

**URBANA CITY COUNCIL
PUBLIC HEARING
TUESDAY, MARCH 18, 2025, AT 6:00 P.M.**

The Urbana City Council will hold a public hearing at 6:00 pm on Tuesday, March 18, 2025 in the City Municipal Building Council Chambers located at 205 South Main St. in Urbana, OH 43078 to consider the following proposals:

1. Amending Chapter 141 of the Codified Ordinances.
2. Amending Chapter 1307 of the Codified Ordinances.

**URBANA CITY COUNCIL
REGULAR SESSION MEETING**

March 18, 2025

(To be held in the Training Room on the 3rd Floor of the Municipal Building)

Urbana City Council meetings are streamed via Facebook Live. These live streams can be found by visiting the City Council of Urbana, Ohio Facebook page via clicking on the link on the City Council's website: <https://www.urbanaohio.com/city-council.html>

All comments must be made in person. Due to this, the ability to comment on City Council Facebook streams will be disabled.

- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Approval of Minutes:** Urbana City Council Regular Meeting Minutes of February 18, 2025
- **Communications:**
 1. Salary Commission Meeting Minutes from March 10, 2025 (See Attached)

Board of Control:

1. The Board of Control recommends Council authorize a purchase order to The Champaign Family YMCA in the amount of \$97,551.00 for the management of the Wendell Stokes Municipal Pool for the 2025 season (see attached). This expense will be charged to General Fund – Pool, and is in the 2025 budget at \$67,000.00. **VOTE: 3-0**
2. The Board of Control recommends Council authorize a purchase order to Public Entities Pool in the amount of \$291,933.00 for one year to cover the cost of property and casualty insurance. This is a 26% increase over the 2024 premium (see attached comparison). This

expense will be charged to departmental insurance accounts and is in the 2025 budget at \$255,000.00. **VOTE: 3-0**

3. The Board of Control recommends Council authorize a purchase order to Park Enterprise Construction Company, Inc. for the CHP-Urbana Bike Trail Safety Improvements project (ODOT PID #115978) in an amount not to exceed \$808,523.00, which includes a 10% contingency on the total bid price. Park Enterprise Construction Company, Inc. was the only bid received at \$735,021.00. The City share of this expense will be charged to the Capital Improvement Fund and is in the 2025 budget (see attached). **VOTE: 3-0**

Citizen Comments: (In Person Only; Must Sign-in)

Ordinances and Resolutions

Old Business:

Third Reading: None

Second Reading:

Ordinance 4615-25: An ordinance to amend Chapter 141 of the Codified Ordinances. (Three readings required, public hearing required)

Ordinance 4616-25: An ordinance to amend Chapter 1307 of the Codified Ordinances. (Three readings required, public hearing required)

Ordinance 4617-25: An ordinance determining to proceed with the improvement of North Main Street between Washington Avenue/Gwynne Street and Dellinger Road in the City of Urbana, County of Champaign, Ohio by constructing or repairing curbs, gutters, driveway approaches, and declaring an emergency. (Three readings required)

New Business:

First Reading:

Resolution 2708-25: A resolution to authorize the Mayor or designee to apply to the Champaign County Commissioners under the program year 2025 Community Development Block Grant (“CDBG”) Community Development Allocation & Critical Infrastructure programs for the City’s Phase 3 Water Replacement Project-Grimes Neighborhood, and declaring an emergency. (One reading required)

Resolution 2709-25: A resolution accepting the report of the Tax Incentive Review Council (TIRC) from their March 6, 2025 meeting regarding the status of the Enterprise Zone and Community Reinvestment Area agreements and to accept the recommendations of the TIRC concerning said agreements, and declaring an emergency (One reading required)

- **Department Liaison Reports:**

- **Miscellaneous Business:**

1. Council
2. Administration
3. Council Clerk

- **Next Meeting:** Tuesday, March 25, 2025

- **Executive Session:** Pursuant to Ohio Revised Code section 121.22(G)(2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section [505.10](#) of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

- **Adjourn**

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, MARCH 4, 2025**

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

City Staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Mayor Bill Bean, Superintendent of Public Works Chad Hall, Fire Chief Dean Ortlieb, Police Chief Matt Lingrell, and City Engineer Tyler Bumbalough

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of February 4, 2025 on the floor for discussion and possible approval. Mr. Scott seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications:

1. Safety Meeting Minutes from February 13, 2025 (See Attached)

Council did not move to remove the communication from the consent agenda.

Administrative Reports – Board of Control:

1. Board of Control recommends Council authorize a purchase order to Peterson Construction in the amount of \$53,528.00 for labor costs to replace the south screw pump upper and lower bearings and the gearbox on the north screw pump located at the Water Reclamation Facility. This expense will be charged to the Sewer Fund and is in the 2025 budget. (see attached) **VOTE: 3-0**

Mrs. Bean moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Mr. Hall stated that last year the City purchased the parts to do job. The City opted to wait until the first quarter of 2025 due to budgetary concerns. Mr. Hall stated that the pumps have about an average of 30,000 hours on them (14.5 years), while the life expectancy is 10 years. He added the project takes cranes and multiple man hours to fix.

Mr. Thackery stated it was better to perform maintenance than to fix once they break down. Mr. Scott asked how much city time was required for this project. Mr. Hall stated the City should not have much other than a little bit of electrical. He added that mainly the City does not have the equipment to do this work.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Citizen Comments: None

ORDINANCES AND RESOLUTIONS

Third Reading: None

Second Reading: None

First Reading:

Ordinance 4615-25: An ordinance to amend Chapter 141 of the Codified Ordinances. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Ms. Jumper seconded.

Chief Ortlieb stated this ordinance is recommending updates to two sections: Indemnity EMTs and billing for ambulatory services.

He informed Council the last update to 141.03 was in 1984. The update would be to remove Box 13, as they are not specifically affiliated with UFD.

In regards to 141.04, the City is trying to maximize billing at the division. This section was last updated in 2019. Chief Ortlieb reminded Council the City has transitioned to Ohio Billing, and this update would call for a dynamic fee structure as opposed to static. He further explained that each insurance company has contractual adjustable rates and the City is trying to dig down to maximize revenue.

Chief Ortlieb added that the City anticipates a 10-15% increase in revenue within a year.

Mrs. Bean commented that the schedule of fees was not finished yet. Chief Ortlieb stated those figures are adjusted in January, February, and March.

President Paul declared this ordinance to have had its first reading.

Ordinance 4616-25: An ordinance to amend Chapter 1307 of the Codified Ordinances. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Mrs. Collier seconded.

Mr. Brugger stated he has been meeting with zoning, the health department, fire, and police to talk about challenges. He stated there have been discrepancies with building regulations being able to address contractors and whether they are registered. This ordinance would put language into our ordinances so building regs can enforce that contractors are up to code.

Mr. Feinstein added that the chief complaint is that the City cannot make contractors stop work because there is not any legislation to allow a stop work order. He added that this issue was last addressed 25 years ago. This ordinance gives enforcement teeth to be able to assist when needed.

Mr. Thackery asked about County enforcement within the City. Mr. Feinstein explained the County's authority to enforce comes from 1307. He stated the City is trying to give authority so the County can enforce.

Mrs. Bean asked who enforces the codes. Mr. Feinstein stated a stop work order would be issued by Dana Boulter in conjunction with the Director of Administration. Mr. Brugger added that Dana acts on the City's behalf.

Mr. Scott stated he was concerned with the appeal process. Five days to respond doesn't seem like enough. Mr. Feinstein stated a standard appeal can be between 10-14 days. Mr. Thackery asked if that was consistent with the County. Mr. Feinstein confirmed it was.

Mr. Scott made a recommendation of 10 days. Mr. Feinstein stated the City has to certify the appeal after receipt. Mr. Scott had no problem expanding the three days of notice of appeal. Ms. Jumper replied a week sounded appropriate.

Mr. Scott asked who has to register. Mr. Brugger answered that according to the county, anyone doing work, with a focus on construction. Mr. Feinstein stated there was an exception for a homeowner, who wouldn't necessarily need registration but would need proper permits.

Mr. Feinstein stated the City wouldn't get to the stop work order unless the process gets that far. He added that the stop work order goes away while the appeal is pending.

Mr. Thackery asked what would happen if a contractor violated the stop order. Mr. Feinstein stated it would go to court for injunctive relief. Mr. Scott was ok leaving the time periods as written. Council agreed.

President Paul declared this ordinance to have had its first reading.

Ordinance 4617-25: An ordinance determining to proceed with the improvement of North Main Street between Washington Avenue/Gwynne Street and Dellinger Road in the City of Urbana, County of Champaign, Ohio by constructing or repairing curbs, gutters, driveway approaches, and declaring an emergency. (Three readings required)

Mr. Thackery moved to put this ordinance on the floor for discussion. Ms. Jumper seconded.

Mr. Bumbalough stated the next step in the process is to bring this ordinance for improvement. He added that the City is currently out to bid with a couple weeks to go before bids are due.

No comments/questions from Council.

President Paul declared this ordinance to have had its first reading.

Resolution 2707-25: A resolution approving and adopting the Countywide Hazard Mitigation Plan prepared by the Director of the Champaign County Emergency Management Agency and Resource Solutions Associates, LLC. (One reading required)

Mrs. Bean moved to put this resolution on the floor for discussion and possible passage. Mr. Thackery seconded.

Mr. Brugger stated that every five years, the County mitigation plan needs to be updated. He added that this resolution was more ceremonial than anything. He stated the County

Commissioners have already adopted the plan and it was now the municipalities' turn. Chief Ortlieb added that as long as everyone complies, it allows FEMA to come in emergencies.

No comments/questions from Council.

Roll call on passage: Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; and Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Resolution passes 7-0.

Department Liaison Reports:

Mrs. Collier stated the next Safety meeting will be held Thursday, May 15th

Mrs. Bean stated TIRC was meeting Thursday morning to review the CRAs.

Ms. Jumper informed Council the Cemetery board meeting would be Friday, March 21st

Miscellaneous Business:

Ms. Truelove stated she was honored to attend the Barbara Howell conservancy gala.

Mr. Thackery stated lots of good things were happening with Planning Commission.

Chief Ortlieb stated one of the newer firefighters resigned. He added the last time the City was with full man power and no one on probation was 2000.

Mr. Bumbalough stated the City currently has three bids out. He added that two are due back March 11th, with the third one due March 18th

Mayor Bean stated that he and Mrs. Bean also attended the conservancy gala. He added that it will hopefully grow and really become part of the area in Urbana.

Council Clerk Steffan gave a shout-out to the Urbana High School Division 2 state champion girls' bowling team.

President Paul reminded everyone the Ethics Commission filing is due May 15th. Council indicated that everyone has filed.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none.

ADJOURNED AT 6:39 p.m.

NEXT SCHEDULED MEETING

March 4, 2025 at 6:00 p.m.

Council Clerk

Council President

Salary Commission

Meeting Minutes

March 10, 2025

IN ATTENDANCE

Wayne Smith

Jeremiah Stocksdaile

Zac Fiely

Brian Baltimore

MINUTES

Wayne Smith:

- Welcomed members and called the meeting to order at 4:00 pm
- Stated the need to elect a new Commission Chairman and Secretary. After brief discussion by all in attendance Zac Fiely was nominated for Committee Chair and Brian Baltimore for Secretary. Both were approved unanimously.

Zac Fiely:

- Led a discussion supported by two documents provided by Wayne Smith. They are:
 - *"PERSpective – Insight on pensions from the Ohio Public Employees Retirement System"* by Michael Pramik (dated January 16, 2025). Document described the minimum salary necessary to qualify for pension service credit.
 - Addendum to the document above with calculations showing the minimum salaries required to qualify for a full month of pension service credit. Amounts shown are as follows:
 - \$8820 2025
 - \$9005 2026
 - \$9170 2027
 - \$9335 2028
 - \$9500 2029
 - \$9670 2030
 - Discussion ensued regarding appropriate salaries for Council persons with an emphasis on attracting talent and minimizing the number of councilmen that run unopposed.
 - Discussion ensued. Fiely recommended an increase in salaries for council. Baltimore suggested that a salary of \$9500 per year to enable new council persons elected in 2026 to qualify for full OPERS benefits through 2029.
 - The Committee approved salaries totaling \$9,500 for Council-people effective 1/1/2026.
 - Roger Stefan was summoned to comment on the process for recommending salary changes to the City of Urbana.
 - Discussion ensued regarding the appropriate salary for the Council President effective 1/1/2026. Committee agreed to recommend an additional \$1200 per year (over and above the increase stated above) for the Council President.

Salary Commission

Meeting Minutes

March 10, 2025

- Discussion ensued regarding the salary of the Mayor of Urbana. Discussion focused on a full-time versus part-time position, Urbanas form of Government and the level of effort necessary to amend the City Charter.
 - Again, Roger Stephan was consulted who stated the City Charter was amended every 10 years and was due for an update in 2030.
 - After much discussion, it was determined that no change to the Mayor’s salary would be recommended.

Roger Stefan

- Stated that the next council meeting would be held March 18, 2025.
- Recommended submitting recommendations via meeting minutes expeditiously.

Wayne Smith

- Reminded Committee that the Charter requires meetings the first Wednesday of February.

Stephanie Truelove

- Arrived at 4:40 and stated her interest in the work of the Committee.

Zac Fiely

- A motion to adjourn was made at 4:55 p.m.
- Motion was seconded by Smith and the meeting was adjourned.



2025 POOL MANAGEMENT AGREEMENT EXTENSION

This agreement is between the City of Urbana, an Ohio municipal corporation (the "City"), and the Champaign County Family YMCA, ("YMCA"), an Ohio non-profit institution, for the management and operation of the Wendell Stokes Municipal Pool ("the Pool"), located in the City's Melvin Miller Park.

This agreement is a one (1) year extension of the previous agreement between the parties, effective January 1, 2017, and terminating December 31, 2017. It is agreed that said Agreement is extended for an additional term, thru December 31, 2025.

This agreement extension incorporates the *original* Attachment A without altering any provisions of that document other than the effective date; the swim season opening date of May 24, 2025; swim season closing date of August 10, 2025; the YMCA's 2025 operating budget. (See Attachment B); and the Urbana City Pool Rates for 2025 (See Attachment C). No other modifications are made to any of the provisions regarding parties, premises, or responsibilities of the parties to this agreement.

This agreement may not be modified verbally or in any other manner other than by written agreement signed by authorized representatives of the parties or their respective successors in interest.

To evidence the parties' agreement to this Agreement, the parties have executed and delivered it on this date of _____, 2025, but in effect as of January 1, 2025.

For the City of Urbana

For the Champaign County Family YMCA

By: _____

By:  _____

Kerry Brugger
Director of Administration

Greg Hower, CEO

Approved as to form:

By: _____

By:  _____

Mark Feinstein, Director of Law

Finance Chairman, YMCA



2025 POOL MANAGEMENT AGREEMENT EXTENSION

ATTACHMENT 'B'

DESCRIPTION	
SUMMARY	
CITY POOL MGMT SERVICES	\$ 32,500.00
CITY POOL PROGRAM SERVICES	\$ 65,051.00
TOTAL	\$ 97,551.00
DETAIL	
WAGES - POOL MANAGER	\$ 7,800.00
WAGES - POOL ASST MGR	\$ 4,200.00
WAGES - LIFEGUARD	\$ 32,428.00
WAGES - FICA EXPENSE	\$ 3,398.00
WAGES - WORKERS COMP. EXP.	\$ 550.00
LICENSES/PERMITS	\$ 675.00
REPAIR - REPLACEMENT COSTS	\$ 2,000.00
POOL CHEMICALS/SUPPLIES	\$ 14,000.00
TOTAL PROGRAM EXPENSES	\$ 65,051.00
MANAGEMENT FEE	\$ 32,500.00



URBANA CITY POOL RATES - 2025

ATTACHMENT 'C'

Individual Season Pass:

- Adults (age 18 to 59) \$85.00
- Children (age 3 to 17) \$75.00
- Senior (age 60 +) \$70.00

Family Season Pass:

- 2-3 persons \$155.00
- 4 persons \$170.00
- 5 persons \$180.00
- 6 persons \$190.00
- 7 persons \$200.00
- Additional persons \$25.00 each
- Babysitter/Babysat Child \$35.00 each

** Note: Replacement pass is \$5 per pass, if lost or stolen

Daily Admission:

- Children 2 and under Free
- Adult (age 18 to 59) \$7.00
- Child (age 3 to 17) \$6.00
- Senior (age 60 +) \$6.00

Swim Lesson Rates: (Swim Lesson Information Sheet Attached)

- 1st session is free, each additional session is \$10 per child (for season pass holders)
- \$25.00 per session per child for non-season pass holders
- Private lessons (Saturday mornings): \$25.00 for 3 one-half hour sessions

Pool Rental Rates: (Pool Rental Agreement Attached)

- \$300 per rental (includes lifeguards)
- ** Note: \$100 non-refundable deposit to reserve date



BOC #2

PUBLIC ENTITIES POOL OF OHIO
Service Center
315 S. Kalamazoo Mall
Kalamazoo, MI 49007-4806

INVOICE

Date: 2/28/2025

City of Urbana, Champaign County
205 South Main Street
P.O. Box 747
Urbana, OH 43078-0747

BB 3/12/25
KB 3/12/25
CB 3/12/25

Effective Date	Description	Amount
4/1/2025	2025-2026 Anniversary Contribution	\$291,933

Please check the appropriate box for any options you would like to purchase and write the additional amount in the space provided to calculate your new invoice balance.

Increased Liability Limits to \$3,000,000	\$7,500	<input type="checkbox"/> _____
Increased Liability Limits to \$4,000,000	\$11,465	<input type="checkbox"/> _____
Increased Liability Limits to \$5,000,000	\$13,582	<input type="checkbox"/> _____

INVOICE BALANCE

\$ _____

Payment due upon receipt.

Public Entities Pool
2020 - 2025 Insured Values and Annual Premiums

Item (description)	2020	2021	2022	2023	2024	2025	% +/-
	1 Building (all city properties...parks, Taft Ave., Municipal Bldg, etc.)	\$66,032,729	\$68,013,715	\$68,695,861	\$75,100,550	\$82,610,609	\$102,510,179
2 Personal Property (desks, phones, carpeting, etc.)	\$1,786,400	\$1,786,400	\$1,606,400	\$1,603,400	\$1,763,740	\$1,680,015	-4.75%
3 EDP - Hardware (computer hardware, equipment)	\$183,680	\$183,680	\$183,680	\$183,680	\$202,048	\$212,150	5.00%
4 Fine Arts (Monument Square, Cemetery)	\$180,000	\$180,000	\$180,000	\$180,000	\$198,000	\$207,900	5.00%
5 Misc Property Scheduled (mowers, gators, backhoe, etc.)	\$1,600,080	\$1,644,581	\$1,570,265	\$1,727,902	\$1,943,099	\$2,065,533	6.30%
6 Misc Property Unscheduled (lower valued items not specifically listed)	\$165,106	\$165,106	\$165,106	\$165,106	\$181,617	\$190,698	5.00%
Total Insured Value	\$69,947,995	\$71,973,482	\$72,401,312	\$78,960,638	\$86,899,113	\$106,866,475	22.98%
7 Annual Premium	\$159,608	\$166,359	\$194,142	\$210,165	\$231,752	\$291,933	
	3%	4%	17%	8%	10%	26%	

The majority of City vehicles have an insured value of actual cash value (replacement cost less depreciation); however, Fire Dept vehicles are insured either for a specific dollar amount or replacement cost.

Notes:

- 2020 - 18% increase in value for Misc Property (line 5)...new heavy equipment/replacement
- 2021 - increased deductibles to \$2,500 to lower the 9% renewal increase to 4% increase
- 2022 - insurance industry rate increase, specifically on property & auto physical damage
- 2023 - 10% value increase on property & buildings (industry standard is 20%), plus 5% rate increase
- 2024 - 10% premium increase mirrors the 10% increase in valuation
- 2025 - 26% premium increase due to increase in building valuation, as the result of the 2024 appraisal conducted by PEP



Engineering Department • 205 S. Main Street • Urbana, Ohio 43078 • <http://www.urbanaohio.com> •

March 4, 2025

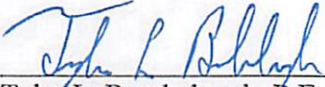
Urbana City Council
205 S. Main St.
Urbana, Ohio 43078

RE: CHP-Urbana Bike Trail Safety Improvements (ODOT PID #115978)

Urbana City Council,

On Tuesday, February 25, 2025 bids were accepted for the Urbana Bike Trail Safety Improvements to improve two trail crossings of US routes within the city. Urbana received one bid from Park Enterprise Construction Co., Inc. totaling \$735,021.00. This was 11.7% over the Engineer's Estimate of \$658,145.06. The city was able to secure additional ODOT funding to make up for the overage.

Based on positive reference checks, I recommend City Council accept Park Enterprise Construction's bid and award the work to them.


Tyler L. Bumbalough, P.E. 3/4/25
Urbana City Engineer Date

BB 3/12/25

KB 3/12/25

CB 3/12/25

Bike Trail Crossing Project

Project Cost

Park Enterprise Construction bid	\$ 735,021.00
+ 10% Contingency	<u>\$ 73,502.00</u>
Total Request	<u>\$ 808,523.00</u>

Funding Source

FHWA Safety Grant (90%)	\$ 712,000.00
Local Share (10%)	\$ 79,111.00
FHWA - RTP STP Grant (80%)	\$ 14,512.00
Toll Revenue Credit (TRC) (20%)	<u>\$ 3,628.00</u>
Total Grants & Match	<u>\$ 809,251.00</u>

CHP-Urbana Bike Trail Safety Improvements (ODOT PID #115978) (#9515244)

Owner: Urbana OH, City of

Solicitor: Urbana OH, City of

02/25/2025 02:00 PM EST

Park Enterprise Construction Co., Inc.

Line Item	Item Code	Item Description	UofM	Quantity	Unit Price2	Extension3
Base Bid - Urbana Bike Trail Safety Improvements						
1	201E11000	CLEARING AND GRUBBING	L.S.	1	\$1,000.00	\$1,000.00
2	202E23000	PAVEMENT REMOVED	S.Y.	1101	\$8.00	\$8,808.00
3	202E30000	WALK REMOVED	S.F.	2295	\$1.00	\$2,295.00
4	202E32000	CURB REMOVED	FEET	294	\$7.00	\$2,058.00
5	202E32500	CURB AND GUTTER REMOVED	FEET	558	\$7.00	\$3,906.00
6	202E35100	PIPE REMOVED, 24" AND UNDER	FEET	169	\$50.00	\$8,450.00
7	202E58100	CATCH BASIN REMOVED	EACH	2	\$300.00	\$600.00
8	203E10000	EXCAVATION	C.Y.	70	\$100.00	\$7,000.00
9	203E20000	EMBANKMENT	C.Y.	190	\$20.00	\$3,800.00
10	204E10000	SUBGRADE COMPACTION	S.Y.	721	\$2.00	\$1,442.00
11	204E45000	PROOF ROLLING	HOURL	1	\$100.00	\$100.00
12	607E98000	FENCE, MISC.: WOOD FENCE	FEET	54	\$100.00	\$5,400.00
13	608E10000	4" CONCRETE WALK	S.F.	1904	\$10.00	\$19,040.00
14	608E52000	CURB RAMP	S.F.	1012	\$18.00	\$18,216.00
15	202E58000	MANHOLE REMOVED	EACH	1	\$800.00	\$800.00
16	202E58201	INLET REMOVED, AS PER PLAN	EACH	1	\$500.00	\$500.00
17	202E70000	SPECIAL-FILL AND PLUG EXISTING CONDUIT	FEET	87	\$55.00	\$4,785.00
18	608E53020	DETECTABLE WARNING	S.F.	40	\$45.00	\$1,800.00
19	204E13000	EXCAVATION OF SUBGRADE	C.Y.	30	\$100.00	\$3,000.00
20	623E38500	MONUMENT ASSEMBLY, TYPE C	EACH	10	\$1,600.00	\$16,000.00
21	623E40520	RIGHT-OF-WAY MONUMENT, TYPE B	EACH	1	\$1,600.00	\$1,600.00
22	659E00300	TOPSOIL	C.Y.	175	\$20.00	\$3,500.00
23	659E10001	SEEDING AND MULCHING, AS PER PLAN	S.Y.	1569	\$3.00	\$4,707.00
24	659E14000	REPAIR SEEDING AND MULCHING	S.Y.	79	\$3.00	\$237.00
25	659E15000	INTER-SEEDING	S.Y.	79	\$1.00	\$79.00
26	659E20000	COMMERCIAL FERTILIZER	TON	0.22	\$1,750.00	\$385.00
27	659E31000	LIME	ACRE	0.33	\$225.00	\$74.25
28	659E35000	WATER	MGAL	9	\$1.00	\$9.00
29	832E30000	EROSION CONTROL	EACH	5000	\$1.00	\$5,000.00
30	605E14000	6" BASE PIPE UNDERDRAINS	FEET	381	\$15.00	\$5,715.00
31	611E00510	6" CONDUIT, TYPE F FOR UNDERDRAIN OUTLETS	FEET	70	\$14.00	\$980.00
32	611E04400	12" CONDUIT, TYPE B	FEET	55	\$90.00	\$4,950.00
33	611E04600	12" CONDUIT, TYPE C	FEET	63	\$81.00	\$5,103.00
34	611E10400	24" CONDUIT, TYPE B	FEET	18	\$235.00	\$4,230.00
35	611E98151	CATCH BASIN, NO. 3, AS PER PLAN	EACH	4	\$3,800.00	\$15,200.00

Park Enterprise Construction Co., Inc.

Line Item	Item Code	Item Description	UofM	Quantity	Unit Price2	Extension3
Base Bid - Urbana Bike Trail Safety Improvements						
36	611E98181	CATCH BASIN, NO. 3A, AS PER PLAN	EACH	1	\$2,900.00	\$2,900.00
37	611E98470	CATCH BASIN, NO. 2-2B	EACH	1	\$2,000.00	\$2,000.00
38	611E99574	MANHOLE, NO. 3	EACH	4	\$3,400.00	\$13,600.00
39	611E99654	MANHOLE ADJUSTED TO GRADE	EACH	1	\$1,400.00	\$1,400.00
40	611E03100	10" CONDUIT, TYPE B	FEET	6	\$130.00	\$780.00
41	611E07400	18" CONDUIT, TYPE B	FEET	115	\$132.00	\$15,180.00
42	611E08900	21" CONDUIT, TYPE B	FEET	93	\$130.00	\$12,090.00
43	611E05900	15" CONDUIT, TYPE B	FEET	6	\$163.00	\$978.00
44	254E01000	PAVEMENT PLANING, ASPHALT CONCRETE	S.Y.	1561	\$5.00	\$7,805.00
45	301E56000	ASPHALT CONCRETE BASE, PG64-22, (449)	C.Y.	122	\$275.00	\$33,550.00
46	304E20000	AGGREGATE BASE	C.Y.	171	\$100.00	\$17,100.00
47	407E20000	NON-TRACKING TACK COAT	GAL	235	\$8.00	\$1,880.00
48	441E70000	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449), PG64-22	C.Y.	6	\$660.00	\$3,960.00
49	441E50300	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448)	C.Y.	12	\$328.00	\$3,936.00
50	442E20000	ASPHALT CONCRETE SURFACE COURSE, 12.5 MM, TYPE A (448)	C.Y.	88	\$354.00	\$31,152.00
51	442E20200	ASPHALT CONCRETE INTERMEDIATE COURSE, 19MM, TYPE A (448)	C.Y.	27	\$312.00	\$8,424.00
52	609E26000	CURB, TYPE 6	FEET	55	\$87.00	\$4,785.00
53	609E98000	CURB, MISC.: TYPE 2 CURB AND GUTTER (CITY OF URBANA)	FEET	611	\$56.00	\$34,216.00
54	425E12010	8" NON-REINFORCED CONCRETE PAVEMENT, CLASS QC 1P	S.Y.	59	\$198.00	\$11,682.00
55	625E32000	GROUND ROD	EACH	12	\$534.00	\$6,408.00
56	630E03100	GROUND MOUNTED SUPPORT, NO. 3 POST	FEET	140	\$15.00	\$2,100.00
57	630E08600	SIGN POST REFLECTOR	EACH	13	\$56.00	\$728.00
58	630E74500	OVERHEAD SIGN SUPPORT, MISC.: TYPE TC-81.20. DESIGN 4	EACH	1	\$29,800.00	\$29,800.00
59	630E80100	SIGN, FLAT SHEET	S.F.	120.5	\$31.00	\$3,735.50
60	630E84510	RIGID OVERHEAD SIGN SUPPORT FOUNDATION	EACH	1	\$14,000.00	\$14,000.00
61	630E84900	REMOVAL OF GROUND MOUNTED SIGN AND DISPOSAL	EACH	12	\$25.00	\$300.00
62	630E85100	REMOVAL OF GROUND MOUNTED SIGN AND REERECTION	EACH	2	\$93.00	\$186.00
63	630E86002	REMOVAL OF GROUND MOUNTED POST SUPPORT AND DISPOSAL	EACH	11	\$25.00	\$275.00
64	630E97700	SIGNING, MISC.: RECTANGULAR RAPID FLASHING BEACON (RRFB) SIGN ASSEMBLY	EACH	5	\$17,000.00	\$85,000.00
65	632E64020	PEDESTAL FOUNDATION	EACH	6	\$1,600.00	\$9,600.00
66	644E00104	EDGE LINE, 6" (WHITE)	MILE	0.21	\$5,200.00	\$1,092.00
67	644E00300	CENTER LINE	MILE	0.1	\$10,500.00	\$1,050.00
68	644E00500	STOP LINE	FEET	132	\$9.00	\$1,188.00
69	644E00620	CROSSWALK LINE, 12"	FEET	613	\$4.50	\$2,758.50
70	644E00700	TRANSVERSE/DIAGONAL LINE	FEET	536	\$4.50	\$2,412.00
71	644E01510	DOTTED LINE, 6"	FEET	300	\$2.00	\$600.00
72	644E20800	YIELD LINE	FEET	29	\$30.00	\$870.00
73	644E30000	REMOVAL OF PAVEMENT MARKING	FEET	657	\$4.50	\$2,956.50
74	630E80500	SIGN, DOUBLE FACED, STREET NAME	EACH	4	\$156.00	\$624.00
75	644E11104	EDGE LINE, 6" (YELLOW)	MILE	0.09	\$5,200.00	\$468.00

Line Item	Item Code	Item Description	UofM	Quantity	Unit Price2	Extension3
Base Bid - Urbana Bike Trail Safety Improvements						
	76 625E00480	CONNECTION, UNFUSED PERMANENT	EACH	15	\$260.00	\$3,900.00
	77 625E23000	NO. 4 AWG 600 VOLT DISTRIBUTION CABLE	FEET	1058	\$9.50	\$10,051.00
	78 625E25402	CONDUIT, 2", 725.05	FEET	430	\$18.00	\$7,740.00
	79 625E29000	TRENCH	FEET	430	\$14.00	\$6,020.00
	80 625E34001	POWER SERVICE, AS PER PLAN	EACH	4	\$16,000.00	\$64,000.00
	81 630E79500	SIGN SUPPORT ASSEMBLY, POLE MOUNTED	EACH	3	\$125.00	\$375.00
	82 632E40500	SIGNAL CABLE, 5 CONDUCTOR, NO. 14 AWG	FEET	288	\$13.00	\$3,744.00
	83 632E89901	PEDESTAL, 8', TRANSFORMER BASE, AS PER PLAN	EACH	6	\$2,100.00	\$12,600.00
	84 644E00630	CROSSWALK LINE, 24"	FEET	133	\$9.00	\$1,197.00
	85 644E01200	PARKING LOT STALL MARKING	FEET	42	\$6.00	\$252.00
	86 646E10010	EDGE LINE, 6" (WHITE)	MILE	0.01	\$132,400.00	\$1,324.00
	87 646E10600	TRANSVERSE/DIAGONAL LINE	FEET	44	\$61.00	\$2,684.00
	88 646E20800	YIELD LINE	FT	31	\$88.00	\$2,728.00
	89 630E08520	STREET NAME SIGN SUPPORT, NO. 3 POST	FT	56	\$15.00	\$840.00
	90 630E85201	REMOVAL OF GROUND MOUNTED SIGN AND DELIVERY, AS PER PLAN	EACH	1	\$62.00	\$62.00
	91 632E64950	TEST HOLE PERFORMED	EACH	4	\$100.00	\$400.00
	92 616E10000	WATER	MGAL	15	\$1.00	\$15.00
	93 410E12000	TRAFFIC COMPACTED SURFACE, TYPE A OR B	C.Y.	5	\$360.00	\$1,800.00
	94 614E11110	LAW ENFORCEMENT OFFICER WITH PATROL CAR FOR ASSISTANCE	HOURL	48	\$120.00	\$5,760.00
	95 614E13000	ASPHALT CONCRETE FOR MAINTAINING TRAFFIC	C.Y.	5	\$360.00	\$1,800.00
	96 614E12420	DETOUR SIGNING	L.S.	1	\$5,000.00	\$5,000.00
	97 614E11000	MAINTAINING TRAFFIC	L.S.	1	\$40,390.25	\$40,390.25
	98 623E10000	CONSTRUCTION LAYOUT STAKES AND SURVEYING	L.S.	1	\$8,000.00	\$8,000.00
	99 624E10000	MOBILIZATION	L.S.	1	\$20,000.00	\$20,000.00
Base Bid Total:						\$735,021.00

ORDINANCE NO. 4615-25

AN ORDINANCE TO AMEND CHAPTER 141 OF THE CODIFIED ORDINANCES (Three (3) readings required, public hearing required. Public Hearing Advertisement date: Friday, March 7, 2025)

Department Requesting: Fire

Sponsor: Councilwoman Mary Collier

WHEREAS, the City of Urbana Fire Division provides essential emergency medical, ambulance transport, and fire rescue services to both residents and non-residents;

WHEREAS, the City of Urbana Fire Division is authorized to bill both residents and non-residents for the emergency services they receive;

WHEREAS, it is necessary to maintain an updated fee structure to support the continued provision of these critical services;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE: That Chapter 141 of the Codified Ordinances is hereby amended as follows, with the stricken language to be removed, and the boldface language to be added:

CHAPTER 141 Fire Division

- 141.01 Established; membership.
- 141.02 Contracts with surrounding municipalities for emergency fire protection.
- 141.03 Indemnity to emergency medical technicians.
- 141.04 Fees for ambulance services.

CROSS REFERENCES

- Civil service classification - see CHTR. Sec. 5.03
- Promotion of Fire Chief - see CHTR. Sec. 5.05
- Statutory powers and duties - see Ohio R.C. Ch. 737
- Fire Division - see ADM. 125.09
- Civil service - see ADM. Ch. 149

141.01 ESTABLISHED; MEMBERSHIP.

There is established a Fire Division which shall consist of a Chief, and such other officers and employees as Council shall by budget or otherwise provide.

141.02 CONTRACTS WITH SURROUNDING MUNICIPALITIES FOR EMERGENCY PROTECTION.

The Mayor and Director of Administration may enter into contracts on behalf of the City with any city or village in counties contiguous to the County or any fire district owning motor-driven

fire equipment, as they may deem proper, providing for the exchange of fire-fighting equipment and personnel in the event of an emergency. The contracts shall provide for the furnishing of fire protection in the event of the existence of a fire so large that the municipality within whose limits the fire exists is unable to handle it. The contracts shall not require either party thereto to leave unprotected or in jeopardy its own territory and shall provide that the party making an emergency run shall bear all expenses, loss or damage incurred thereby. The contracts shall be for a term of three years but may be terminated upon thirty days' written notice.

141.03 INDEMNITY TO EMERGENCY MEDICAL TECHNICIANS.

The City shall defend and indemnify any member of the Fire Division and ~~Box 13~~ who is certified EMT-A ADV EMT-A or paramedic from any claim or cause of action arising out of the performance of the functions of an emergency medical technician as defined in Ohio R.C. 4731.82 to 4731.99.

141.04 FEES FOR AMBULANCE SERVICES.

~~(a) The following rate schedule for ambulance services by the City of Urbana Fire Division shall apply:~~

~~(1) Service runs shall be classified by AMA Standards of Basic Life Support (BLS) and Advanced Life Support (ALS).~~

~~(2) For all BLS service runs, the rate shall be six hundred sixty five dollars (\$665.00).~~

~~(3) For all ALS1 service runs, the rate shall be eight hundred forty five dollars (\$845.00).~~

~~(4) For all ALS2 service runs, the rate shall be one thousand twenty five dollars (\$1,025.00).~~

~~(5) For treatment only services (no transport), the rate shall be one hundred twenty five dollars (\$125.00).~~

~~(6) For DOA service runs, the rate shall be five hundred fifty dollars (\$550.00).~~

~~(7) For helicopter preparation service runs, the rate shall be five hundred fifty dollars (\$550.00).~~

~~(8) For body removal, the rate shall be three hundred dollars (\$300.00).~~

~~(9) For all transport services rendered, the charge shall be fourteen dollars and fifty cents (\$14.50) per loaded mile.~~

~~(b) The Director of Finance shall supervise the collection of the fees charged under this section. Billings shall be due within thirty (30) days from the date rendered.~~

~~(Ord. 4385-19. Passed 2-19-19.)~~

141.04 FEES FOR AMBULANCE, FIRE, AND RESCUE SERVICES.

(a) The City of Urbana Fire Division is hereby authorized to bill Residents of the City of Urbana and Non-Residents who receive emergency medic, ambulance transport, and fire rescue services from the Urbana Fire Division.

(b) Residents and Non-Residents shall be responsible for the entire bill.

(c) Non-Residents shall be sent to the Ohio Attorney General's Office for collections on non-payment of their bill.

(d) The usual, reasonable, and customary fee can be charged for such services.

(e) Usual, reasonable, and customary fees are defined as the fees established by the Medicare operations and other insurance carriers, as revised from time to time.

(f) The Director of Finance shall supervise the collection of the fees charged under this section. Billing shall be due within thirty (30) days from the date rendered.

(g) A schedule of fees is available upon request from the City of Urbana.

SECTION TWO:

All actions of City Council related to this legislation were conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and Ohio Revised Code 121.22.

SECTION THREE:

This ordinance shall become effective at the earliest date permitted by law.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Ordinance approved by me this ____ day of _____, 2025.

Mayor, City of Urbana

REVIEWED: *[Signature]* 2/24/25
Director of Law Date

Jumper:	_____ Yay	_____ Nay	_____ N/A
Scott:	_____ Yay	_____ Nay	_____ N/A
Davis:	_____ Yay	_____ Nay	_____ N/A
Truelove:	_____ Yay	_____ Nay	_____ N/A
Thackery:	_____ Yay	_____ Nay	_____ N/A
Collier:	_____ Yay	_____ Nay	_____ N/A
Bean:	_____ Yay	_____ Nay	_____ N/A

ORDINANCE NO. 4616-25

AN ORDINANCE TO AMEND CHAPTER 1307 OF THE CODIFIED ORDINANCES (Three (3) readings required, public hearing required. Public Hearing Advertisement date: Friday, March 7, 2025)

Department Requesting: Zoning

Sponsor: Councilwoman Audra Bean

WHEREAS, Chapter 1307 of the Urbana Codified Ordinances, which governs the registration of contractors to perform a variety of construction work within the City of Urbana, has not been updated in twenty-five (25) years; and

WHEREAS, there has been a proliferation of so-called “flippers”, who purchase real property within the City for the purpose of upgrade and resell, but who are not properly licensed to perform the requisite work; and

WHEREAS, it is in the best interests of the citizens of Urbana that construction work performed on real estate located within the City of Urbana be done so properly, and to industry standard specification; and

WHEREAS, Chapter 1307, in its current form, lacks adequate language to allow the Director of Administration to utilize effective remedies, such as a “stop work order”, to assure that the objective of the Chapter be met; and

WHEREAS, the Urbana City Council deems it necessary to amend Chapter 1307 for these purposes;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE: That Chapter 1307 of the Codified Ordinances is hereby amended as follows, with the stricken language to be removed, and the boldface language to be added:

CHAPTER 1307

Registration of Contractors

- 1307.01 Registration required.
- 1307.02 Application; disqualification.
- 1307.03 Homeowner's exception.
- 1307.04 Duration and fee.
- 1307.05 Revocation.
- 1307.06 Appeal.
- 1307.99 Penalty.

CROSS REFERENCES

Power to license house movers, electricians, plumbers, sewer tappers - see Ohio R.C. 715.27

1307.01 REGISTRATION REQUIRED.

No construction, plumbing, electrical, piping, sewer, cement or building contractor or subcontractor, tradesman, repairman or any other individual or company offering such services for a fee shall perform any such work within the City without first obtaining a certificate of registration from the City's Director of Administration or his/her designated representative. Employees of any of the foregoing shall not be required to obtain a certificate of registration.

An approved Certificate of Registration must be available for the duration of the project. Failure to obtain and/or produce an approved Certificate of Registration upon request shall result in an immediate "Stop Work Order" from the Director of Administration or his/her designated representative.

1307.02 APPLICATION; DISQUALIFICATION.

(a) Application for a certificate of registration shall be upon the form issued by the City's Director of Administration or his/her designated representative and shall be accompanied by proof of Workers' Compensation insurance and liability insurance coverage for claims occasioned by personal injury and property damage. The contractor shall furnish subcontractors' names and addresses and the names and addresses of all employees working for the firm.

(b) Evidence of ~~repeated~~ violation of this chapter shall be sufficient ~~evidence to disqualify~~ to revoke the applicant's ~~from receiving~~ a certificate of registration and cause a "Stop Work Order" to be issued.

Violations may include, but are not limited to, the following acts and/or omissions:

- **Conversion of property or funds belonging to another;**
- **Failure to complete any work undertaken under the authority of the registration;**
- **Unreasonable delay in the execution or completion of any work performed;**
- **Use of unapproved, listed, or fraudulent material;**
- **Departure from approved plans or specifications prescribed under any provision of law, ordinance, or regulation resulting in a violation of code, injury, or damage;**
- **Failure to obtain the appropriate permits and approvals, as outlined in the City of Urbana Codified Ordinance, PART THIRTEEN – BUILDING CODE;”**
- **Failure to complete work for which registrant has contracted within sixty (60) days of agreed execution date, as stated in customer's contract, or as agreed to in writing by the customer and registrant.**

1307.03 HOMEOWNER'S EXCEPTION.

~~The provisions of this chapter shall not apply to a homeowner as an individual desiring to perform work on the dwelling that he resides, unless the dwelling is intended to be sold, leased, rented or unless it is determined by the Building Official that the owner is not capable of performing the work. However, any work performed by such homeowner shall be subject to all provisions of the Building Code.~~

Homeowners desiring to perform work on the single-family dwelling in which they reside are not required to obtain a Certificate of Registration, however he/she must still obtain all appropriate permits and are subject to Building Code provisions, including the successful completion of any/all inspections. Failure to comply shall result in the issuance of a "Stop Work Order" and/or an Order to remove any unapproved work.

1307.04 DURATION AND FEE.

The certification of registration shall be valid for the calendar year in which it is issued and shall be renewed annually. ~~The payment of a fee of one hundred dollars (\$100.00), plus fifty dollars (\$50.00) for each additional trade to be licensed and registered, or the payment of a renewal fee of fifty dollars (\$50.00) per trade.~~ **The initial fee of two hundred ten dollars (\$210.00), is due upon application to be licensed and registered, or if only renewing, a fee of sixty dollars (\$60.00) per trade must be submitted.**

1307.05 REVOCATION.

The certificate of registration may be revoked at any time by the City's Director of Administration or his designated representative for violation of this chapter. Notification of the revocation shall be in writing and mailed to the person or entity affected by certified mail, return receipt requested. (Ord. 4110. Passed 8-8-00.)

1307.06 APPEAL.

Any applicant for whom a certificate of registration has been denied or revoked by the City's Director of Administration or his/her designated representative may appeal such decision to the Building and Zoning Appeals Board (the "Board"). Appeals shall be filed five days after the receipt of the City's Director of Administration or his/her designated representative's notification by filing a written notice of appeal with the City's Director of Administration or his/her designated representative's specifying the grounds of appeal. Within three days of receipt of the notice of appeal, the City's Director of Administration or his/her designated representative shall transmit to the Board the notice of appeal and all other papers in his possession upon which ~~his~~ **the** decision was made.

Upon receipt of the notice of ~~appeals~~ **appeal**, ~~and the City's Director of Administration or his designated representative's paper,~~ the Board shall set a time and date for a hearing and shall notify the appellant and the City's Director of Administration or ~~his~~ designated representative, of the hearing, **upon which either party** ~~The appellant and the City's Director of Administration or his designated representative~~ shall have the right to appear, be heard, present evidence and be represented by counsel. The Board shall review the decision of the City's Director of Administration or ~~his~~ designated representative ~~complained of only for the purpose of determining solely to determine~~ whether the City's Director of Administration or ~~his~~ designated representative's **decision was arbitrary, capricious, or illegal.** ~~has acted arbitrarily, capriciously, unreasonably or illegally.~~ An appeal shall automatically stay the enforcement of the revocation until the appeal is decided. (Ord. 4110. Passed 8-8-00.)

1307.99 PENALTY.

Whoever violates ~~the provisions of Section 1307.01 or 1307.04~~ **any provision of this Chapter** shall be guilty of a minor misdemeanor and fined in accordance with Section 501.99 of the General Offenses Code.
(Ord. 4110. Passed 8-8-00.)"

SECTION TWO:

All actions of City Council related to this legislation were conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and Ohio Revised Code 121.22.

SECTION THREE:

This ordinance shall become effective at the earliest date permitted by law.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Ordinance approved by me this ____ day of _____, 2025.

Mayor, City of Urbana

REVIEWED: *M. W. Davis* 2/24/25
Director of Law Date

Jumper: ____ Yay ____ Nay ____ N/A

Scott: ____ Yay ____ Nay ____ N/A

Davis: ____ Yay ____ Nay ____ N/A

Truelove: ____ Yay ____ Nay ____ N/A

Thackery: ____ Yay ____ Nay ____ N/A

Collier: ____ Yay ____ Nay ____ N/A

Bean: ____ Yay ____ Nay ____ N/A

ORDINANCE NO. 4617-25

AN ORDINANCE DETERMINING TO PROCEED WITH THE IMPROVEMENT OF NORTH MAIN STREET BETWEEN WASHINGTON AVENUE/GWYNNE STREET AND DELLINGER ROAD IN THE CITY OF URBANA, COUNTY OF CHAMPAIGN, OHIO BY CONSTRUCTING OR REPAIRING CURBS, GUTTERS, DRIVEWAY APPROACHES, AND DECLARING AN EMERGENCY (three readings required, no public hearing required).

Department Requesting: Engineering

Sponsor: Cledis Scott

WHEREAS, Council on February 18, 2025 adopted Resolution #2706-25 under section 727.12 of the Ohio Revised Code declaring the necessity of constructing curbs, gutters, driveway approaches and appurtenances thereto, and the notice of passage of such Resolution of Necessity, in accordance with Ohio Revised Code Section 727.13, was given to affected property owners as required by law; and

WHEREAS, a list of the estimated assessments of the total cost of said construction was prepared and placed on file in the office of the clerk of the Urbana City Council; and

WHEREAS, the Council has duly reviewed and considered all objections filed under Ohio Revised Code Section 727.15, if any, with respect to said estimated assessments and has made such changes and corrections thereto as it determines to be proper;

WHEREAS, the Council has duly reviewed all claims for damages filed under Ohio Revised Code Section 727.18, if any, and shall take appropriate action;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Urbana, Ohio, a majority of the members of Council present concurring, that:

SECTION ONE:

It is hereby determined to proceed with the improvement in accordance with the provisions of the Resolution of Necessity for improving a section of North Main Street between Washington Avenue/Gwynne Street and Dellinger Road in the City of Urbana, Ohio, by the construction and installation of curbs, gutters, driveway approaches and appurtenances thereto.

SECTION TWO:

The estimated assessments prepared and filed in accordance with the resolution of necessity are hereby adopted, inclusive of modifications, if any, proposed upon the consideration of properly filed objections.

SECTION THREE:

Claims for damages, if any, shall be judicially inquired after completing the proposed improvement.

SECTION FOUR:

All actions of City Council related to this legislation were conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and Ohio Revised Code 121.22.

SECTION FIVE:

This Ordinance is hereby declared an emergency measure as it relates to addressing public health, safety and welfare and shall become effective immediately upon signature.

PASSED: _____

President, City of Urbana Council

ATTEST: _____

Clerk of Council

This Ordinance approved by me this ____ day of _____, 2025.

Mayor, City of Urbana

REVIEWED: *[Signature]* 2/24/25
Director of Law Date

- Jumper: ____ Yay ____ Nay ____ N/A
- Scott: ____ Yay ____ Nay ____ N/A
- Davis: ____ Yay ____ Nay ____ N/A
- Truelove: ____ Yay ____ Nay ____ N/A
- Thackery: ____ Yay ____ Nay ____ N/A
- Collier: ____ Yay ____ Nay ____ N/A
- Bean: ____ Yay ____ Nay ____ N/A

RESOLUTION NO. 2708-25

A RESOLUTION TO AUTHORIZE THE MAYOR OR DESIGNEE TO APPLY TO THE CHAMPAIGN COUNTY COMMISSIONERS UNDER THE PROGRAM YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) COMMUNITY DEVELOPMENT ALLOCATION & CRITICAL INFRASTRUCTURE PROGRAMS FOR THE CITY’S PHASE 3 WATER REPLACEMENT PROJECT-GRIMES NEIGHBORHOOD AND DECLARING AN EMERGENCY. (One (1) reading required, no public hearing required)

Department Requesting: Community Development Sponsor: Councilman Pat Thackery

WHEREAS, the Ohio Development Services Agency administers the CDBG program in Ohio for the United States Department of Housing and Urban Development; and

WHEREAS, the City of Urbana, Ohio is eligible for funding through the locally competitive CDBG Community Development Allocation Program by applying directly through the Champaign County Commissioners; and

WHEREAS, the City of Urbana, Ohio is eligible for funding through the statewide competitive CDBG Critical Infrastructure Program by applying directly through the Champaign County Commissioners; and

WHEREAS, these programs are necessary for the preservation of public health, safety and welfare of Urbana residents by funding projects within the city including revitalization to prevent blight as well as addressing infrastructure, and

WHEREAS, the Phase 3 Water Replacement Project in the Grimes Neighborhood (Subdivision Area) is a priority water main replacement project for the city and this project is estimated to cost approximately \$2,662,000.00; and

WHEREAS, this project qualifies for a portion of Champaign County’s CDBG Allocation Program funding which is awarded to Champaign County on a biennial basis; and

WHEREAS, this project qualifies for up to \$500,000.00 in competitive funding through the CDBG Critical Infrastructure Program due to the necessity of this infrastructure being improved and the neighborhood’s census tract being qualified as at least 51% low to moderate income by the United States Census Bureau; and

WHEREAS, if awarded CDBG grant funding, the Champaign County Commissioners as grantee and their CDBG consultants, LUC Regional Planning Commission and CDC of Ohio, Inc., will administer the CDBG portion project; and

WHEREAS, the City of Urbana Engineer will provide engineering specifications and plans as in-kind service or match for the project; and

WHEREAS, CDBG grant funding is anticipated to be only a portion of the required project funding and additional grant and loan funding will need to be secured by the city in order to move forward with the project; and

WHEREAS, if all of the required grant and loan funding is secured in order for this project to get to the construction phase, the anticipated construction start date is on or before November 1, 2026 with construction completion by August 31, 2027; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

The Mayor or his designee is hereby authorized to apply to the Champaign County Commissioners for funding under the PY 2025 CDBG Community Development Allocation Program & Critical Infrastructure Programs for the Phase 3 Water Replacement Project in the Grimes Neighborhood (Subdivision Area).

SECTION TWO:

That the Urbana City Council and City of Urbana fully commit to provide the required local match for the city’s portion of this project through the necessary local budget appropriations in the year when the project is to be completed, including in-kind engineering and inspection.

SECTION THREE:

The Mayor or his designee is hereby authorized to sign the necessary documents and make necessary assurances in the application documents for the Phase 3 Water Replacement Project in the Grimes Neighborhood (Subdivision Area) on behalf of the City of Urbana.

SECTION FOUR:

The Mayor or his designee is hereby authorized to sign any documents related to or required for administration or construction for the CDBG portion of the project funding for the city’s Phase 3 Water Replacement Project in the Grimes Neighborhood (Subdivision Area).

SECTION FIVE:

All actions of Council related to this legislation were conducted in open meetings pursuant to Urbana Codified Ordinance 107.01 and O.R.C. 121.22.

SECTION SIX:

Council declares an emergency. To protect public health, safety and welfare needs of City residents, this legislation shall take effect immediately after passage which will ensure timely submission of the grant application.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this _____ day of _____, 2025.

Mayor, City of Urbana

REVIEWED: *[Signature]* 3/11/2025
Director of Law Date

Jumper: _____ Yay _____ Nay _____ N/A

Scott: _____ Yay _____ Nay _____ N/A

Davis: _____ Yay _____ Nay _____ N/A

Truelove _____ Yay _____ Nay _____ N/A

Thackery: _____ Yay _____ Nay _____ N/A

Collier: _____ Yay _____ Nay _____ N/A

Bean: _____ Yay _____ Nay _____ N/A

RESOLUTION NO. 2709-25

A RESOLUTION ACCEPTING THE REPORT OF THE TAX INCENTIVE REVIEW COUNCIL (TIRC) FROM THEIR MARCH 6, 2025 MEETING REGARDING THE STATUS OF THE ENTERPRISE ZONE AND COMMUNITY REINVESTMENT AREA AGREEMENTS AND TO ACCEPT THE RECOMMENDATIONS OF THE TIRC CONCERNING SAID AGREEMENTS, AND DECLARING AN EMERGENCY. (One (1) reading required, no public hearing required)

Department Requesting: Community Development Sponsor: Councilman Patrick Thackery

WHEREAS, the City of Urbana has designated areas as Enterprise Zone and Community Reinvestment Areas pursuant to Ohio Revised Code Sections 5709.61 through 5709.69, and Ohio Revised Code Sections 3735.65 through 3735.70; and

WHEREAS, the Ohio Enterprise Zone Act (the “Act”), under Ohio Revised Code Sections 5709.61 through 5709.69, authorizes counties, with the consent and agreement of affected municipalities and townships, to designate areas as Enterprise Zones and to execute agreements with certain enterprises for the purpose of establishing, expanding, renovating, or occupying facilities and hiring new employees and preserving jobs within said zones in exchange for specified local tax incentives; and

WHEREAS, the City Council of Urbana (the “City Council”), by Resolution, petitioned Champaign County (the “County”) to designate the City as an “Enterprise Zone” pursuant to Chapter 5709 of the Ohio Revised Code (“ORC”); and

WHEREAS, the County Board of Commissioners, by Resolution recorded in Commissioners Journal Volume 48, page 12245, as adopted April 29, 1993, and amended by Resolution recorded in Commissioners Journal Volume 48, page 12739, as adopted on August 18, 1994, designated the City as an Enterprise Zone pursuant to ORC Sections 5709.61, et sec; and

WHEREAS, on May 11, 1993 the Director of Development of the State of Ohio determined that the aforementioned area designated in the April 29, 1993 Resolution contains the characteristics set forth in ORC Section 5709.61(A) and certified said area as an Enterprise Zone under ORC Chapter 5709; and

WHEREAS, the council (the “Council”) of the City of Urbana, County of Champaign, State of Ohio (the “City”) desires to pursue all reasonable and legitimate incentive measures to assist and encourage development in specific areas of the City that have not enjoyed reinvestment from remodeling or new construction; and

WHEREAS, Council passed Ordinance 4348 in 2010, establishing Urbana Community Reinvestment Area 1 (“Urbana CRA- Area 1”), designated as CRA #021-04356-01 by the State of Ohio Department of Development; and

WHEREAS, Council amended Ordinance 4348 (“Ordinance 4348 as Amended”) on February 22, 2011 to expand the geographic boundaries of Urbana CRA-Area 1, designated as CRA #021-79072-01; and

WHEREAS, Council further amended Ordinance 4348 (“Ordinance 4348 as Amended”) by adopting Ordinance 4574-22 on July 19, 2022; and

WHEREAS, under the terms of Ordinance 4348 as Amended and Ordinance 4574-22, remodeling and new construction projects within Urbana CRA-Area 1 may qualify for tax exemptions on the increase of assessed valuation of the improvements to real property for under the Community Reinvestment Area (“CRA”) Act, Ohio Revised Code (“O.R.C.”) Sections 3735.65 through 3735.70; and

WHEREAS, the purpose of the Enterprise Zone and Community Reinvestment Area programs is to provide the community with an effective tool for managing and guiding economic development by enhancing the tax base, by encouraging and sustaining long term investment in the community, by enhancing the quality of life, and by preserving existing and attracting new business investment within said areas; and

WHEREAS, the duly appointed Tax Incentive Review Council (TIRC) met on March 6, 2025, and reviewed the status of each active Enterprise Zone agreement and Community Reinvestment Area agreement and made certain recommendations concerning action to either continue, modify or terminate said agreements; and

WHEREAS, the City of Urbana is required under Ohio Revised Code Sections 5709.68 and 3735.672 to submit an annual report regarding the status of each Enterprise Zone agreement and applicable area-wide reporting required for the city’s Community Reinvestment Area(s), and the applicable recommendations of the TIRC, by March 31, 2025, to the Director of the Ohio Department of Development.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Urbana, County of Champaign and State of Ohio:

SECTION ONE:

The review and recommendations made by the TIRC on March 6, 2025, as summarized on the attached “Enterprise Zone & Community Reinvestment Area Summary Report” for the City of Urbana, be accepted and that this report, and all other information required by the State of Ohio, be forwarded to the Director of the Ohio Department of Development, and all other appropriate entities, as noted in Ohio Revised Code Sections 5709.68 and 3735.672.

SECTION TWO:

That all formal actions of this City Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this City Council, and that all deliberations of the City Council and any decision-making bodies of the City of Urbana which resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Urbana, including Section 121.22 of the Ohio Revised Code.

SECTION THREE:

This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public welfare of the City of Urbana, and to ensure that the Resolution is effective ahead of certain deadlines for submission of Tax Incentive Review Council reports to the State of Ohio. This Resolution shall be effective immediately upon passage and signature.

President, City of Urbana Council

PASSED: _____

ATTEST: _____
Clerk of Council

This Resolution approved by me this ____ day of _____, 2025.

Mayor, City of Urbana

REVIEWED: *Michael E. Brown* 3/11/2025
Director of Law Date

Jumper:	_____ Yay	_____ Nay	_____ N/A
Scott:	_____ Yay	_____ Nay	_____ N/A
Davis:	_____ Yay	_____ Nay	_____ N/A
Truelove	_____ Yay	_____ Nay	_____ N/A
Thackery:	_____ Yay	_____ Nay	_____ N/A
Collier:	_____ Yay	_____ Nay	_____ N/A
Bean:	_____ Yay	_____ Nay	_____ N/A

**ENTERPRISE ZONE & COMMUNITY REINVESTMENT AREA
TAX INCENTIVE REVIEW COUNCIL
SUMMARY REPORT**

TO: URBANA CITY COUNCIL MEMBERS
FROM: DOUG CRABILL; COMMUNITY DEVELOPMENT MANAGER,
CRA HOUSING OFFICER
SUBJECT: TAX INCENTIVE REVIEW COUNCIL RECOMMENDATIONS
DATE: 3/18/2025
CC: BILL BEAN, KERRY BRUGGER, CHRIS BOETTCHER

Intent of Memo & Recommendations

This memo provides Urbana City Council with the recommendations from the Tax Incentive Review Council (TIRC) from their recent meeting that was held on March 6, 2025.

The Tax Incentive Review Council (TIRC) meets annually to review the active Enterprise Zone Agreements and Community Reinvestment Area Agreements. Each of these agreements is different and each agreement is between the City and a respective company. Furthermore, any company receiving a property tax incentive from the City agreed to certain commitments, including real property investment, creation of jobs, and/or retention of jobs. As required by state law, the TIRC meets annually to ensure each company is fulfilling its obligations under these agreements.

At 9:00 AM on Thursday, March 6, 2025, the yearly TIRC meeting was held. The TIRC reviewed and evaluated the previous year's activities—2023 Taxes Paid in 2024—and job creation/retention metrics as of December 31, 2024 to determine if the companies receiving tax incentives are fulfilling their obligations under their respective Enterprise Zone or Community Reinvestment Area agreements. Based on the findings of the Tax Incentive Review Council from their recent meeting, the TIRC recommends the following action of Urbana City Council:

Company Name	Investment Commitment	Job Commitment	TIRC Recommendation
Urbana Hotel LLC	Commitment: \$5,750,000 Real	Commitment Create 12 Full-Time & Part-Time Job Opportunities	Continue – EZ (2034) 100% - 15 yrs \$320,704.40 created payroll (annual)
Cobblestone Hotel & Suites	Actual: \$5,810,975 Real	Actual: Created 6 Full-Time and 7 Part-Time Jobs (13 Total Jobs)	Abated - \$226,890 (to date) Paid - \$0.00 (to date)
Agreement # 246-19-01			
Phoenix BTS LLC and Navistar, Inc.	Commitment: \$28,000,000	Commitment: Create 13; Retain 114	Continue – CRA (2027) 100% - 10 yrs \$543,385.57 created payroll (annual)
CRA # 021-79072-01	Actual: \$28,000,000	Actual: 112 Full-Time Employees Employed (as of 12/31/2024) or 99	*50% share agreement Urbana City School Dist.

<p>Agreement # 17-000</p>		<p>Full-Time Jobs Retained and 13 Full-Time Jobs Created</p> <p>Note: CRA Agreement Amendment Pending; Adjust to Employment Metrics; Establish School Compensation Agreement</p>	<p>Abated - \$1,367,110.00 (to date) Paid - \$0.00 (to date)</p>
<p>Weidmann Electrical Technology, Inc.</p> <p>CRA # 021-79072-01</p> <p>Agreement # 17-001</p>	<p>Commitment: \$2,665,000 +/- 10% Real Property/Machinery/Equipment</p> <p>Actual: \$2,635,855</p>	<p>Commitment Create 20; Retain 142</p> <p>Actual: Created 19; Retained 142+ in Calendar Year 2024 Alone; 206 Full-Time Employees & 9 Part-Time Employed at the Project Site (as of 12/31/2024)</p>	<p>Continue – CRA (2032) 100% - 15 yrs</p> <p>\$1,307,685.33 created payroll (annual)</p> <p>*50% share agreement Urbana City School Dist.</p> <p>Abated - \$4,740 (to date) Paid - \$0.00 (to date)</p>
<p>The Ultra-Met Company (15,000 Square Foot Manufacturing Addition)</p> <p>CRA # 021-79072-01</p> <p>Agreement # 20-000</p>	<p>Commitment: \$4,700,000 +/- 10% Real Property/Inventory</p> <p>Actual: \$4,762,858.00</p>	<p>Commitment Create 15; Retain 125</p> <p>Actual: Retained 109 Full-Time Employees & 2 Part-Time Employees as of 12/31/2024</p> <p>Note: Lower than anticipated job retention/creation. On their reporting form, Ultra-Met noted that their peak employment in 2024 was 128 employees. Furthermore, Ultra-Met noted that their expansion projects were based on a federal government contract that was recently awarded and is anticipated to lead to new business growth for the company.</p>	<p>Continue – CRA (2035) 75% - 15 yrs</p> <p>\$8,286,010.89 Annual payroll attributed to agreement.</p> <p>Abated - \$39,700 (to date) Paid - \$13,230 (to date)</p>

<p>The Ultra-Met Company (5,040 Square Foot Manufacturing Addition)</p> <p>CRA # 021-79072-01</p> <p>Agreement # 20-001</p>	<p>Commitment: \$8,335,000.00</p> <p>Actual: \$8,335,000.00</p>	<p>Commitment Create 10; Retain 102</p> <p>Actual: Retained 109 Full-Time Employees & 2 Part-Time Employees as of 12/31/2024</p> <p>Note: Lower than anticipated job retention/creation. On their reporting form, Ultra-Met noted that their peak employment in 2024 was 128 employees. Furthermore, Ultra-Met noted that their expansion projects were based on a federal government contract that was recently awarded and is anticipated to lead to new business growth for the company.</p>	<p>Continue – CRA (2036) 75% - 15 yrs</p> <p>\$8,286,010.89 Annual payroll attributed to agreement.</p> <p>Abated - \$9,360 (to date) Paid - \$3,120 (to date)</p>
<p>Sutphen Corporation & Sutphen Realty Urbana LLC</p> <p>CRA # 021-79072-01</p> <p>Agreement # 21-000</p>	<p>Investment Commitment: \$11,000,000.00</p> <p>Actual: \$17,900,000.00 (\$17,000,000.00-Structure; \$900,000.00-Machinery/Equipment)</p>	<p>Commitment Create 20; Retain 142</p> <p>Actual: Created 20+; Retained 142+; 238 Full-Time Employees Employed & 2 Part-Time Employed at the Project Site (as of 12/31/2024); 16 Full-Time Jobs Created in 2024 Alone</p>	<p>Continue – CRA (2037) 90% - 15 yrs</p> <p>\$14,844,546.00 created payroll (annual) @ project site; \$665,600 in new payroll created in 2024 alone</p> <p>*50% share agreement Urbana City School Dist.</p> <p>Abated - \$95,890 (to date) Paid - \$10,650.00 (to date)</p>