

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, FEBRUARY 20, 2024**

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

**City Staff attending:** Director of Administration Kerry Brugger, Director of Law Mark Feinstein, Mayor Bill Bean, Community Development Manager Doug Crabill, Zoning and Compliance Officer Preston Carter, Police Chief Matt Lingrell and Fire Chief Dean Ortlieb

**President Called Roll:** Ms. Jumper, absent; Mr. Scott, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

**Minutes**

Mr. Thackery moved to put the minutes of February 6, 2024 on the floor for discussion and possible approval. Mr. Scott seconded.

No comments/questions from Council.

Voice vote on approval of the minutes: all ayes; nays, none.

**Communications:**

1. Champaign Countywide Public Safety Communications System 2023 Report (See Attached)
2. Safety Committee Minutes from February 8, 2024 (See Attached)
3. Deer Population Letter from February 5, 2024 (See Attached)
4. Champaign County Municipal Court 2023 Annual Report (See Attached)

Council did not have any requests for removal of communications off the consent agenda for discussion.

Chief Ortlieb stated that Grimes Airport has now made the decision to allow people inside for the eclipse.

**Administrative Reports – Board of Control:** None

**Citizen Comments:** None

**ORDINANCES AND RESOLUTIONS**

**Third Reading:** None

**Second Reading:** None

**First Reading:**

**Ordinance 4601-24:** An ordinance to amend Sections 111.02, 111.03, and 111.04 of the Codified Ordinances. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Mrs. Bean seconded.

President Paul informed Council this ordinance is to make minor clean-ups to Council rules. The changes include that meetings now start at 6:00 pm instead of 7:00 pm, the due date for items to be placed on the agendas, removing the tablet languages, removing the recording language from students at Urbana High School as no longer applicable, adding department liaison reports, and the method of deliberation where the President will no longer specifically call on everyone individually and rather initiate a more open forum.

Mr. Thackery mentioned the public's time may be extended by motion and inquired at what point such a motion could be made. President Paul stated that motions, including those to extend public time, can be made at any point.

President Paul declared this ordinance to have had its first reading.

**Ordinance 4602-24:** An ordinance adopting the Planning Commission recommendation to enact Chapter 1303 of the Codified Ordinances, Property Maintenance Code, and enacting Chapter 1303 of the Codified Ordinances of the City of Urbana, entitled Property Maintenance Code. (Three readings required, public hearing required)

Mrs. Bean moved to put this ordinance on the floor for discussion. Mr. Thackery seconded.

Mr. Carter stated that this issue has been talked about since before he has been with the City. This proposal was in front of Planning Commission last month. Mr. Carter stated this ordinance adopts the big book of the International Property Maintenance Code, with edits geared directly to Urbana. The given link includes the code in its entirety. Mr. Carter added the changes include inserting name of the City of Urbana where appropriate and removing sections where conflicts exist with current code (such as grass/weeds). He stated the goal is to address gaps between the existing zoning and nuisance codes. Mr. Carter added that another change is the penalties section. He clarified that the first route is Court, similar to violations today. The second route is to file for an injunction and the third option to start assessing fines. (\$25 per day)

Mr. Scott asked how many days citizens have to remedy the situation before they are cited. Mr. Carter answered ten days after service is perfected.

Mr. Thackery expressed his concerns with staffing in order to enforce the code. Mr. Carter stated a position would be posted in the near future for assistance in the Zoning department.

Mrs. Bean stated she met with Mr. Carter regarding changes. Her concern was what might happen if citizens don't have the money necessary to remedy the situation. She stated Mr. Carter's answer was the City is willing to work with them. Mr. Carter added that that the purpose of this legislation is not punitive and the City was not doing this to make money. The goal is for the betterment of the community.

Mr. Feinstein asked Council to pay special attention to how the penalty section was. Currently, the City has all these codes with different remedies. He added that legislation is coming soon to make all code penalties uniform.

President Paul declared this ordinance to have had its first reading.

**Ordinance 4603-24:** An ordinance to adopt the Planning Commission recommendation accepting the proposal to update the City of Urbana official zoning map to establish City designated zoning classifications for two recently annexed properties: K48-25-11-02-009-00 & K48-25-11-02-11-010-00. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Mrs. Bean seconded.

Mr. Carter stated the City is proposing B-2 General Business usage zoning. It fits with the current usage and the existing surroundings.

No comments/questions from Council.

President Paul declared this ordinance to have had its first reading.

**Ordinance 4604-24:** An ordinance adopting a statement of services to be provided to a parcel consisting of approximately 2.334 acres, more or less, in Urbana Township proposed for annexation to the city of Urbana by the petitioner, Jeff Martin Construction, LLC, an Ohio limited liability company, with Douglas R. Crabill, Community Development manager of the city of Urbana appointed as agent by petitioner, and declaring an emergency. (One reading required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Crabill stated this is for the eventual annexation of the property on Children's Home Road. He added that the City previously provided services last June with the requirement to file an annexation petition. The house is currently under construction and the City agrees to provide services.

No comments/questions from Council.

Roll call on passage: Mr. Scott, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mrs. Bean, yes.

Ordinance passes, 5-0.

**Ordinance 4605-24:** An ordinance relating to land use and zoning buffers for a parcel consisting of approximately 2.334 acres, more or less, in Urbana Township proposed for annexation to the City of Urbana by the petitioner, Jeff Martin Construction, LLC, an Ohio limited liability company, with Douglas R. Crabill, community development manager of the City of Urbana appointed as agent by petitioner, and declaring an emergency. (One reading required)

Mrs. Bean moved to put this ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Crabill stated that this ordinance involves asking if the land use is compatible with its existing use. If it were not, the City would need to buffer in some way. He added that this is not an issue here, but it is a requirement of the revised code.

No comments/questions from Council.

Roll call on passage: Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Ms. Bean, yes; and Mr. Scott, yes.

Ordinance passes, 5-0.

**Resolution 2687-24:** A resolution to authorize the Director of Administration to enter into the Electric and Natural Gas Municipal Aggregation services agreement with Priority Power Management, and to execute any necessary documentation therewith. (One reading required)

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mrs. Collier seconded.

Mr. Brugger stated around 2018 the City of Urbana entered into a contract with AEG for a community aggregation to handle services. He informed Council that AEG has been purchased by Priority Power Management. He added that this resolution is a formality to rework the agreement for the proper name for the remainder of the term that expires at the end of the year.

Mrs. Bean asked if this was essentially the same agreement but with a new owner. Mr. Brugger confirmed it was. He added that the City's website has the current rates, but all citizens have the option to opt out.

Roll call on passage: Mr. Thackery, yes; Mrs. Collier, yes; Ms. Bean, yes; Mr. Scott, yes; and Ms. Truelove, yes.

Resolution passes, 5-0.

**Department Liaison Reports:** None

**Miscellaneous Business:**

Mr. Thackery thanked the Safety Committee for doing great preparatory work in advance of the eclipse.

Mrs. Collier stated she would like a work session to allow Council to discuss the deer problem in the City. President Paul asked if there were any other topics Council desired besides the deer issue. Hearing none, President Paul stated that Council would devote time during next meeting's miscellaneous business to discuss the deer issue.

Chief Ortlieb thanked Mr. Thackery for the credit and stated the larger share of credit goes to the Director for leading the effort.

Mayor Bean stated that he was glad to be back in Urbana and was happy to bring warm weather back with him.

Mr. Thackery moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none. Motion passes 5-0.

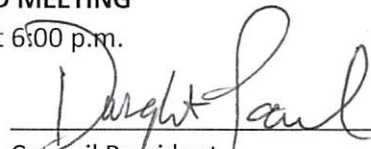
**ADJOURNED AT 6:32 p.m.**

**NEXT SCHEDULED MEETING**

March 5, 2024 at 6:00 p.m.



  
\_\_\_\_\_  
Council Clerk

  
\_\_\_\_\_  
Council President