



APPROVED

URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 3, 2024

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Law Mark Feinstein, Director of Administration Kerry Brugger, City Engineer Tyler Bumbalough, Police Chief Matt Lingrell, and Fire Chief Dean Ortlieb

President Called Roll: Ms. Jumper, absent; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, absent; and Mrs. Bean, absent.

Minutes

Mr. Thackery moved to put the minutes of August 2, 2024 on the floor for discussion and possible approval. Mr. Scott seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. Safety Committee Meeting Minutes from August 14, 2024 (See Attached)
2. Sidewalk, Curb, and Gutter Objection for 349 Lafayette Avenue, Filed by Jonathan Smith on August 16, 2024 (See Attached)
3. City Engineer Tyler Bumbalough's response to 349 Lafayette Avenue dated August 21, 2024 (See Attached)

Mr. Thackery moved to remove items number two and three from the consent agenda.

Mr. Thackery stated he would like input from the City Law Director.

Mr. Feinstein explained that the assessments were filed under the Revised Code, and once published, homeowners may file objections with the Clerk of Council. He added that the above objection was timely filed. Mr. Feinstein explained that Council reviews the assessments and passes an ordinance levying the assessments after review of any objections. He added that the standard of review is whether errors were made in the calculations.

Mr. Bumbalough stated the process began with the resolution of necessity in December. Homeowners who didn't complete the work with their own contractor, used the City contractor. In addressing the objections, Mr. Bumbalough explained that when the contractor pulls out the sidewalk, it needs to be put back. He further explained that there is a foot on either side for topsoil and seed. In regards to the low curb, Mr. Bumbalough stated the contractor had to remove what was there, even if it was below the growth line. He added that you can see the seam coming up through the asphalt where it was. He added in regards to Objection number two, where the private contractor replaced the sidewalk in 2016, that's between the homeowner and private contractor.

Mr. Thackery stated that there was something about curb down the street that wasn't inspected. Mr. Bumbalough stated in objection one, he believes it is referring to curbs through private contractor were without asphalt over cut. He stated the reason for that is in December have to prepare the standards and specs, which are all the same for all properties.

Mr. Scott asked if the City used McKeever as the contractor. Mr. Bumbalough responded that was the private contractor the homeowner used in 2016.

Mr. Scott asked if the type of curb completed was what the City was going for. Mr. Bumbalough responded it was.

Mr. Paul asked about the option Council has in regards to the objections. Mr. Feinstein stated at the first reading, Council can approve as is, or modify any specific assessment. Either way, Council would approve the ordinance tonight.

Mr. Thackery asked if there was a list of assessments. Mr. Feinstein responded it was attached as an exhibit with the ordinance.

Administrative Reports – Board of Control: None

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading: None

Second Reading: None

First Reading:

Ordinance 4610-24: An ordinance levying special assessments for the purpose of constructing or repairing sidewalks, curbs, and/or gutters along at least portions of Lincoln Place, Lafayette Avenue, Gwynne Street, and S. Main Street, and declaring an emergency. (One reading required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Ms. Truelove seconded.

Mr. Bumbalough stated this is the yearly ordinance levying the assessments for those that have not paid their bills. He explained that the invoices were sent out in August and the homeowners were given thirty days to pay. He added that the homeowners had knowledge that if they did not pay, the City would assess the costs without any City fees. Mr. Bumbalough stated that an additional \$10,000 has been paid since the list was printed, and those properties will be removed from the list before sent to the County Auditor.

Ms. Truelove asked when was the deadline to pay. Mr. Bumbalough answered that the deadline is this Friday. He added that it is the day before the County deadline to turn in assessments to the Auditor.

Ms. Truelove stated it is tough to see how much you owe. Mr. Bumbalough added that is why Council said originally in 2017 that there would not be any fees, essentially making it a five-year 0% loan.

Mr. Thackery asked if the first project of this kind was in 2017. Mr. Bumbalough confirmed it was, and it was in the area of Miller Drive. He added that all but two homeowners paid the bill that year.

Ms. Truelove asked why Mr. Bumbalough thinks homeowners are not paying as much. Mr. Bumbalough stated he believes it is because people are utilizing the loan.

Roll call on passage as is: Mr. Scott, no; Mr. Davis, yes; Ms. Truelove, yes; and Mr. Thackery, yes.

Ordinance passes 3-1.

Ordinance 4611-24: An ordinance to update the City of Urbana's official zoning map to designate one recently annexed property at 728 Children's Home Road as R-1, Low Density Residential (currently designated as U-1, Rural District). (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Ms. Truelove seconded.

Mr. Bumbalough stated this ordinance changes the zoning map for the recent annexation across from the park. He added that the zone is proposed R-1 which is the lowest density residential and in line with the surrounding area.

No comments/questions from Council.

President Paul declared this ordinance to have had its first reading

Department Liaison Reports: None

Miscellaneous Business:

Mr. Thackery congratulated Chief Ortlieb on his 5K run.

Mr. Bumbalough stated paving starts this week and runs through September. He explained that the process starts with full depth repairs, then will mill off the surface, followed by chip sealing the inner layer, before finally completing the paving.

Mr. Brugger stated that the paving has done a great job with the roads at the cemetery. He also thanked to the City for completing street repairs ahead of next year's paving. Also, he stated that the Citizen comment from the last Council meeting regarding property maintenance has been responded with e-mails and the issue is now closed.

Mr. Thackery moved to adjourn. Ms. Truelove seconded. Voice vote on approval: three ayes, one nay (Mr. Scott). Motion passes 3-1.

ADJOURNED AT 6:29 p.m.

NEXT SCHEDULED MEETING
September 17, 2024 at 6:00 p.m.



[Handwritten Signature]

Council Clerk

[Handwritten Signature]

Council President