



APPROVED

**URBANA CITY COUNCIL
PUBLIC HEARING
TUESDAY, SEPTEMBER 16, 2025**

President Paul called the Public Meeting to order. This sole topic discussed was establishing the “City of Urbana Opioid Settlement Relief Grant Program”, and declaring an emergency.

Mr. Feinstein stated the OneOhio Memorandum was set up to provide a mechanism to spend the settlement money. He stated that can be done either internally or externally, as long as it is for the combat of opioid use. He added that funds are kept separate and this ordinance puts together a program to allow entities to come to the City and apply for a grant.

Ms. Truelove asked how much funds the City currently had. Mr. Wellbaum responded that there is currently approximately \$100,000, with funds trickling in as the settlements come in.

Mr. Thackery asked if there was a time frame for when the funds had to be used. Mr. Feinstein answered that the parameters are only on the authorized uses, not on any potential time frame. Mr. Thackery also asked how the City would let the community know about any potential available funds. Mr. Feinstein stated it was just the Council process and word of mouth, not necessarily any advertising.

Mrs. Collier asked how the City would decide on awarding the grants. Mr. Feinstein stated that currently there were no direct parameters not in place. He added if there were competing applications, he was not sure if would be first come first served or divided evenly.

Mrs. Bean asked if applications were not received by the date, if applicants would have to wait until the following year. Mr. Wellbaum answered that the current intent is to do one round of distributions per year.

President Paul asked about the reporting process to the State. Mr. Feinstein stated that part of the grant award is a quarterly periodic reporting period to make sure the awardee is using the money appropriately. He also added that there would be Audit requirements through the fund itself, with periodic reporting that Mr. Wellbaum will be required to complete.

President Paul called the Public Hearing closed at 6:09 pm.

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 16, 2025**

President Paul called the City of Urbana Regular Session Meeting to order at 6:09 pm.

City Staff attending: Director of Law Mark Feinstein, Director of Finance Matt Wellbaum, Director of Administration Kerry Brugger, Incoming Director of Administration Spencer Mitchell, Mayor Bill Bean, Community Development Manager, Fire Chief Dean Ortlieb, and Police Chief Matt Lingrell

President Called Roll: Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

Minutes

Mr. Thackery moved to put the minutes of September 2, 2025 on the floor for discussion and possible approval. Mrs. Collier seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

Communications: None

Administrative Reports – Board of Control:

1. The Board of Control recommends Council authorize the Director of Administration to enter into a contract with C.G. Construction & Utilities, Inc. in the amount of \$138,947.75 for the Park Avenue Storm Sewer Project (OPWC Project # CK11AC). This bid was the lowest and best bid of eight bids received. The engineer's estimate for the base bid was \$170,000. This OPWC grant will pay 50% of the construction cost up to the grant amount of \$87,500 with the remaining construction cost being charged to the Stormwater Capital fund. This expense was not in the initial 2025 budget, but there is sufficient balance in the Stormwater Capital reserve to fund this project. **VOTE: 3-0**

Mrs. Bean moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Mr. Crabill stated the OPWC Program was renewed through Issue 2. He added this was the first time the City used Bid Express. Mr. Crabill stated this company had very favorable references, including work for the City of Dayton. He also added that the amount being approved includes a 15% contingency.

Mr. Crabill informed Council that this project installs stormwater pipe on Park Avenue in the median, as well as installs catch basins. Mr. Crabill added that it also provides an outlet for potential future development. Mr. Crabill stated the project would potentially move forward in October/November.

Mrs. Bean stated it was nice that the City received eight bids. She asked what criteria the City uses when bids are close together. Mr. Crabill stated that generally the City considers the lowest and best and examines references from there.

Roll call on approval: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Board of Control Item #1 approved 7-0

Citizen Comments:

John Grauman (339 Washington Ave.) – Mr. Grauman informed Council that he has been having issues with people trespassing on his property. He is frustrated with the Urbana Police Division informing him that it is a civil issue.

ORDINANCES AND RESOLUTIONS

Third Reading: None

Second Reading:

Ordinance 4628-25: An ordinance to establish the “City of Urbana Opioid Settlement Relief Grant Program”, and declaring an emergency. (Three readings required, public hearing required)

Mr. Scott moved to put this ordinance on the floor for discussion. Mr. Thackery seconded.

No one had any additional comments/questions about the ordinance.

President Paul declared this ordinance to have had its second reading.

First Reading:

Resolution 2719-25: A resolution to authorize the Director of Administration of the City of Urbana, Ohio to enter into a partnership agreement with the Board of Commissioners of Champaign County, Ohio for the PY2024 CDBG flexible grant (Grant #B-D-24-1AK-1) for the rehabilitation of the Quality Meats building at 125 South Main Street and to authorize the Mayor to designate the Community Development Manager as the City’s Project Representative for this grant, and declaring an emergency. (One reading required)

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Mrs. Collier seconded.

Mr. Crabill stated the project previously brought before Council had been awarded a CDBG grant, as well as a tax credit. Mr. Crabill stated that at this point of the project, this resolution formalizes the agreement with the County for the grant. He emphasized that any costs overruns are to be paid by the property owner.

Council did not have any comments/questions.

Roll call on passage: Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Resolution passes 7-0.

Department Liaison Reports:

Ms. Jumper stated there would be a Cemetery Board meeting Friday, September 19th at 2:30 pm at Oak Dale Cemetery.

Mrs. Bean stated there would be a Planning Commission meeting September 22nd, where they would be going through changes to the sign code.

Miscellaneous Business:

Mayor Bean honored Mr. Brugger at his last Council meeting before retiring for his 14 years dedication to the City of Urbana as Director of Administration. Mayor Bean presented Mr. Brugger with the key to the City.

Council members and City staff added their thoughts and well wishes. Carmazzi's owner Jay Johnson thanked Mr. Brugger from his position as a City business owner for all of Mr. Brugger's assistance over the years.

Mr. Brugger thanked everyone for their kind sentiments as has truly appreciated his time working for the City.

Mr. Brugger thanked Council for its approval of the storm sewer project for Park Avenue. Mr. Brugger also informed Council that sometime in the future, Mr. Mitchell and Grimes Airport Manager Drake Huffman will be coming to speak to Council about the Grimes hanger, which is showing its age after 83 years. He stated that the City will be looking at repairing the roof/infrastructure.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none.

ADJOURNED AT 7:08 p.m.

NEXT SCHEDULED MEETING

October 7, 2025 at 6:00 p.m.





Council Clerk



Council President