

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, OCTOBER 3, 2023**



President Hess called the City of Urbana Regular Session Meeting to order at 6:00 pm.

**City Staff attending:** Director of Administration Kerry Brugger, Mayor Bill Bean, Director of Law Mark Feinstein, Director of Finance Chris Boettcher, Police Chief Matt Lingrell, Fire Chief Dean Ortlieb, and Community Development Manager Doug Crabill.

**President Called Roll:** Ms. Jumper, present; Mr. Scott, present; Mr. Paul, present; Ms. Truelove, present; Mr. Thackery, absent; Mrs. Collier, present; and Mrs. Bean, present.

**Minutes**

Mr. Scott moved to put the minutes of September 19, 2023 on the floor for discussion and possible approval. Mr. Paul seconded.

No comments/corrections from Council.

Voice vote on approval of the minutes: all ayes; nays, none.

**Communications:**

1. Oak Dale Cemetery Board Meeting Minutes from July 21, 2023 (See Attached)
2. ORBIS Urbana Plant Expansion Grand Opening Invitation (E-mailed September 20, 2023)
3. North Main Street Corridor Plan – Survey Mailer (See Attached)
4. Safety Meeting Minutes from September 14, 2023 (See Attached)
5. Final 2022 City of Urbana audit reports (E-mailed September 28, 2023)

Mr. Crabill informed Council to make sure they RSVP if attending the ORBIS grand opening. He added it is an all-morning event and everyone will be able to see both the plant expansion and the new warehouse on Norwood.

Mrs. Bean asked if the North Main Street Corridor survey is anonymous. Mr. Crabill confirmed it was and it does not capture any identifying information. He added that whatever is typed goes in the indices of the plan and the survey remains open until October 15<sup>th</sup>.

Mr. Paul stated it looked like the audit went through easily and offered a big thumbs up.

Voice vote on acceptance of communications: All ayes, nays none.

**Administrative Reports – Board of Control:** None

**Citizen Comments:** None

**ORDINANCES AND RESOLUTIONS**

**Third Reading:**

**Ordinance 4596-23:** An Ordinance accepting the annexation of two tracks (AKA Parcels #K41-11-11-11-00-009-00 and K41-11-11-11-00-010-00) and consisting of approximately 7.622 Acres, more or less, to the City of Urbana, Ohio. (Three readings required)

Mr. Paul moved to put this ordinance on the floor for discussion and possible passage. Mrs. Bean seconded.

Mr. Crabill informed Council that this annexation involved the two parcels at S & L Home Center. After passage, the annexation will undergo a thirty-day waiting period before being recorded.

No comments/questions from Council.

Roll call on passage: Mr. Scott, yes; Mr. Paul, yes; Ms. Truelove, no; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Ordinance passes 5-1.

**Ordinance 4597-23:** An Ordinance authorizing the Director of Administration to enter into a pre-annexation agreement with the landowner of approximately 36.021 +/- acres of land located on Ohio State Route 29 near Dugan Road, Parcel Nos. K41-11-11-11-00-025-00 and K41-11-11-11-00-023-00, which is contiguous with the boundaries of the City. (Three readings required)

Mr. Paul moved to put this ordinance on the floor for discussion. Mr. Scott seconded.

Mr. Feinstein stated that last meeting Mr. Paul asked if the agreement is passed and things fall through, what the affect would be. Mr. Feinstein stated that normally these agreements have three parties. Here, there is not a developer involved. Therefore, the section on development considerations are absent in this legislation. If issues arise at a later point, the City still has remedies to rescind the legislation.

Mr. Crabill stated the intent of this ordinance is more of a marketing tool. He added that development would most likely be commercial, residential, or some type of mixture.

Mr. Paul asked for clarification where exactly this property was located. Mr. Crabill stated it was the field with the water tower behind Kroger.

President Hess declared this ordinance to have had its second reading.

**First Reading:**

**Resolution 2674-23:** A resolution to authorize preliminary approval between the City of Urbana, Champaign County, Ohio and Ohio Department of Transportation for pavement planing and resurfacing of United States Route 68 from Gwynne Street/Washington Avenue (SLM 6.93) to the northern corporation limit (SLM 8.64), reference PID No.: 111951, County/Route/Section: CHP-68-6.93, and declaring an emergency. (One reading required)

Mrs. Bean moved to put this resolution on the floor for discussion and possible passage. Mr. Paul seconded.

Mr. Crabill stated this resolution is the preliminary approval for the ODOT paving project regarding North Main Street. This project would be in 2025. The City would have 20% of costs. The follow-up legislation will occur after ODOT bids the project.

Ms. Truelove asked if the project would be anything like Miami in far as directions. She believes it was challenging to get around the obstacle course. Mr. Crabill stated the big thing with Miami Street was a lot of manholes. He added this was the main reason why it seemed to be a little more of a maze. Chief Lingrell stated there were 52 to be exact. Ms. Truelove stated she had more of a concern because it's Main Street. Mr. Scott added that the City has to tear up to fix up.

Mr. Paul stated he assumed Finance was already started coming up with financing options. Ms. Boettcher stated they had, and it would be from the Neighborhood Curb Gutter and Sidewalk fund.

Roll call on passage: Mr. Paul, yes; Ms. Truelove, no; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Resolution passes 5-1.

**Department Liaison Reports:** None

**Miscellaneous Business:**

Mr. Paul stated the cookoff and parade went pretty well. He added the Fish Festival was very well attended. He is pleased to see a lot of these activities happening. He also informed Council he has resigned his position of parade chairman and noted they are looking for volunteers

Ms. Truelove complimented his work and noted he will be missed.

She also stated she would like to add topics to the work session. She would like to talk about charter changes regarding the president and vacant seats and added that she was back on the landbank conversation. She finally added that a gentleman approached her about water and sewage adjustments with sewage and would like that added as well.

Ms. Truelove then asked about traffic light changes. Mr. Crabill stated Mr. Bumbalough went through the intersections a few years back and noted there is a priority to through traffic.

President Hess proposed that Council discuss at the work session future projects council would like to see. Mr. Paul added he would like to see a TIF review.

Mr. Brugger stated the water/sewage issue could be addressed anytime. Ms. Truelove stated that Council did not need to address it at the work session. Mr. Brugger then added that the work for landbank needs to be done at county level. Ms. Truelove stated that Council can talk about these anytime.

Mrs. Bean asked in what context Ms. Truelove wanted to look at the Charter, as amendments were just passed three years ago. Ms. Truelove stated her main concerns are regarding the President

being able to freely give input and vacant seats feeling open forever while waiting for the next election.

Ms. Boettcher stated the City has begun the 2024 budget process with department heads. She added she will be scheduling meetings shortly.

Mr. Feinstein brought up the issue of excusing absent council members. He stated that while not a legal requirement, Council members can be subject to removal with ten consecutive, unexcused absences. Council decided it would be address at the work session.

Mr. Crabill stated that North Main Corridor plan will also have a public meeting on October 30<sup>th</sup> from 6-8 pm.

Chief Lingrell stated it had been a busy day and a busy week. He stated that UPD hired two of its four vacancies. The plan is to start the third week of October. He added a third candidate is currently finishing up the final phases.

Chief Lingrell stated he is very blessed in Urbana. He knows it takes time to accomplish its goals and declared the glass was half full.

Chief Ortlieb state he has sent invitations out for the open house on the fourteenth. He stated it was a good opportunity to meet the fire personnel.

He added the Fire Department has been recruiting heavy and trying to get the public to help find good candidates.

Mr. Brugger stated it was hard to believe it is the 4<sup>th</sup> quarter already. He hopes to have the FAA contract for the next meeting. He also added he received the retirement resignation from Mr. Cultice, who plans to stay through the middle of December.

Mayor Bean also thanked Dwight for running parade, and added he will be missed. He also thanked Mrs. Collier and Mrs. Bean for their help with the chili cookoff. He stated it was a success and hopes to get more volunteers for the future. He also added there were a lot of people at the museum for Octoberfest.

Mrs. Bean thanked Chief Ortlieb for filling the dunk tank at cookoff and for their help.

Ms. Jumper moved to adjourn. Mr. Paul seconded. Voice vote on approval: all ayes, nays none. Motion passes 6-0.

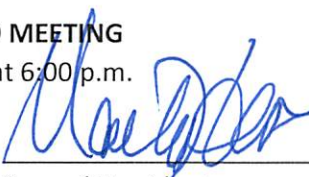
**ADJOURNED AT 6:42 p.m.**

**NEXT SCHEDULED MEETING**  
October 17, 2023 at 6:00 p.m.



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Council Clerk



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Council President