

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING**

**January 6, 2026**

**(To be held in the Training Room on the 3<sup>rd</sup> Floor of the Municipal Building)**

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All comments must be made in person. Due to this, the ability to comment on City Council Facebook streams will be disabled.

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- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Swearing-in of Re-Elected Council Members**
  - Amy Jumper – First Ward
  - Ed Davis – Third Ward
  - Mary Collier – At Large
  - Audra Bean – At Large
- **Annual Organizational Items**
  1. President Pro Tempore Appointment
  2. Council Clerk Appointment
  3. Department Liaison Assignments
- **Approval of Minutes:** Urbana City Council Regular Meeting Minutes of December 16, 2025
- **Communications:** None

**Board of Control:**

1. The Board of Control recommends Council authorize the blanket purchase orders list for 2026 (See BOC Attachment 1). Purvis Bros is the vendor the City utilizes to purchase airport fuel for resale and CCTSS is the vendor the City utilizes for IT support. **VOTE: 2-0**

**Citizen Comments:** (In Person Only; Must Sign-in)

**Ordinances and Resolutions**

**Old Business:**

**Third Reading:** None

**Second Reading:**

**Ordinance 4388-26: (Mr. Feinstein)** An ordinance authorizing the Indigent Defense Agreement with the Champaign County Commissioners to allow the City and County to receive partial reimbursement from the Ohio Public Defender Commission for the indigent expenses in the Champaign County Municipal Court. (Three readings required)

**New Business:**

**First Reading:**

**Resolution 2575-26: (Mr. Wellbaum)** A resolution authorizing the Director of Finance of the City of Urbana to sign the grant agreement (FDID #11011) with the State of Ohio, Department of Commerce Division of State Fire Marshall, for the 2026 MARCS Grant for the Urbana Fire Division. (One reading required)

- **Department Liaison Reports:**
  
- **Miscellaneous Business:**
  1. Council
  2. City Staff
    - Mayor Bill Bean
    - Director of Administration Spencer Mitchell
    - Director of Finance Matt Wellbaum
    - Director of Law Mark Feinstein
    - Fire Chief Dean Ortlieb
    - Interim Police Chief Josh Jacobs
  3. Council Clerk
  
- **Next Meeting:** Tuesday, January 20, 2026
  
- **Adjourn**

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, DECEMBER 16, 2025**

President Pro Tempore Bean called the City of Urbana Regular Session Meeting to order at 6:00 pm. President Paul absent.

**City Staff attending:** Director of Law Mark Feinstein, Director of Administration Spencer Mitchell, Mayor Bill Bean, Director of Finance Matt Wellbaum, Fire Chief Dean Ortlieb, and Interim Police Chief Josh Jacobs

**President Called Roll:** Ms. Jumper, present; Mr. Scott, present; Mr. Davis, present; Ms. Truelove, present; Mr. Thackery, present; Mrs. Collier, present; and Mrs. Bean, present.

**Minutes**

Mr. Thackery moved to put the minutes of December 2, 2025 on the floor for discussion and possible approval. Mr. Scott seconded.

No comments/questions from Council regarding the minutes.

Voice vote on approval of the minutes: all ayes; nays none.

**Communications:**

1. Communication from the Ohio Division of Liquor Control dated December 2, 2025, regarding the transfer liquor permit application for Shivaya 1 Ltd, 1273 S US 68. (See Attached)

Council did not move to remove the communication from the consent agenda.

**Administrative Reports – Board of Control:** None

**Citizen Comments:** None

**ORDINANCES AND RESOLUTIONS**

**Third Reading:**

**Ordinance 4632-25:** An ordinance to adopt the Planning Commission recommendation to repeal and replace Chapter 1137 of the Urbana Codified Ordinances. (Three readings required, public hearing required)

Mr. Thackery moved to put this ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

Mr. Mitchell stated this ordinance involved the Planning Commission recommendation to replace the City ordinance chapter regarding signs. He also stated he would answer any questions.

Mrs. Bean stated she believed it brings everything together and makes sense. She also liked how it showed the penalties.

Roll call for passage: Mr. Scott, yes; Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; and Ms. Jumper, yes.

Ordinance passes 7-0.

**Second Reading:** None

**First Reading:**

**Ordinance 4388-26:** An ordinance authorizing the Indigent Defense Agreement with the Champaign County Commissioners to allow the City and County to receive partial reimbursement from the Ohio Public Defender Commission for the indigent expenses in the Champaign County Municipal Court. (Three readings required)

Mr. Scott moved to put this ordinance on the floor for discussion. Ms. Jumper seconded.

Mr. Feinstein stated that this ordinance was standard housekeeping, as Council sees it every year. He explained that if a defendant is indigent, it is their constitutional right to counsel for a jailable offense. He further explained that the Court appoints an attorney and the County pays for the services. Mr. Feinstein stated that the City reimburses any portion of those services that are not covered by the State Attorney General regarding violations of City ordinances. He added that the City has never needed to do so in the previous years.

Mr. Thackery asked if the Court has a pool of attorneys for such occasions. Mr. Feinstein responded that while there is not a public defenders' office, there are a list of ten local attorneys that offer their services, from which the Court will randomly assign cases.

President Pro Tempore Bean declared this ordinance to have had its first reading.

**Resolution 2623-25:** A resolution to amend Resolution 2433-24 to modify or increase appropriations within various funds of the City of Urbana, Ohio for current expenses during the fiscal year ending December 31, 2025. (Supplemental Appropriations) (Suspension of rules required)

Mr. Thackery moved to put this resolution on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Thackery moved to suspend the rules to allow passage on the first reading. Mrs. Collier seconded.

Roll call on suspension: Mr. Davis, yes; Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; and Mr. Scott, yes.

Suspension passes 7-0.

Mr. Wellbaum stated this resolution was for annual supplemental appropriations. He indicated he takes the budget passed at the end of last year and modifies with what actually spent.

Mr. Wellbaum indicated that there was a difference of approximately \$2.1 million. He explained that the majority of this was the resolution passed regarding the curb, gutters and sidewalk fund and perpetual investment fund. He also explained that the budget was passed before the salary contracts, which increased figures, and that four senior employee retirements included their sick-leave payouts. Mr. Wellbaum informed Council that the “normal” City spending was different from planned by approximately \$250,000.

Mr. Thackery asked for confirmation that the money for the sidewalks would eventually come back in. Mr. Wellbaum confirmed that it would.

Roll call on passage: Ms. Truelove, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; and Mr. Davis, yes.

Resolution passes 7-0.

**Resolution 2725-25:** A resolution to authorize final approval between the City of Urbana, Champaign County, Ohio and Ohio Department of Transportation for pavement planing and resurfacing of State Route 55 from S.L.M. 15.02 (the western corporation limit) to S.L.M. 16.53, S. Main Street (U.S. 68), including partial depth pavement repair, pavement planing, asphalt concrete surfacing, and pavement markings, lying within the City of Urbana. reference PID no.: 111949, county/route/section: CHP-55-15.02, and declaring an emergency.

Mr. Scott moved to put this resolution on the floor for discussion and possible passage. Ms. Jumper seconded.

Mr. Mitchell stated this resolution was for final approval, as the preliminary approval occurred in October of 2024. He explained that this would involve resurfacing of State Route 55 from the bike trail parking lot to US 68. He added that the project would also include installation of a new loop monitor for the turn lane.

Ms. Jumper stated she was excited for the loop monitor to be moved further back to hopefully prevent fifteen cars from waiting to turn.

Roll call on passage: Mr. Thackery, yes; Mrs. Collier, yes; Mrs. Bean, yes; Ms. Jumper, yes; Mr. Scott, yes; Mr. Davis, yes; and Ms. Truelove, yes.

Resolution passes 7-0.

#### **Department Liaison Reports:**

Mrs. Bean stated that there would not be a Planning Commission meeting next week.

#### **Miscellaneous Business:**

Ms. Jumper asked how many police officers the Division was trying to hire. Interim Chief Jacobs stated they are currently at 18. He added that the Division is looking to hire three officers, with one of those three eventually being trickled down from Chief's retirement.

Ms. Jumper asked the same regarding the fire division. Chief Ortlieb stated they were at twenty, and were bringing on another person on January 12th. He added the Fire Marshall started on Monday.

Mr. Thackery thanked Mayor and Mrs. Bean for bartending at the annual Monument Square District Gala. He added they still had a decent turnout with the bad weather.

Mayor Bean thanked the Street Department for the snow removal. He encouraged everyone to drive safely and hoped everyone would have a Merry Christmas and Happy New Year. He also thanked Council for everything they did this year.

Mr. Mitchell reiterated that the Fire Marshal started on Monday, Chris Jones. He added that the City has also filled the receptionist position for the first floor. Mr. Mitchell also echoed his appreciation for the Street Department.

Mr. Wellbaum wished everyone a Merry Christmas and stated he was happy to be here.

Interim Chief Jacobs thanked Mark Muirhead and the Street Department, who made things easier for his guys patrolling. He added that Officers will also be doing their annual gift delivery on the twenty-third or twenty-fourth, with this being the sixteenth year.

Council Clerk Steffan informed Council that the next meeting would have all the organization matters, including swearing in the members that were recently re-elected, discussing the department liaison assignments, selecting a President Pro Tempore for the new year, and reaffirming the Council Clerk position.

Mrs. Collier stated she would like to add a work session after the January 6<sup>th</sup> regular meeting. She indicated the topic she would like to discuss is potential zoning changes.

Voice vote on holding a work session: all ayes, nays none.

Council did not have any additional topics to add for a work session.

Ms. Jumper moved to adjourn. Ms. Truelove seconded. Voice vote on approval: all ayes, nays none.

**ADJOURNED AT 6:20 p.m.**

**NEXT SCHEDULED MEETING**

January 6, 2026 at 6:00 p.m.

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Council Clerk

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Council President

	ACCOUNT NUMBER	VENDOR	DESCRIPTION	TOTAL VALUE
1	200-117-543-221	(6745) Purvis Bros	2026 Blanket - Airport Fuel for Resale	\$175,000.00
2	100-115-527-221	(0664) CCTSS	2026 Blanket - IT Support	\$100,000.00
3				
4				
5				

TOTAL \$275,000.00

Sm 12/29/25  
 MW 12/29/25

## **ORDINANCE NO. 4388-26**

**AN ORDINANCE AUTHORIZING THE INDIGENT DEFENSE AGREEMENT WITH THE CHAMPAIGN COUNTY COMMISSIONERS TO ALLOW THE CITY AND COUNTY TO RECEIVE PARTIAL REIMBURSEMENT FROM THE OHIO PUBLIC DEFENDER COMMISSION FOR THE INDIGENT EXPENSES IN THE CHAMPAIGN COUNTY MUNICIPAL COURT. (Three (3) Readings Required)**

**Department Requesting: Administration**

**Sponsor: Edwin Davis**

**WHEREAS**, an Agreement has been reached and proposed to be entered into by and between the Champaign County Board of County Commissioners and the City of Urbana; and

**WHEREAS**, that Agreement is attached hereto and designated as “Exhibit A” in unsigned form; and

**WHEREAS**, the City recognizes its responsibility under the laws of the State of Ohio and the United States of America to provide legal counsel to indigent persons charged with a violation of a City Ordinance for which the penalty or any possible adjudication includes the potential loss of liberty; and

**WHEREAS**, the County has created an appointed counsel system for this municipality whereby individual attorneys are assigned on a case by case basis for indigent defendants who qualify; and

**WHEREAS**, the County Commissioners, pursuant to Ohio Revised Code §120.33 and Ohio Administrative Code §120-1-09, may, by a resolution, enter into a contract with a City to provide effective representation of indigent persons charged with a violation of an ordinance of the City; and

**WHEREAS**, the County has established a schedule of fees on an hourly basis to be paid to counsel for legal services provided under the Agreement attached;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Urbana, County of Champaign and State of Ohio:

**SECTION ONE:**

That the Director of Administration is hereby authorized and directed to enter into the attached Agreement on behalf of the City of Urbana, Ohio.

**SECTION TWO:**

That all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of the Council and any of the decision-making bodies of the City of Urbana which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the City of Urbana.

**SECTION THREE:**

That this Ordinance shall be effective on the earliest date allowed by law.

\_\_\_\_\_  
President, City of Urbana Council

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council

This Ordinance approved by me this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Mayor, City of Urbana

REVIEWED: *W. M. [Signature]* 12/10/2025  
Director of Law Date

Jumper:	____ Yay	____ Nay	____ N/A
Scott:	____ Yay	____ Nay	____ N/A
Davis:	____ Yay	____ Nay	____ N/A
Truelove	____ Yay	____ Nay	____ N/A
Thackery:	____ Yay	____ Nay	____ N/A
Collier:	____ Yay	____ Nay	____ N/A
Bean:	____ Yay	____ Nay	____ N/A

## AGREEMENT

**THIS AGREEMENT (the "Agreement") is made and entered into by and between the Champaign County Board of County Commissioners (the "County") and the City of Urbana (the "City").**

**WHEREAS, the City recognizes its responsibility under the laws of the State of Ohio and the United States of America to provide legal counsel to indigent persons charged with a violation of a city ordinance for which the penalty or any possible adjudication includes the potential loss of liberty, and;**

**WHEREAS, the County has created an appointed counsel system for this municipality whereby individual attorneys are assigned on a case by case basis for indigent defendants who qualify, and;**

**WHEREAS, the County Commissioners, pursuant to Ohio Revised Code §120.33 and Ohio Administrative Code §120-1-09, may by resolution enter into a contract with a city to provide effective representation of indigent persons under which the city shall reimburse the county for counsel appointed to represent indigent persons charged with a violation of an ordinance of the city, and;**

**WHEREAS, the County has established a schedule of fees on an hourly basis to be paid to counsel for legal services provided hereunder, and;**

**WHEREAS, this Agreement has been authorized by Ordinance No. \_\_\_\_\_ of the City Council of the City of Urbana passed on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and by Resolution of the Champaign County Board of County Commissioners passed on \_\_\_\_\_, 20\_\_.**

**NOW, THEREFORE, in consideration of the mutual promises contained herein, intending to be legally bound, the parties agree as follows:**

- 1. The City and County agree that the judge of the municipal court may assign, by journal entry, recorded on the Court Docket, appointed counsel to represent indigent persons in the Municipal Court on or after the commencement date and during the term of this Agreement in which the defendant is indigent and charged with the commission of a criminal offense or act which is a violation of a city ordinance and for which the penalty or any possible adjudication includes the potential loss of liberty.**
- 2. Indigency shall be determined in accordance with the standards of indigency and other rules and guidelines established by the Ohio Public Defender Commission and the State Public Defender pursuant to Ohio Revised Code §120.03, §120.05 and Ohio Administrative Code §120-1-03. In addition to indigency**

determination, all rules, standards and guidelines issued by the Office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.

3. A major purpose of this Agreement is to enable the City to obtain partial reimbursement from the Ohio Public Defender Commission of attorney fees and expenses for counsel appointed in the Municipal Court for indigent persons charged with the commission of a criminal offense or act which is a violation of city ordinance and for which the penalty or any possible adjudication includes the potential loss of liberty. Any question regarding terms or performance of this Agreement shall be resolved in favor of obtaining this result.
4. The City agrees to reimburse the County for that portion of the costs not reimbursed by the State of Ohio for providing counsel to indigent persons charged with the commission of an offense or act which is a violation of city ordinance and for which the penalty or any possible adjudication includes the potential loss of liberty.
5. Payment by the City for representation of such indigent persons in the Municipal Court shall not exceed the fee schedule in effect and adopted by the Champaign County Board of County Commissioners.
6. The duration of this Agreement shall be for the term of one year commencing on January 1, 2026 and ending on December 31, 2026.
7. If either the County or the City shall fail to fulfill, in a reasonable, timely and proper manner, its obligations under this Agreement or if either party shall substantially violate any of the covenants, Agreements, or stipulations of this Agreement, then the aggrieved party shall have the right to terminate this Agreement by giving thirty days written notice of such termination. Termination by either party shall not constitute a waiver of any other right or remedy it may have in law or in equity for breach of this Agreement by the other party.
8. This Agreement may only be amended by written agreement signed by the parties and made a part hereof.
9. There shall be no discrimination against any employee who is employed in the work covered by this Agreement or against the application for such employment because of race, color, religion, sex, age, handicap or national origin. This provision shall apply to, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, raises of pay or other forms of compensation, and selection for training, including apprenticeship. The County shall insert a similar provision in any subcontract for services covered by this Agreement.
10. No personnel of the parties or member of the governing body of any locality or other public official or employee of any such locality in which, or relating to

which, the work under this Agreement is being carried out, and who exercises any functions or responsibilities in connection with the review or approval of the understanding or carrying out of and such work, shall, prior to the completion of said work, voluntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge and fulfillment of his or her functions and responsibilities with respect to the carrying out of said work.

IN WITNESS WHEREOF, the parties have hereunto set their hands this \_\_\_\_\_, 20\_\_.

BOARD OF COUNTY COMMISSIONERS  
OF CHAMPAIGN COUNTY

Witness

by \_\_\_\_\_

\_\_\_\_\_

by \_\_\_\_\_

\_\_\_\_\_

by \_\_\_\_\_

CITY OF URBANA, OHIO

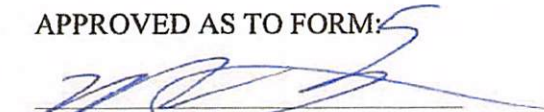
Attest

by \_\_\_\_\_

\_\_\_\_\_

Clerk

APPROVED AS TO FORM:

  
Champaign County Prosecuting Attorney

## **Resolution # 2575-26**

**A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE OF THE CITY OF URBANA TO SIGN THE GRANT AGREEMENT (FDID# 11011) WITH THE STATE OF OHIO, DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL, FOR THE 2026 MARCS GRANT FOR THE URBANA FIRE DIVISION. (One (1) reading required, no public hearing)**

**Department Requesting: Fire Division**

**Sponsor: Mary Collier**

**WHEREAS**, the Ohio Department of Commerce division of State Fire Marshal, administers the Multi-Agency Radio Communication System (MARCS) Grant to fire departments that serve 25,000 or less, to purchase the radio systems, equipment, and/or services; and

**WHEREAS**, the Urbana Fire Division has received a grant in the amount of \$15,379.85 from the 2026 MARCS Grant through the Ohio Department of Commerce Division of State Fire Marshal; and

**WHEREAS**, the City of Urbana desires this financial assistance for the purchase of three mobile radios, one portable radio and the radios monthly subscription fees; and

**WHEREAS**, Urbana City Council is required to authorize the Director of Finance to enter into this grant agreement so that the Urbana Fire Division can continue to utilize MARCS.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Urbana, County of Champaign and State of Ohio:

**SECTION 1:**

That the Director of Finance is hereby authorized to sign the grant agreement (FDID #11011) and accept these grant funds for this project with the State of Ohio, Department of Commerce Division of State Fire Marshal.

**SECTION 2:**

Upon acceptance, that the Director of Finance is further authorized to proceed with the administration of these proposed purchases for the Urbana Fire Division in accordance with local spending approval processes.

**SECTION 3:**

That the City of Urbana does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the 2026 MARCS Grant.

**SECTION 4:**

That this resolution shall take effect and be in force at the earliest time allowable by law.

\_\_\_\_\_  
President, City of Urbana Council

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of Council

This Ordinance approved by me this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor, City of Urbana

REVIEWED:  12/29/2025  
Director of Law Date

Jumper:	___ Yay	___ Nay	___ N/A
Scott:	___ Yay	___ Nay	___ N/A
Davis:	___ Yay	___ Nay	___ N/A
Truelove:	___ Yay	___ Nay	___ N/A
Thackery:	___ Yay	___ Nay	___ N/A
Collier:	___ Yay	___ Nay	___ N/A
Bean:	___ Yay	___ Nay	___ N/A



State Fire Marshal

Department of Commerce

[com.ohio.gov](http://com.ohio.gov)

Mike DeWine, Governor

Sherry Maxfield, Director

MARCS GRANT AGREEMENT  
DIVISION OF STATE FIRE MARSHAL

November 21, 2025

FDID # 11011  
URBANA FIRE DIVISION (CHAMPAIGN COUNTY)  
MATT WELLBAUM, DIRECTOR OF FINANCE  
205 S. MAIN STREET  
URBANA, OH 43078

Re: Grant Award Agreement

Dear MARCS Grant Applicant,

Congratulations! You have been selected to receive a 2026 MARCS Grant from the Ohio Department of Commerce, Division of State Fire Marshal. Your total grant award will be in the amount of \$15,379.85 of which \$14,119.85 shall be allotted for equipment and \$1,260.00 is for the radio monthly subscriptions fees. If your department is unable to purchase the equipment that was requested in the grant application, please contact the State Fire Marshal Grants Administrator at, [CommerceGrants@com.ohio.gov](mailto:CommerceGrants@com.ohio.gov).

By partnering together to access Ohio MARCS, we will continue to protect, serve, and make a safer Ohio.

Sincerely,

Sheryl Maxfield, Director  
Ohio Department of Commerce

Kevin Reardon, State Fire Marshal

**TERMS AND CONDITIONS** apply to the final awarding of the grant:

- All equipment and services are awarded for expenditures (equipment and/or monthly services fees) incurred **after** the return of the signed Grant Award Agreement. Expenditures made prior to such return of the signed Grant Award Agreement are ineligible for this grant and will not be funded.
- Grant funding should only be spent on radios/equipment/services in accordance with the submitted application. If for any reason you are unable to spend the funds accordingly, you must contact the State Fire Marshal Grants Administrator, at [CommerceGrants@com.ohio.gov](mailto:CommerceGrants@com.ohio.gov).
- If you fail to spend grant funds in accordance with the MARCS Grant program terms and conditions, you may be required to refund the grant monies to the State Fire Marshal. Failure to comply with any grant terms and conditions may also result in ineligibility to receive any future grant funds from the Department of Commerce.
- All MARCS grant funds for equipment must be expended by July 1, 2026. Equipment and programing invoices are due no later than **July 1, 2026**. If you are not able to expend the funds in the required timeframe, you must apply **in writing** to the State Fire Marshal for an extension of the time in which to use the funds.
- Monthly Service Fees invoices are to be submitted no later than **July 30, 2026**.

Copies of paid invoices and all other correspondence are to be emailed to [CommerceGrants@com.ohio.gov](mailto:CommerceGrants@com.ohio.gov) or mailed to:

Ohio Department of Commerce  
Division of State Fire Marshal  
Attn: Grants Administrator  
8895 East Main Street  
Reynoldsburg, OH 43068

All radios and/or equipment purchased with the 2026 MARCS Grant are required to be on the Ohio MARCS statewide network no later than July 1, 2026 and remain in operation on the MARCS system for the functional life of the radios and/or equipment as determined by the State Fire Marshal. Furthermore, use of the MARCS radio system shall be the Recipient's primary first responder communication system. Radios and/or equipment purchase with MARCS grant funding shall not be used for secondary and/or "back-up" system use at any time during the functional life of the radio and/or equipment.

If unusual circumstances occur and you are not able to exhaust the funds in the required timeframe, you must apply in writing to the State Fire Marshal for an extension of the time in which to use the funds.

Upon request, items purchased with and records relating to grant monies must be made available to a representative of the Division of State Fire Marshal for auditing purposes for three (3) years after all grant conditions have been met.

As the grant involves public funds, you must maintain the same records as you would for any public funds.

If, after a grant funded radio purchase, the Recipient elects to terminate the MARCS service for said radio(s) the Recipient shall notify the State Fire Marshal of its intention to terminate MARCS service for the radios purchased with grant funds. Such notification shall be prior to the termination of MARCS service.

After notification set forth in term #8 or if the State Fire Marshal is otherwise notified or aware of non-MARCS use, service termination, or failure to comply with any terms of this Grant award, in the discretion of the State Fire Marshal, the Recipient may be required to return to the State Fire Marshal the grant funds up to the amount that was initially awarded to purchase the radio and/or equipment or, alternatively, the State Fire Marshal may request return of the radio and/or equipment.

a. Terms of the repayment shall be determined by the State Fire Marshal. Failure to comply with the repayment terms set forth by the State Fire Marshal may result in ineligibility to receive any future State Fire Marshal grant funding.

All terms and conditions set forth in the 2026 MARCS Grant Application package are incorporated herein.

Applicant's signature hereto and/or receipt of grant funding by depositing a check or otherwise constitutes acceptance of the aforementioned terms and conditions.

If "new" and/or "existing" user fees are awarded, the twelve-month coverage period is July 1, 2026 through June 30, 2027.

*It is essential that you write the fire department identification number (i.e, 01-234 – not federal tax identification number) on all invoices to ensure you are credited and in compliance with this agreement.*

For any questions, please contact the State Fire Marshal Grants Administrator at (614) 752-7123 or by email at [CommerceGrants@com.ohio.gov](mailto:CommerceGrants@com.ohio.gov).

If you accept all the above terms and conditions, please sign and return this MARCS Grant Award by email to [CommerceGrants@com.ohio.gov](mailto:CommerceGrants@com.ohio.gov) or by mail, Retain a copy for your records.

FDID # 11011  
URBANA FIRE DIVISION (CHAMPAIGN COUNTY)  
2026 MARCS GRANT AWARD AGREEMENT

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Signature Of Designated Authority

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Print Name/Title

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Date Signed