APPROVED

URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, OCTOBER 15, 2024

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Law Mark Feinstein, Director of Administration Kerry Brugger, Mayor Bill Bean, Director of Finance Chris Boettcher, City Engineer Tyler Bumbalough, Grimes Airport Manager, Drake Huffman, Police Chief Matt Lingrell, and Fire Chief Dean Ortlieb

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, absent; and Mrs. Bean, present.

Minutes
Mrs. Bean moved to put the minutes of October 1, 2024 on the floor for discussion and possible approval. Mr. Thackery seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. City of Urbana 3rd Quarter 2024 Report (See Attached)

Mrs. Bean moved to remove the communication from the consent agenda.

Mrs. Bean stated the removal of the retaining berm at Kenton and Ward Street looks really nice. She also recently talked to Mr. Huffman that the 2025 Balloon Fest will be scheduled, which she is glad to see.
Finally, she added that it was nice to see the traffic light removed at Lawn Avenue and Ward Street.

Mr. Thackery thanked the City for putting these quarterly reports together. He also welcomed the two new firefighters that were recently sworn in.
Mr. Thackery asked if the removal of interconnection at signals leads to increased congestion.
Mr. Bumbalough responded that the City checks yearly to make sure each clock is the same time.

Administrative Reports – Board of Control:

1. The Board of Control recommends Council authorize purchase orders to various vendors for the North Terminal Hangar Door Replacement project at Grimes Field for an amount not to exceed $30,950.75. This expense will be charged to the Airport Fund and is not in the 2024 budget (see attached). **VOTE: 3-0**

Ms. Truelove moved to put this request on the floor for discussion and possible approval. Mr. Thackery seconded.

Mr. Brugger stated the North Terminal Door originally was wood and in place until mid '70s, when it was replaced with a newer style metal door. He stated the challenge is having overhead door that slides around track. He added it is complicated to use when various entities use the hangar. Mr. Brugger informed Council of a new lease to house planes. He added the door is currently obsolete.
Mr. Huffman stated that one cannot operate the current door without training, if it even works at all, as it is currently inoperable. He stated the new door is as simple as it gets. He added that there is also a waiver of liability regarding installation because this company will install the new door.

Ms. Truelove asked if once installed, would they be able to use the location immediately. Mr. Huffman responded yes. He added that the current lessee has already made upgrades to the hangar. The City is trying to match their good graces.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Mrs. Bean, yes; and Ms. Jumper, yes.

Passes 6-0.

Citizen Comments:
Lynn Mintchell (904 S. High St.)
Ms. Mintchell spoke regarding the construction on High Street. She stated her driveway has become an issue. Ms. Mintchell stated she previously had a complete concrete driveway, but now has a ski slope. She stated there were handicap people in her family. She also added that they would slide into street if they don't get brake on in time. Ms. Mintchell stated she has never seen anyone go in and tear up concrete already in place on her property. She has previously spoke with Mr. Bumbalough who looked at it and thinks its ok. She thinks it's a hazard, especially in winter. She asked why was her driveway the only one like this, as she believes it is not acceptable.

ORDINANCES AND RESOLUTIONS

Third Reading: None

Second Reading: None

First Reading:
Resolution 2699-24: A resolution to authorize preliminary approval between the City of Urbana, Champaign County, Ohio and Ohio Department of Transportation for pavement planing and resurfacing of State Route 55 from the western corporation limits (SLM 15.02) to South Main Street/United States Route 68 (SLM 16.53), reference PID no.: 111949, county/route/section: CHP-55-15.02, and declaring an emergency. (One reading required)

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Brugger stated this resolution was the typical notice from ODOT for paving on US 55. The 2012-2013 timeframe was the last time it had been paved. This project would be completed in

2026. He clarified that this is the preliminary legislation that the City agrees that this is a necessary project and will participate in the cost (20%).

Mr. Thackery asked what would 20% potentially be. Mr. Bumbalough stated a low-end estimate would be looking at $80,000-$90,000.
Ms. Jumper asked if this would include a study at the apron with US 68. Mr. Bumbalough stated a loop detector would likely be done at that time. He added this would be a new detector that is more sensitive and also includes readjusting the camera.

Roll call on passage: Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Resolution passes 6-0.

Department Liaison Reports:

Mr. Thackery stated the Heritage Ohio site visit was met with positive reception. He added it was very encouraging and well attended.
Ms. Jumper stated the resurfacing and chip program at Oak Dale looks great.
Mr. Davis stated he met with Ryan Lantz in regards to the City Park and the concrete was all in for new playground. He added it was looking good.

Miscellaneous Business:

Mr. Thackery stated the problem with powered bicycles on the sidewalk is occurring more. He added they were often going faster on the sidewalk than the cars on the road. He is fearful that someone will get hurt.
Mrs. Bean asked if there was an ordinance for this issue. Mr. Feinstein stated there were several that addressed it, and he can provide the current legislation to whoever wants it. He says the issue is in regards to enforcement since UPD has to witness the infraction.

Ms. Truelove thanked Mr. Bumbalough for being here. She stated that she has visited Ms. Mintchell almost every day. She asked Mr. Bumbalough how he feels about the High Street project. Mr. Bumbalough stated that progress appears to be going well. He stated that the underground work is all done, except for under drains in the last block. He stated the goal is by the end of October to have curbs installed with paving by mid-November. He added that after that would be the sidewalk work.
Ms. Truelove stated an event at her church lost a lot of attendance due to the road blockages. She asked how can one make changes to someone's property without notice, with half of Ms. Mintchell's yard being gone. Mr. Bumbalough responded that those things were addressed when the City acquired the temporary right of way. He added that Dunrobin and the sub-consultants went over with property owners approximately two years ago.
Ms. Truelove asked why Ms. Mintchell's driveway was so steep. Mr. Brugger responded that everything is being installed according to plan. He added that big purpose of the project was to get water moving away from the properties. Mr. Brugger stated if anyone wants the facts, to make an appointment and everyone can look at the drawings. He added to make sure we are using our positions properly.

Ms. Truelove asked what were the City's costs towards the park. Ms. Boettcher stated in regards to Phase Two of the playground, the City put in $25,000, as did the Park Board. She added that Lawnview put in the rest of it.
Ms. Truelove asked how overtime was going with the firefighters. Chief Ortlieb stated that the Fire Division has overtime due to staffing and training. He added that when UFD is at full staff, it means overtime goes down. He would be happy to share policies if Ms. Truelove comes in for a visit. Ms. Truelove asked where overtime was occurring. Chief Ortlieb informed Council there were two probationary on C shift and one on A shift. He explained they have to do training of driving in non-emergency situations. He also explained he can't control after-shift emergencies. Chief Ortlieb stated he feels like the City has been doing a really good job with overtime compared to past years. He asked Ms. Truelove why she was inquiring. Ms. Truelove responded that she was just curious herself and doing research in my own brain. She feels she is still in the learning process. Chief Ortlieb responded the best way is to come visit.

Ms. Jumper asked if the City has bathrooms at the City park that are open during regular hours. Mr. Brugger stated there are port-o-johns by the softball fields and by the dog park. He added the restroom by the tennis courts is open during the day.

Chief Lingrell stated in regards to the issue with motorized bicycles, the best way to handle it for now is to just get the word out: maybe an op-ed piece for newspaper or word of mouth, and hope for the best.
He stated the Civil Service test took place this past Saturday. There were 10 applicants, 6 of which showed, and 3 passed for 2 vacancies.
Chief Lingrell also stated UPD would be holding a drug drop off program on Saturday the 26th from 10 am-2pm for old unused medications. Generally, UPD takes in 40 to 60 pounds. He added there was also a drop off area year-round in the City Building foyer, as well as at the sheriff office, the health department and in Mechanicsburg and St. Paris.

Chief Ortlieb stated fire prevention last week went well. He stated that Car seats inspections and infant CPR training is still going on. Chief Ortlieb added that the fire division recently passed pump testing for all of their vehicles.

Mr. Bumbalough stated the asphalt paving program is near completion, with a return scheduled for manhole adjustments.

Ms. Boettcher informed Council that the 2023 City audit release would be distributed soon.

Mr. Brugger stated storm damage has picked up in last couple weeks. He added that with that, leaf season has come early.
Mr. Brugger thanked Council for its approval of the airport hangar door. He stated Mr. Huffman is trying to keep up with deferred maintenance.
Mr. Brugger also added that playground equipment should be instated by the end of week, weather permitting.

Mr. Feinstein stated the City has seen an uptick in unattended burn charges. He also added that with the proliferation of vape/smoke shops, the City has also seen an uptake in charges of illegal sales to minor.

Mayor Bean stated Heritage Ohio was here and they had several good meetings. He is looking forward to bringing them into the downtown area.
Mayor Bean added there was an excellent Second Saturday last weekend. He stated the City is also getting ready for the November 9th celebration for Best Hometown (with will also be a Second Saturday).

Council Clerk Steffan asked Council to start thinking regard the 2025 Council Calendar as it would be finalized at the second meeting in November.
Mr. Brugger stated that everything was moving forward for Dugan place. He stated that one thing to have Council consider would be issues would be popping up that requires Council approval. He asked Council to consider scheduling meetings during the fourth Tuesday of each month for the first half of the year. Mr. Brugger stated that these meetings would be cancelled if there were not urgent issues but he doesn't want to hold up breaking ground.

President Paul thanked Chief Lingrell for the citizen's police academy.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none.

ADJOURNED AT 6:47 p.m.

NEXT SCHEDULED MEETING
November 5, 2024 at 6:00 p.m.

Council Clerk

Council President Pro Tempore