

 APPROVED

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, SEPTEMBER 21, 2021**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m.

City staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, Water Superintendent Joe Sampson, Superintendent of Public Works Chad Hall, Community Development Manager Doug Crabill, and Fire Chief Dean Ortlieb.

PRESIDENT PRO TEM CALLED ROLL: Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, present; Mr. Scott, present; Mr. Thackery, present; and Mrs. Collier, present.

MINUTES

Urbana City Council Regular Session Meeting Minutes of August 17, 2021, in addition to September 7, 2021.

Mr. Fields moved to put said minutes on the floor for discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

COMMUNICATIONS

1. Division of Liquor Control – Licensing Fees
2. Shade Tree Commission Minutes of July 8, 2021
3. Public Safety Committee Minutes of August 19, 2021
4. Salary Commission Meeting Minutes of September 14, 2021, in addition to June 16, 2021.
5. City Residential Electric Aggregation Agreement.

Mr. Fields moved to put all communications on the floor for further discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

ADMINISTRATIVE REPORTS - BOARD OF CONTROL

1. Champaign County Commissioners - \$28,922.19 (Capital Improvement Fund – Administration)

Mr. Crabill stated that this was for the prorated share in grant for CDBS Critical Infrastructure Grant, which stood for the City's 10% match. He stated the County Commissioners paid the State and now the City is paying the County Commissioner's back. He added that this program which is competitive and fairly new. He added that the project was completed in 2019.

Mr. Paul moved to put this item on the floor for further discussion and possible passage. Mr. Scott seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

2. Environmental Engineering Services - \$226,700.00 (Water Fund)

Mr. Sampson advised that the purpose of this would be a design of the replacement of the E. Water Street water booster pump station and the new water booster pump station at the City park, which includes the pipe network from Dellinger Road to Children's Home Road. He added that the City's system is a unique one, in that the east end of town is a high-pressure area, and it takes 16 hours to fill the tower supplying that section of the City and 8 hours to empty it. He also gave an example that if there was a line failure, they would shut that side down and by adding another booster station and rebuilding the existing one, it would put an extra 300-400 gallons into the system. He also advised that this has been needed for some time now. He also advised that the project in its entirety, is approximately 3 million dollars. He also stated that the design is to be complete by mid-November and the project should begin this spring or early summer and the project should be up and running by next fall. He also advised that the City is looking into opportunities for grants for financing as well as loans. He also said that Environmental Engineering Services would be present throughout the entire project.

Mr. Paul moved to put this item on the floor for further discussion and possible passage. Mr. Scott seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0

CITIZEN COMMENTS

Stephanie Truelove – 707 N. Oakland St., Urbana, spoke about her concern of the growth around the monuments at the cemetery. She stated that the growth has gotten out of control and she

finds that this is unacceptable. She stated that she would appreciate someone looking into this and found it very appropriate that something be done.

ORDINANCES AND RESOLUTIONS

First Reading

Ordinance No. 4551-21

An Ordinance modifying the measurement of sewer charges and user charges based on the metered consumption of water, and declaring an emergency. (Suspension of the rules requested)

Mr. Hall said that this Ordinance was nothing but a conversion from cubic feet to gallons. There is no rate increase. He also advised that this would provide a more accurate reading.

Mr. Thackery moved to put this Ordinance on the floor for discussion. Mr. Paul seconded.

Mr. Thackery moved to suspend the three-reading rule. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, yes; and Mr. Fields, yes.

Motion passed

Mr. Thackery moved to put this Ordinance on the floor for passage. Mr. Paul seconded. President Hess called for a roll call for passage: Mr. Paul, yes; Mr. Scott, yes; Mr. Thackery, yes; Mrs. Collier, Mr. Fields, yes; and Mr. Hoffman, yes.

Ordinance passed 6-0

Second Reading

None

Third Reading

None

COMMITTEE REPORTS

Mr. Scott stated there would be an Infrastructure Meeting on October 1, 2021, at 4:00 p.m.

Mr. Paul stated that he has notes from the Economic Development Meeting, but would like to summarize his notes prior to advising Council.

Chief Ortlieb stated the Safety Committee were speaking of budgeting.

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Paul stated that Council there was a need to start looking at IT and data, is the City using the cloud, or data stored in house, etc.? He also asked if tickets that are being turned in for IT help, are they being taken care of swiftly? He also stated that hopefully there is adequate funding for what the City needs.

Mrs. Collier asked Mr. Crabill the status of DORA. Mr. Crabill advised that it is still sitting close at hand on his desk.

Chief Ortlieb stated that the new Fire Truck was pictured in Fire Expo.

Joe Sampson spoke about the new water meter process. He said they have 2,538 to be installed and 638 of those have been scheduled, leaving the water meter installation at about 40%. Overall, he stated things were going pretty well. He also spoke about the PMI Portal and provided an overhead view of the PMI Portal and how useful it is. Mr. Paul inquired as to the target for the completion of the installations. Mr. Sampson stated targeting for the spring of next year. Mr. Hall also stated that this mini-presentation just hits the surface of this portal.

Mr. Crabill stated they would be hosting a Community Meeting on September 29, 2021, from 6:30 p.m. – 8:00 p.m. at the Community Center about Land Banks. He also spoke about the paving program with Shelly Company and said they would begin milling on Friday. He also mentioned that total investment of the paving project is \$684,000.00.

Ms. Boettcher responded to Mr. Paul's comment about IT and advised that there were no servers and that it was all cloud based. She also spoke about the upcoming budget and advised that she would be reaching out to Department Heads as well as Council for future discussions.

Mr. Brugger said that he was glad to see Council's pride to see the value of the infrastructure and doing projects for the community. Making decisions for the right reasons is so important. He spoke about the booster system and now the City has the data backing up the reason for the need of the same. Mr. Brugger also spoke about the Residential Electric Aggregation and stated that a time line and contact information will be summarized, provided to Council, and put on the website. He also advised that the new playground at the park broke ground yesterday, and this

was another project that was done for the community. He also said that this has been a very productive year.

Mr. Fields moved to adjourn. Mr. Paul seconded.

Voice vote on approval: 5 ayes, 1 nay from Mr. Hoffman

Motion passed 5-1

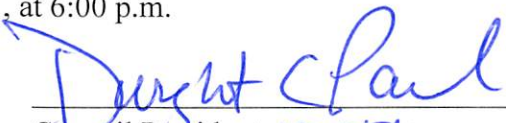
ADJOURNED AT 7:10 p.m.

NEXT SCHEDULED MEETING

October 5, 2021, at 6:00 p.m.



Council Clerk



Council President *RO TOM*