



**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, FEBRUARY 18, 2025**

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Mayor Bill Bean, Superintendent of Public Works Chad Hall, Fire Chief Dean Ortlieb, and City Engineer Tyler Bumbalough

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, absent; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of February 4, 2025 on the floor for discussion and possible approval. Ms. Jumper seconded.

Council Clerk Steffan mentioned a correction to the Safety Meeting date listed in Departmental Liaisons.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. Champaign Countywide Public Safety Communications System 2024 Report (See Attached)
2. Communication from the Ohio Division of Liquor Control dated January 29, 2025, regarding the transfer liquor permit application to Shivaya 1 LTD from OHM Rudra LLC dba Urbana Food Mart (Sunoco), 1273 S. US 68 (See Attached)
3. Communication from the Ohio Division of Liquor Control dated February 4, 2025, regarding the transfer liquor permit application to UBU Hair Studio, LLC dba Eatly from Miami Street Tavern LLC, 116 Miami St (See Attached)
4. City of Urbana 2024 Curbside Recycling Report (See Attached)
5. City of Urbana 2024 Annual Review (See Attached)

Mrs. Bean moved to remove the City of Urbana 2024 Annual Review from the consent agenda.

Mrs. Bean stated that reading the Annual Review is always enlightening as to how much the departments complete each year. She stated that the year was full of growth and accomplishments and thanked the City.

Mr. Thackery stated he always looks forward to it and there is a lot that goes into it.

Administrative Reports – Board of Control:

1. Board of Control recommends Council authorize a purchase order to Terran Corporation in the amount of \$51,144.00 for 2025 semi-annual groundwater testing for the landfill. This expense will be charged to General Fund – Miscellaneous Non-Departmental and is in the 2025 budget (see attached). **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded.

Mr. Hall stated that this item is a renewal, as the City has been with Terran for seven years. He stated they have been doing phenomenal work to reduce liabilities and sample requirements. Mr. Hall clarified that the samples are driven by the presence of arsenic, which is a natural element in the ground. He explained that the City has to prove its not coming from the landfill. The City is trying to push more towards post-closure care as opposed to corrective measures.

Mr. Thackery asked how often the “as needed” sampling occurs. Mr. Hall responded that the City has never had to do that.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

2. The Board of Control and Health Insurance Committee recommends Council authorize the purchase of Anthem group health insurance and related life, vision (EyeMed), and dental (Delta Dental) insurances for \$2,057,180.18. The insurance expense is in the 2025 budget at \$1,978,310.00 (see attached). **VOTE: 3-0**

Mrs. Bean moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Ms. Boettcher informed Council that this is the annual enrollment for insurance for employees. She added that originally the estimate came in at 21% increase, but the City was able to get the figure down to a 6% increase.

Mr. Thackery asked if the amount goes up if we add future employees. Ms. Boettcher confirmed that this figure was based on the current employees. She added that the City is currently in its open enrollment period.

Roll call on approval: Mr. Davis, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading:

Ordinance 4397-25: An ordinance establishing the salary and benefits for the Fire Chief for the City of Urbana. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Brugger stated these ordinances happen every three years after the City finishes the labor contracts. This specific ordinance is for the fire chief. He noted the City is changing the salary range and date range. He added that Administration will establish the actual salaries based on performance.

Council did not have any comments/questions.

Roll call on passage: Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; and Mr. Davis, yes.

Ordinance passes 6-0.

Ordinance 4398-25: An ordinance establishing the salary and benefits for Assistant Fire Chief for the City of Urbana. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Brugger stated that this ordinance adjusts the effective dates and the salary range. He added that currently, the position is open, but the City wanted to keep it in the process.

Council did not have any comments/questions.

Roll call on passage: Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; and Mr. Thackery, yes.

Ordinance passes 6-0.

Ordinance 4399-25: An ordinance establishing the salary and benefits for the Central Staff Employees of the City of Urbana. (Three readings required)

Mr. Scott moved to put this ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Brugger stated this ordinance covers all City employees not in a union or salaried. He stated the summary lists items in bold which are changes from the previous ordinance. He noted the City readjusted the table and provided a market adjustment and four percent increase the first year, with 5% adjustments for the second and third years. He also stated the City removed the requirement of having EPA license. If a job needs it, a candidate would have to have it, but there will not be a requirement to have one just in case.

Council did not have any comments/questions.

Roll call on passage: Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; Mr. Thackery, yes; and Mrs. Collier, yes.

Ordinance passes 6-0.

Ordinance 4400-25: An ordinance establishing the salary and benefits for the Police Chief of the City of Urbana. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Brugger stated this ordinance only adjusts the salary range and the dates. Everything else remains the same.

Council did not have any comments/questions.

Roll call on passage: Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mrs. Bean, yes.

Ordinance passes 6-0.

Ordinance 4401-25: An ordinance establishing the salary and benefits for the Police Lieutenant of the City of Urbana. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mrs. Collier seconded.

Mr. Brugger stated this ordinance adjusts the salary range and the dates. He informed Council that everything else remains the same.

Council did not have any comments/questions.

Roll call on passage: Mr. Scott, yes; Mr. Davis, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Ordinance passes 6-0.

Ordinance 4405-25: An ordinance fixing salary and other benefits for the Director of Administration. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Brugger stated that once again, this ordinance only adjusts the dates and range. He added that the rates are subject to the Mayor within that range.

Council did not have any comments/questions.

Roll call on passage: Mr. Davis, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Ordinance passes 6-0.

Ordinance 4406-25: An ordinance fixing salary and other benefits for the Director of Finance. (Three readings required)

Mr. Scott moved to put this ordinance on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Brugger stated that once again, this ordinance only adjusts the dates and range.

Council did not have any comments/questions.

Roll call on passage: Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; and Mr. Davis, yes.

Ordinance passes 6-0.

Ordinance 4407-25: An ordinance fixing salary and other benefits for the Director of Law. (Three readings required)

Mrs. Bean moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Brugger stated that once again, this ordinance only adjusts the dates and range.

Council did not have any comments/questions.

Roll call on passage: Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; and Mr. Thackery, yes.

Ordinance passes 6-0.

Second Reading: None

First Reading:

Resolution 2706-25: A resolution declaring the necessity of improving North Main Street in the City of Urbana, County of Champaign, Ohio by constructing or repairing curbs, gutters, driveway

approaches and appurtenances thereto on a section of North Main Street between Washington Avenue/Gwynne Street and Dellinger Road, and declaring an emergency. (One reading required)

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Bumbalough stated this resolution requires $\frac{3}{4}$ of the members of Council to approve, therefore it needs six out of seven Council members to vote yes. He added that if one person votes no tonight, it would not pass. Mr. Bumbalough stated if it did pass, then the City would bring the ordinance for improvements, which requires a simple majority. Mr. Bumbalough stated he is lining up the project for April 1st and possibly have bids back at that time. He also passed out estimated costs per property and realized that some people may have sticker shock. He added that properties with a higher figure have more frontage, with business properties typically having more length. Mr. Bumbalough stated that the other streets that were approved by resolution in December are included in the estimate because they go out to bid at the same time. He stated this project is the last standard U.S. route in the City to be addressed.

Mr. Scott observed that it looks like the City has a little bite in this deal. Mr. Bumbalough responded that most of the City's costs address stormwater issues.

Mr. Thackery stated that as high as some of these figures are, he figured there were probably quite a few people to have the amounts assessed to their property taxes. He inquired how the City was doing with funds up front. Ms. Boettcher responded that the City started with 27% costs paid up front with its first project, but was down last year to 16%. She figured the City would probably have to transfer dollars into the fund to make the project work this year.

Mr. Scott asked about the process after this. Mr. Bumbalough stated that if passed, the City would come back with the ordinance for improvements, with the bid occurring during the time before the third reading. He added that amounts would be adjusted with the bid price. Mr. Scott asked if there would be a no vote, would the City still come back with the ordinance. Mr. Bumbalough clarified that a no vote would kill the project.

Roll call on passage: Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; Mr. Thackery, yes; and Mrs. Collier, yes.

Resolution passes 6-0.

Department Liaison Reports:

Mrs. Bean stated that Planning Commission would be meeting Monday night. She stated they would be covering upcoming zoning ordinance changes.

Mr. Thackery stated the organizational meeting is Thursday for Main Street Urbana. He added that it is looking like it will be solidified.

Miscellaneous Business:

Mr. Thackery thanked the fire division for helping him out. He added it is nice to have them there.

Chief Ortlieb stated the directors sent out an email regarding bird flu. He urged everyone to make sure they keep an eye out and contact the health department. He added that there has been one confirmed case in Ohio.

Chief Ortlieb also added the division is working on February fitness, with a focus on purposeful movement.

Mr. Bumbalough stated there are three projects currently out to bid: the bike trail, the West Court Street bridge, and concrete improvements along the municipal building.

Mr. Hall stated there have been a few phone calls regarding the lead line letters that went out. He stated the letters were a mandate through the EPA. Mr. Hall stated the City is building an inventory of what we have with data collected back during the water meter installation. He added there is an in-depth spreadsheet on the City website of what the City has documented.

Mr. Brugger stated he appreciates the comments regarding the annual report. He added the City has compiled the report every year since 2012.

Mr. Brugger also appreciated the approval for the salary ordinances and the necessity resolution.

Mayor Bean also thank Council for passing the resolution of necessary. Mayor Bean also thanked the Public Works department.

Council Clerk Steffan informed Council that Salary Commission had scheduled to meet on February 5th, but could not due to lack of quorum. They are in the process of finding a new date. Mr. Steffan also asked Council and the City if there was any business that required the February 25th meeting. The City and Council confirmed there was not, and the Council meeting scheduled for February 25th was officially cancelled.

President Paul reminded everyone the Ethics Commission filing is due May 15th.

Ms. Jumper moved to adjourn. Mr. Davis seconded. Voice vote on approval: all ayes, nays none.

ADJOURNED AT 6:40 p.m.

NEXT SCHEDULED MEETING

March 4, 2025 at 6:00 p.m.



Council Clerk



Council President