



APPROVED

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, JANUARY 6, 2026**

President Paul called the City of Urbana Regular Session Meeting to order at 6:00 pm.

**City Staff attending:** Director of Law Mark Feinstein, Director of Administration Spencer Mitchell, Mayor Bill Bean, Director of Finance Matt Wellbaum, Fire Chief Dean Ortlieb, Interim Police Chief Josh Jacobs, and Champaign County Municipal Judge Gregory Harvey

**President Called Roll:** Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, absent; Mrs. Collier, present; and Mrs. Bean, present.

**Swearing-in of Re-elected Council Members**

Judge Harvey swore in Ms. Jumper, Mr. Davis, Mrs. Collier, and Mrs. Bean for the re-elected terms of their council seats.

**Annual Organizational Items**

President Pro Tempore: Ms. Truelove made a motion for Mrs. Bean to serve as President Pro Tempore for the 2026 Council year. Mr. Scott and Mrs. Collier both seconded. Mrs. Bean accepted the nomination.

Having no other nominations, President Paul called for a Roll call on the President Pro Tempore vote: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Mrs. Bean elected President Pro Tempore for 2026.

Council Clerk: Mr. Scott made a motion for Roger Steffan to continue serving as Council Clerk for the 2026 Council year. Ms. Jumper seconded.

Roll call on Council Clerk: Mr. Davis, yes; Ms. Truelove, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Roger Steffan approved as Council Clerk for 2026.

Department Liaisons: President Paul asked Council if they would still like the same Departments or if anyone would like to discuss changes.

Council Clerk Steffan stated the current liaison positions:

- Safety/Police/Fire (Mrs. Collier)
- Economic/Community Development (Mr. Thackery)
- Public Works/Water/Sewer/Engineering (Mr. Scott)
- Zoning/Nuisance/Enforcement (Mrs. Bean)
- Budget/Finance/Administration/Human Resources/Parks (Mr. Davis)
- Airport/Cemetery (Ms. Jumper)
- Law (Ms. Truelove)

Having no requested changes, Department Liaisons were finalized for 2026.

**Minutes**

Mrs. Bean moved to put the minutes of December 16, 2025 on the floor for discussion and possible approval. Ms. Jumper seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

**Communications:** None

**Administrative Reports – Board of Control:**

1. The Board of Control recommends Council authorize the blanket purchase orders list for 2026 (See BOC Attachment 1). Purvis Bros is the vendor the City utilizes to purchase airport fuel for resale and CCTSS is the vendor the City utilizes for IT support. **VOTE: 2-0**

Mr. Scott moved to put this request on the floor for discussion and possible approval. Ms. Jumper seconded.

Mrs. Bean asked how much does the City pay per gallon for the airplane fuel versus how much do they sell it for.

Mr. Wellbaum responded that while he does not know the per gallon costs, he can report the City made a profit of just over \$43,000 total last year.

Roll call on approval: Ms. Truelove, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes; Mr. Scott, yes; and Mr. Davis, yes.

BOC #1 passes 6-0.

**Citizen Comments:** None

**ORDINANCES AND RESOLUTIONS**

**Third Reading:** None

**Second Reading:**

**Ordinance 4388-26:** An ordinance authorizing the Indigent Defense Agreement with the Champaign County Commissioners to allow the City and County to receive partial reimbursement from the Ohio Public Defender Commission for the indigent expenses in the Champaign County Municipal Court. (Three readings required)

Mrs. Collier moved to put this ordinance on the floor for discussion. Ms. Truelove seconded.

Mr. Feinstein reminded Council that this ordinance was standard housekeeping, as Council sees it every year. He explained that if a defendant is indigent, it is their constitutional right to counsel for a jailable offense. He stated that this ordinance creates an agreement between the City and the

County to cover any expenses for violations of the City ordinances not covered by the State Attorney General.

Council did not have any comments/questions.

President Paul declared this ordinance to have had its second reading.

**First Reading:**

**Resolution 2575-26:** A resolution authorizing the Director of Finance of the City of Urbana to sign the grant agreement (FDID #11011) with the State of Ohio, Department of Commerce Division of State Fire Marshall, for the 2026 MARCS Grant for the Urbana Fire Division. (One reading required)

Mr. Scott moved to put this resolution on the floor for discussion and possible passage. Ms. Truelove seconded.

Mr. Wellbaum stated this resolution allows him to sign the grant agreement to receive funds for the Fire Division. He noted that the grant amount varies each year, with the year being worth a little over \$15,000. He added that the grant covers subscription fees and audit equipment purchases.

Council did not have any comments/questions.

Roll call on passage: Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; and Ms. Truelove, yes.

Resolution passes 6-0.

**Department Liaison Reports:**

Mrs. Collier stated there would be a Safety Meeting on March 12<sup>th</sup> at 5:00 pm.

**Miscellaneous Business:**

Mayor Bean stated he received a couple calls praising the street department for its snow removal. He thanked them for their hard work. Mayor Bean also thanked new Municipal Judge Harvey for coming to swear in the Council members.

Mr. Wellbaum stated that last Friday closed out the financial year for 2025. He added that Council has already approved two 2026 requisitions and should have a couple more for the next meeting.

Council Clerk Steffan informed everyone that Mrs. Collier addressed her concerns with Mr. Feinstein and removed the need to hold a work session.

Mr. Scott reminded Council to get their financial disclosure forms done. He added that he completed his yesterday.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none.

ADJOURNED AT 6:18 p.m.

**NEXT SCHEDULED MEETING**

January 20, 2026 at 6:00 p.m.



  
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Council Clerk

  
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Council President