



APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, AUGUST 5, 2025**

The July 15, 2025 meeting was cancelled due to a lack of business.

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

**City Staff attending:** Director of Administration Kerry Brugger, Director of Law Mark Feinstein, Director of Finance Matt Wellbaum, Superintendent of Public Works Chad Hall, Fire Chief Dean Ortlieb, and Police Chief Matt Lingrell

**President Called Roll:** Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

**Minutes**

Mrs. Bean moved to put the minutes of July 1, 2025 on the floor for discussion and possible approval. Ms. Jumper seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

**Communications:**

1. City of Urbana Shade Tree Commission March 2025 Minutes (See Attached)
2. City of Urbana Shade Tree Commission April 2025 Minutes (See Attached)
3. City of Urbana Shade Tree Commission June 2025 Minutes (See Attached)
4. City of Urbana 2<sup>nd</sup> Quarter 2025 Highlights (E-mailed July 15<sup>th</sup> and See Attached)
5. Excerpt from the North Central Ohio Solid Waste District's 2024 Landfill Disposal Annual Report (See Attached)
6. Letter from Steven Gerard Sidlovsky from July 1, 2025 (See Attached)
7. Communication from the Ohio Division of Liquor Control dated July 14, 2025, regarding the new liquor permit application for Orale Tacos Y Mas, LLC, 124 S. Main St. (See Attached)
8. Communication from the Ohio Division of Liquor Control dated July 24, 2025, regarding the TFOl liquor permit application for the Urbana Food & Gas, Inc., 1325 N. Main St. (See Attached)
9. AES Staff Report (E-mailed July 29, 2025)

Law Director Feinstein spoke as to the difference between acknowledging receipt of communications and endorsing the content of communications. He stated Council should be clear as to which method they choose to handle communications. He also added that any legislative process desired from a communication would be a separate process.

No Council member desired to remove any communication from the consent agenda.

Mrs. Bean made a motion acknowledge receipt of the communications without endorsing the contents. Ms. Jumper seconded.

Voice vote on acknowledging receipt of the communications: All ayes, nays none.

**Administrative Reports – Board of Control:**

1. The Board of Control recommends Council authorize a purchase order to Integrity Ford of Bellefontaine in the amount of \$163,803.00 for the purchase of three (3) 2026 Ford F250 pick-up trucks with utility boxes. Board of Control approved the purchase on July 9, 2025. The expenses will be charged to the following Divisions: \$54,601 to the Water Division (Water Fund), \$54,601 to the Sewer Division (Sewer Fund) and \$54,601 to the Facilities Division (Capital Improvement Fund). All are in the 2025 Budget. (See BOC attachment 1) **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded.

Mr. Hall stated that two vehicles were in budget last year, but the City opted not to purchase them at that time. Mr. Hall informed Council that they tried again in January for three trucks, but did not get a good response. The City once again proceeded this summer and were able to get a price of around \$10,000 cheaper in total than the January estimate.

Mr. Scott asked when the City would expect delivery. Mr. Hall responded that it would probably not be until October/November at the earliest.

Mr. Thackery asked if they needed to be outfitted with anything. Mr. Hall answered that they only required the just utility boxes.

Mr. Scott asked how old the trucks being replaced were. Mr. Hall stated the water truck was from 2012, and would go on GovDeals. He stated the Sewer truck would be transferred to the Parks Department. He also added that the Facilities truck was from either 2008 or 2010 and would also go to GovDeals.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Board of Control Item #1 approved 7-0

2. The Board of Control recommends Council authorize a purchase order to Calgon Carbon Corporation in the amount of \$76,000 for a carbon exchange at the Old Troy Pike facility. This is the first year the City has had to maintain this facility as the agreement with Honeywell expired at the end of 2024. This expense will be paid from the Water Fund and was included in the 2025 budget. (See BOC Attachment 2) **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Mr. Hall stated the City has four different vessels filled with carbon. He stated that typically the City can get about two years out of a vessel and then would rotate them. He added that the City can test the water coming out of the vessels and can tell when the water is starting to get depleted. Mr. Hall stated there is an eight-to-ten week lead time, and would like to get it done before it gets too cold.

Council did not have any comments/questions.

Roll call on approval: Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Board of Control Item #2 approved 7-0

3. The Board of Control recommends Council increase blanket purchase order 2025-00288 to EJ Prescott Inc. in the amount of \$20,000.00 for various parts and inventory items for the Water Department. The blanket purchase order was originally approved for \$30,000.00 by Board of Control on January 8, 2025. This expense will be charged to the Water Fund and is in the 2025 budget. **VOTE: 3-0**

Mr. Thackery moved to put this request on the floor for discussion and possible approval. Mrs. Collier seconded.

Mr. Hall stated that EJ Prescott is the main supplier for all water valves and fittings. He stated the water department opted to go lower at the start of the year, but the amount was used quickly with how expensive the parts cost. He added that he will probably will be back before the end of the year for one more increase.

Council did not have any comments/questions.

Roll call on approval: Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, no; and Mr. Davis, yes.

Board of Control Item #3 approved 6-1

\*\*\*Footnote – Purchase Orders \$2,501 - \$50,000 for May-July 2025 (see BOC attachment 3)\*\*\*

Mr. Thackery asked about the \$13,000 expense by Community Development to Placer Labs. Mr. Wellbaum responded that this company is an AI tool the City uses.

Mr. Thackery also asked about if the decorative light fixture will go through insurance. Mr. Wellbaum answered that it would, but the claim has not been paid out yet.

**Citizen Comments:** None

## **ORDINANCES AND RESOLUTIONS**

**Third Reading:** None

**Second Reading:** None

**First Reading:** None

**Department Liaison Reports:**

Mrs. Collier reminded everyone that the Safety Committee will be meeting on Thursday, August 14<sup>th</sup> at 5:00 pm in the training room.

**Miscellaneous Business:**

Mrs. Bean stated that she has been noticing the radar speed signs and inquired how many had been installed. Chief Lingrell responded there have been five installed. Mrs. Bean appreciates them.

Mrs. Collier stated she recently called Mark Muirhead about Miller Drive and her concern about traffic in regards to children playing. She stated Mr. Muirhead replied that the City does not install children playing signs anymore, but he did install speed limit signs.

Mrs. Collier added that the painting of the light poles look really nice.

Mr. Thackery stated that the North Main Street project is looking really good and inquired as to how many residents have paid. Mr. Wellbaum stated he will be meeting with Mr. Bumbalough soon to look at the final numbers.

Ms. Truelove informed Council that the Shade Tree Commission is looking for more members.

Mr. Scott inquired as to the recent equipment tear-down. Mr. Hall stated that it needed to be removed for the connection to the booster station. He also added that the building was not in the best condition.

Ms. Jumper thanked Zoning and Compliance Officer Preston Carter and his assistant Jade Campbell for their hard work. She added they are doing well to make the sidewalks accessible.

Ms. Jumper added that it seems High Street is getting traversed fast as a result of fair week.

Chief Lingrell mentioned that the new radar machines have been useful during his morning walks. He stated that they speed-clocked him doing 3 mph, so he sped up and it clocked him at 4 mph. He added that he has also noticed there are a lot of skunks in Urbana.

Chief Ortlieb stated the Fire Division has finished up fair inspections.

Mr. Hall stated there is a large utility cut on Amherst. He added the City is going to try and hire someone to pave that spot.

Mr. Wellbaum stated he has completed interviews for the open account clerk job and a candidate has accepted. He is hopeful that the new employee can start August 25<sup>th</sup>. He informed Council that the position had been open since April.

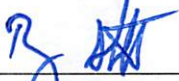
Mr. Brugger stated he received a communication from the YMCA about their willingness to stay open later this year. He informed Council that weather permitting, the pool would like to open for the next two weekends. Mr. Brugger stated the City gave the YMCA the go ahead.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none.

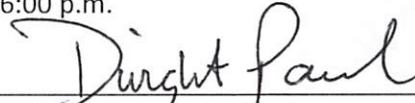
**ADJOURNED AT 6:24 p.m.**

**NEXT SCHEDULED MEETING**

August 19, 2025 at 6:00 p.m.



\_\_\_\_\_  
Council Clerk



\_\_\_\_\_  
Council President