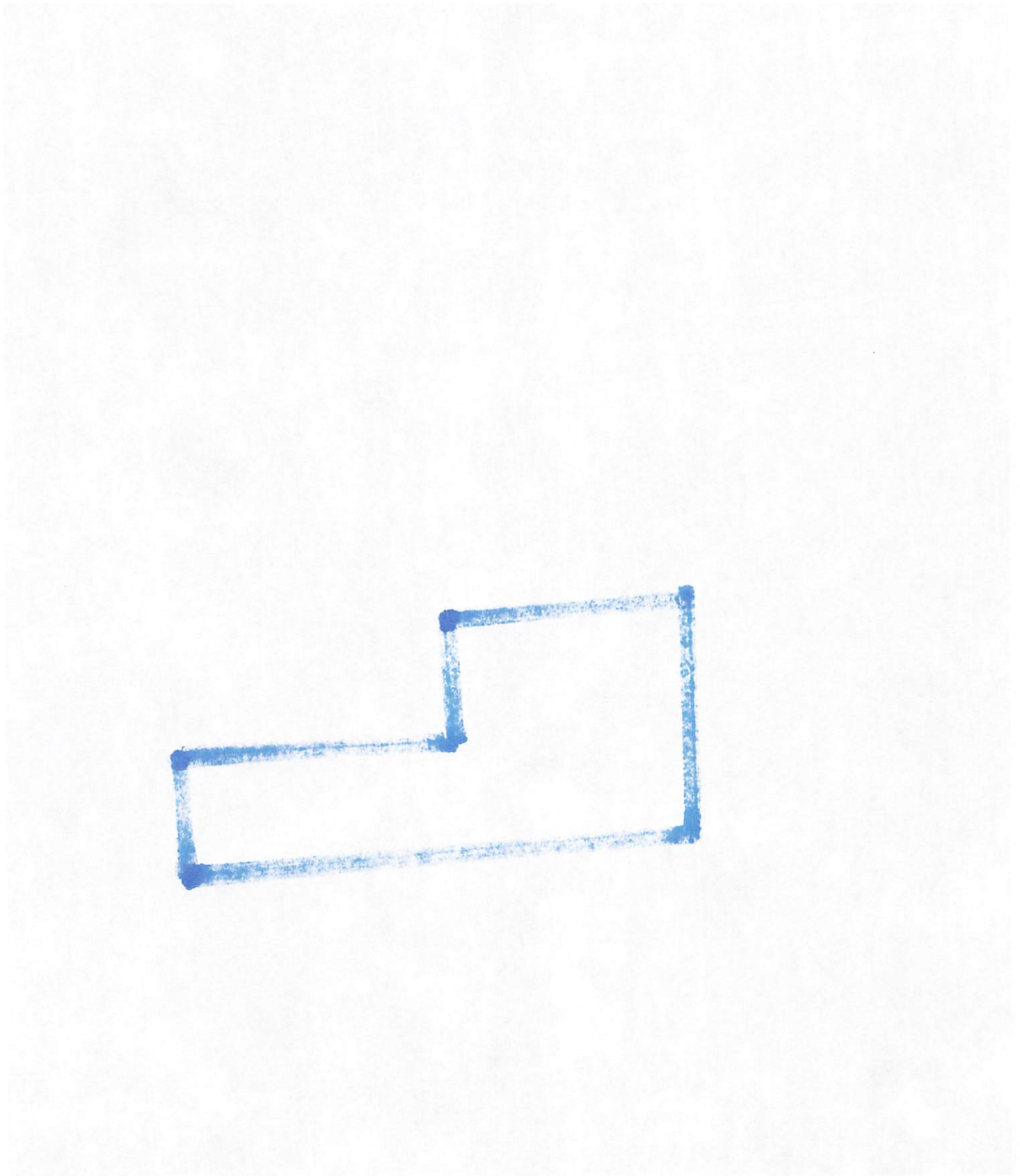
1:2,257

0 0.01 0.03 0.05 mi

0 0.02 0.04 0.09 km

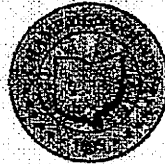
Parcels

Road Names



Champaign County Commissioners

COMMISSIONERS
TIMOTHY D. CASSADY
STEVEN R. HESS
A. NINO VITALE



CLERK/ADMINISTRATOR
ANDREA MILLICE

1512 SOUTH U.S. HIGHWAY 68
SUITE A100
URBANA, OHIO 43078
(937) 484-1611

BOOKKEEPER/CLERK/RECEPTIONIST
NATALIE RANSELL

May 24, 2023

Kerry Brugger, Administrator
City of Urbana
PO. Box 747
Urbana, Ohio 43078

Dear Mr. Brugger,

On May 9, 2023, the Champaign County Board of Commissioners met with you and with Sandy Gonzalez of the Champaign County Historical Society to discuss the possible purchase of the city-owned parcel of land adjacent to the Champaign County Historical Society property.

The Champaign County Board of Commissioners have discussed this matter and would like to offer the City of Urbana the sum of \$60,000 for the purchase of Parcel Number K48-25-11-03-35-008-02, a 2.3720 acre parcel.

In the event that you are agreeable to the proposed purchase price, the Board will ask the Prosecutor's Office to draft a purchase agreement with definitive terms for the sale consistent with our previous discussion.

Sincerely,

A handwritten signature in cursive script that reads "Timothy D. Cassidy".

Tim Cassidy, President
Champaign County Board of Commissioners
Champaign County, Ohio