

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, JANUARY 5, 2021**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Mayor Bill Bean, Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Superintendent of Public Works Chad Hall and Community Development Manager Doug Crabill.

PRESIDENT CALLED ROLL: Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, absent; Mrs. Collier, present; and Mr. Ebert, present.

ANNUAL ORGANIZATIONAL ITEMS

1. Council President Pro Tem Appointment – Mr. Fields moved to appoint Councilman Dwight Paul for President Pro Tem, Mr. Scott seconded. Voice vote on approval: 5 ayes, 1 abstain from Mr. Paul.
Motion passed 5-1 (abstain)
2. Council Clerk Appointment – Mr. Thackery moved to appoint Amy Deere as Council Clerk. Mr. Paul Seconded. It was decided to leave the salary figure as it is presently, and would be discussed further at future Work Session. Voice vote on approval: all ayes, nays, none.
Motion passed 6-0
3. Committees – This was decided to discuss the committees at the future Work Session on January 26, 2021.

MINUTES

Mr. Fields moved to put the minutes of December 15, 2020, on the floor for discussion and possible passage. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

COMMUNICATIONS

1. “Pardon Our Mess” handout from Columbia Gas. Mr. Brugger stated that Columbia Gas has begun mapping and looking underground prior to construction.

2. Mr. Brugger spoke about an email regarding Phase 1B of Covid-19 Vaccinations to include elected officials. He handed out a form to all of Council and stated if anyone wished to receive a vaccine, fill the form out and get it to the Health Department or the Council Clerk by Thursday, 1/4/21.

Mr. Thackery moved to put the remaining communication on the floor for further discussion and possible passage. Mrs. Collier seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

ADMINISTRATIVE REPORTS - BOARD OF CONTROL

1. Blanket Purchase Orders

Mrs. Boettcher stated that all the purchase order amounts are in the 2021 budget.

Mr. Scott asked about the IT purchase order and mentioned that he could not get on His email. Mr. Brugger stated that they did not know but would look into it.

Mr. Ebert asked if the City gets its return on fuel. Mrs. Boettcher stated this was the amount they do every year, and Mr. Brugger stated that the City would get the return and then some.

Mr. Scott moved to put the purchase orders on the floor for passage. Mr. Fields seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

CITIZEN COMMENTS

1. Stephanie Truelove – 707 N. Oakland St. – spoke about her step son and the filing of taxes. She stated that he made \$557.90 for last year, and she did not have to file federal or state income tax and she assumed that she wouldn't have to file City tax for him either. She stated that they received notice that those funds were earned money and that he must file City Income Tax. She also mentioned there is also a late fee incurred of \$50.00. She stated that she felt this was absolutely unfair and believes this is a subject worth looking into.

ORDINANCES AND RESOLUTIONS

First Reading

Resolution No. 2595-21

A Resolution to approve a water tap-in for Frank S. Kendrick aka Franklin S. Kendrick at 250 Dellinger Road (Parcel #I30-09-12-19-00-005-00) as an Extra Territorial Customer, and declaring an emergency. (Suspension of rules requested by utility services applicant)

Mr. Crabill stated the applicant requested a sanitary sewer tap-in only, but the City's Ordinance states both must be done. The applicant has submitted application for both.

Mr. Thackery moved to suspend the three-reading rule. Mr. Fields seconded. President Hess called for a roll call for the suspension of the three-reading rule: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Motion passed 6-0.

Mr. Thackery moved to put this Resolution on the floor for further discussion and possible passage. Mr. Paul seconded.

President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; and Mr. Fields, yes.

Resolution passed 6-0.

Resolution No. 2596-21

A Resolution to approve a sanitary sewer tap-in for Frank S. Kendrick aka Franklin S. Kendrick at 250 Dellinger Road (Parcel #I30-09-12-19-00-005-00) as an Extra Territorial Customer, and declaring an emergency. (Suspension of rules requested by utility services applicant)

Mr. Paul moved to suspend the three-reading rule. Mr. Thackery seconded. President Hess called for a roll call for the suspension of the three-reading rule: Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; and Mr. Paul, yes.

Motion passed 6-0.

Mr. Paul moved to put this Resolution on the floor for further discussion and possible passage. Mr. Thackery seconded.

President Hess called for a roll call for passage: Mr. Thackery, yes; Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Paul, yes; and Mr. Scott, yes.

Resolution passed 6-0.

Resolution No. 2597-21

A Resolution enacted by the City of Urbana, Champaign County, Ohio, to authorize the Director of Administration to make application to the Ohio Department of Transportation under the Ohio Bridge Partnership Program and/or the Ohio Municipal Bridge Program for the replacement of the West Court Street Bridge, and declaring an emergency. (May be passed on first reading)

Mr. Crabill advised that this bridge needed to be replaced. He stated that the City had made application before, but were unsuccessful. ODOT advised that more surveys needed to be done, etc. The application is due April 15, 2021, for the grant for construction and construction inspections to be covered at 100%. The City should know if the grant was awarded by late June or early July. If not funded through ODOT grant, the City would try through the Ohio Municipal Bridge Program for funding. He also advised that it would cost approximately \$350,000.00 - \$400,000.00 to replace the bridge.

Mr. Scott asked if Mr. Bumbalough would be the engineer on this project. Mr. Crabill stated that it would depend on the design of the bridge.

Mr. Thackery moved to put this Resolution on the floor for further discussion and possible passage. Mr. Paul seconded.

President Hess called for a roll call for passage: Mrs. Collier, yes; Mr. Ebert, yes; Mr. Fields, yes; Mr. Paul, yes; Mr. Scott, yes; and Mr. Thackery, yes.

Resolution passed 6-0.

Second Reading –

Ordinance No. 4533-20

An Ordinance to vacate all of Beech Street Adjoining the south lines of Lots 18, 19, 20, 21, 22, & 23 of Mosgrove, Wiley, Winslow & Young addition as recorded in Plat Slide 92, Cabinet 1, of the Champaign County Plat Records; and to vacate all of the part of Beech Street adjoining the south line of Lots 6, 7 & 8, of William Wiley's Addition as recorded in Plat Slide 60, Cabinet 1, of the Champaign County Plat Records; and to vacate the 12' wide alley between Lots 21 and 22 of Mosgrove, Wiley, Winslow & Young Addition as recorded in Plat Slide 92, Cabinet 1, of the Champaign County Plat Records. (Requires three readings and Public Hearing)

Mr. Fields asked if the letters have gone out. Mr. Crabill advised that was being worked on and the Public Hearing would be held at the next Council Meeting.

President Hess declared this Ordinance to have its second reading.

Third Reading -

Ordinance No. 4532-20

An Ordinance to amend Sections 121.01, 111.03, and 111.04 of the Codified Ordinances as required by the City of Urbana Charter, §4.06(k) (THE NEW SALARY COMMISSION)

Mr. Paul asked how to foresee this functioning, the thought of timelines, etc. Mayor Bean also stated that he has only received one nomination and would appreciate Council's help, for these are Council's Wards and would really appreciate any suggestions.

Mr. Thackery moved to put this Ordinance on the floor for further discussion and possible passage. Mr. Fields seconded.

President Hess called for a roll call for passage: Mr. Ebert, yes; Mr. Fields, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; and Mrs. Collier, yes.

Ordinance passed 6-0.

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Thackery spoke about Work Session topics. He said that he would like to discuss BR1 Zoning, and possibly do the organizational items that are on today's agenda, if there was time. He added that he would rather do one topic only and stay focuses and complete that one topic. He added that once the committees are formed, he would like to start on the February Work Session topics, and would like to see work being done by the committees and brought to Council.

Mr. Scott asked for a progress report on Crescent Ave., and were there any hiccups. Mr. Brugger replied that there were none yet, finding underground discoveries, and will continue working on the project.

Mayor Bead advised that the Health Department is taking names for the Covid-19 vaccine. Mrs. Collier added that on line sign-ups were available.

Mr. Crabill stated that there will be exterior progress made on the Douglas and it is certainly a positive note to see exterior work being done. Mr. Brugger added that it was nice to see lights in

the windows at night. He also mentioned the slate roof was being repaired or replaced. He also advised that inspections on this project are being done with drones.

Mr. Brugger also advised that Christmas tree pick-up will continue throughout the month and they need to be natural trees only, no artificial, no lights, etc., and the trees must be placed out at the curb.

President Hess stated that there is now a Work Session scheduled for Tuesday, January 26, 2021, at 6:00 p.m.

Mr. Fields moved to excuse Mr. Hoffman. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

Mr. Fields moved to adjourn. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passes 6-0.

ADJOURN AT 6:58 p.m.

NEXT SCHEDULED MEETING

January 19, 2021, at 6:00 p.m.



Council Clerk



Council President