

City of Urbana Shade Tree Commission Minutes (192)

Urbana Shade Tree Commission

Thursday, September 11, 2025

The Deck at Melvin Miller Park

Roll Call:

Present: Doug Crabill, Doug George, Lynn Mintchell, Stephanie Truelove, and Donna Finkbine.

Guest: Dorothy Case and Chris Harmison.

Reading and Approval of Minutes:

Minutes of the July 10, 2025 were reviewed and a motion by Stephanie Truelove was made for approval with a second by Lynn Mintchell. The July minutes were approved by the group.

Old Business:

Memorial Tree Program Update/Inventory: Doug has established a baseline tree condition of the Memorial trees at the cemetery which will allow technical support to apply to the GIS information. When cemetery inventory is complete, Doug will move on to Melvin Miller Park. Two (2) Memorial trees will need to be replaced and additional trees will be added from the Kerns fund. Also, three (3) markers will be replaced.

Strategic Planning Recap/Next Steps: The committee will discuss long-term goals at a future meeting.

Bareroot Tree Planting: Ryan Lantz has been watering our spring plantings and will continue to monitor in the current weather conditions. Doug has received a new catalog from Schichtel's Nursery which we will utilize for future bareroot purchases.

Commission Vacancies: The search is on-going to fill vacancies.

Master Gardener Partnership for Greenwood Arboretum: Master Gardeners Dorothy Case and Chris Harmison attended and offered the members an overview of the Master Gardeners program. The group discussed several ideas for the Greenwood Arboretum and the Master Gardeners to partner in future activities.

Meeting Adjourned: Stephanie Truelove motioned to adjourn the meeting with a second by Doug George. The meeting was adjourned at 5:45 PM.

Respectfully submitted,

Donna Finkbine, Secretary