

**URBANA CITY COUNCIL
PUBLIC HEARING
TUESDAY, JUNE 16, 2020, AT 6:00 P.M.**

The Urbana City Council will hold a public hearing on June 16, 2020, at 6:00 p.m. in the Training Room, 205 S. Main St., Urbana, OH, to provide citizens the opportunity to comment on the tax budget of the City of Urbana for the fiscal year beginning January 1, 2021.

**URBANA CITY COUNCIL
REGULAR SESSION MEETING AGENDA
TUESDAY, JUNE 16, 2020, DIRECTLY FOLLOWING PUBLIC HEARING
(The UCC Regular Session Meeting will be held in Training Room in the Municipal Building)**

**URBANA CITY COUNCIL MEETING
Tuesday, June 16, 2020 6:00 PM - 7:30 PM (EDT)**

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Call to Order

Roll Call

Pledge of Allegiance

Approval of Minutes

Urbana City Council Regular Session Meeting Minutes of June 2, 2020

Communications

1. City of Urbana Shade Tree Commission Minutes of November 14, 2020. (See attached)

Board of Control

1. The Board of Control recommends that Council authorize the Director of Administration to enter into a loan agreement/loan account with Ohio EPA, DEFA for a WSRLA loan to fund the water portion of the Phase 2A Water and Sanitary Replacement. Council previously passed Resolution #2544-20 to apply for, accept, and enter into this loan agreement/loan account. This Board of Control action finalizes the terms of this loan for this portion of the project. The total loan amount is \$1,610,333.12 at 1.18% interest for 20 years (40 total payments) with the final cost of borrowing, including interest being \$1,812,543.60. The first payment will be due January 1, 2022 with payments due in January and July of each calendar year. Each payment will be \$45,313.59. This debt will be repaid by water rates (see attached exhibit). **VOTE: 3-0**
2. The Board of Control recommends that Council authorize the Director of Administration to enter into a loan agreement/loan account with OWDA to fund the sanitary sewer portion of the Phase 2A Water and Sanitary Replacement. Council previously passed Resolution #2580-20 to apply for, accept, and enter into this loan agreement/loan account. This Board of Control action finalizes the terms of this loan for this portion of the project. The total loan amount is \$366,037.88 at 1.93% interest for 10 years (20 total payments). The first payment will be due January 1, 2022 with payments due in January and July of each calendar year. This debt will be repaid by sewer rates. **VOTE: 3-0**
3. The Board of Control recommends Council authorize a purchase order to Hull and Associates, Inc. in the amount of \$49,095.00 for Task Order #15 to finalize all environmental consulting work for the east side of the Q3 JMC property. This task order includes budget overages incurred due to the NFA letter not being able to be submitted prior to VAP rule changes in October 2019. The NFA letter could not be submitted last fall due to additional sampling being required last year and early this year prior to the NFA letter being submitted for the property. In addition, budget overages were incurred to prepare a technical assistance memorandum and related communication with Ohio EPA in preparation for the NFA submittal. This task order will complete the city's financial commitment for the east side of the Q3 JMC Property Redevelopment. This expense will be charged to the General Fund – Miscellaneous Non-Departmental and is not in the 2020 budget (see attached). **VOTE: 3-0**

Citizen Comments

Ordinances and Resolutions

First Reading

Resolution No. 2411-20

A Resolution authorizing the Director of Administration of the City of Urbana, to prepare and submit final application to participate in the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and to execute contracts as required. (Suspension of Rules Requested)

Ordinance No. 4523-20

An Ordinance to submit City Charter Amendments to the Electors of the City of Urbana. (Requires three readings)

Second Reading

Ordinance No. 4522-20

An Ordinance to revise the Codified Ordinances by adopting current replacement pages. (Requires three readings)

Ordinance No. 4429-20

An Ordinance adopting the Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2021; submitting the same to the County Auditor. (Requires three readings)

Third Reading

Miscellaneous Business

Adjourn

**URBANA CITY COUNCIL
REGULAR SESSION MEETING
TUESDAY, JUNE 2, 2020**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Director of Administration Kerry Brugger, Mayor Bill Bean, and Director of Finance Chris Boettcher.

PRESIDENT CALLED ROLL: Mr. Fields, present; Mr. Hoffman, absent; Mr. Paul, present; Mr. Scott, absent; Mr. Thackery, present; Mr. Ebert; present, and Mrs. Collier, present.

MINUTES

Urbana City Council Regular Session Meeting Minutes of May 19, 2020.

Mr. Scott moved to put these minutes on the floor for discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

COMMUNICATIONS

1. Oak Dale Cemetery Board Meeting Minutes of April 24, 2020.

Mr. Thackery moved to put this communication on the floor for discussion and possible passage. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

ADMINISTRATIVE REPORTS – BOARD OF CONTROL

1. **Stantec Consulting Services, Inc. - \$33,898.66 (Increasing Engineering Services Contract)**

Mr. Brugger stated this was originally passed by Council in June of 2018. He added that there were some weather issues and the project began in the Fall, and went a few days beyond the schedule. Mr. Brugger advised that the project cost itself, had come in under what was originally estimated and that the state covered their portion of 90% and the City is responsible for 10%, which is in the amount of \$3,066.76. He also stated that there would be some legislation for Council to consider at the next Council meeting regarding the AIP 2020.

Mr. Thackery moved to put this item on the floor for further discussion and possible passage. Mr. Ebert seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

CITIZEN COMMENTS

None

Ordinances and Resolutions

First Reading –

Ordinance No. 4522-20

An Ordinance to revise the Codified Ordinances by adopting current replacement pages.
(Requires three readings)

President Hess declared this Ordinance to have its first reading.

Ordinance No. 4429-20

An Ordinance adopting the Tax Budget of the City of Urbana, Ohio, for the fiscal year beginning January 1, 2021; submitting the same to the County Auditor. (Requires three readings)

Ms. Boettcher stated that this budget represents the tax budget, the revenue side. She added that this Ordinance would have three readings to Council. She also stated that the budget is due to the County Auditor by July 20, 2020. She further went into some detail of the General Fund, stating that the estimate for 2021, is in the amount of \$7,039,000.00. She also advised Council that this was a copy and paste effort due to the fact that no one truly knows what is coming down the road, due to the pandemic. Further she went on to explain the expenses in the amount of \$7,001,890, was also a copy and past effort. Additionally, the Police/Fire Levy for 2021 is in the amount of \$115,000.00 in revenue. Also, the Governmental/Special Revenue is an estimated unencumbered fund in the amount of \$1,529,048.00.

President Hess asked how much property taxes would the City be receiving from the County.

Ms. Boettcher advised \$516,300.00, to which would be split into two payments, the first being in March, and the second coming in August.

President Hess declared this Ordinance to have its first reading.

Second Reading –

None

Third Reading –

None

MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Thackery asked if the paving was going to be completed this week. Mr. Brugger advised that it would all be wrapped up soon. Mr. Thackery also asked if there was any news on the Big Lots building. Mr. Brugger stated there was nothing confirmed.

Mr. Paul moved to excuse Councilman Hoffman. Mr. Thackery seconded. Voice vote on approval: all ayes; nays, none.

Motion passed 6-0.

Mr. Scott asked Ms. Boettcher if there was any feel for loss of tax revenue due to the pandemic. Ms. Boettcher stated that for the exception of the closure of Urbana University, most of the employees in the City have remained working. She added that there was a slight reduction in May, but there is a fair share of employers that withhold quarterly. She added that she would know more when July comes around.

Mr. Brugger stated that they were trying to wrap things up in the downtown area. He added that he is hoping the completion to be sometime in June. Mr. Paul asked if the delay was due to weather and Mr. Brugger chose not to respond. Mr. Brugger continued with advising that bids are due in on Friday for the AIP 2021 project. This would include extending the taxi lane all the way out to the main taxi way. He also spoke about nuisances and that the City has been very punctual on getting the case through to the Court. He added that the City is trying to keep things rolling that best way we can and he stated that he thought everyone was doing a fantastic job on their efforts to keep things rolling. He also stated that the hotel was scheduled to open in early June.

Mrs. Collier asked if shop owners downtown were allowed to have sidewalk sales. Mr. Brugger advised yes and that Mr. Crabill would be sending out a letter to downtown businesses advising them what they are allowed to do.

Mayor Bean said that this has been a tough battle dealing with the Covid-19 pandemic. He added that right now, there are only 10 people in this room, and changing our routine has been difficult but we have done it successfully thus far. He further stated that with a heavy heart, he wanted to touch on the topic of the tragedy with Mr. George Floyd. Further, he stated that here at the City, we are horrified about what happened up there. He added that he has spoken with Police Chief Lingrell and discussed what is necessary to keep doing what we can to keep our community safe. He added that the City of Urbana has one of the best police forces in the state and in the country. He stated that we all need to look to the future and mourn what has taken place in our country.

Mr. Fields stated that he heard that there would be some kind of protest or something of the sort on Saturday. Mr. Bean replied that he heard that there would be something located at Freedom Grove, but he wasn't sure what the plans were.

President Hess asked when the project comes up North Main Street (Laurel Oak), could they possibly vacate that street? Mr. Brugger stated there were thoughts of bringing the bike trail off/away from the railroad tracks and there is a possibility to incorporate that in with the project. President Hess also asked about the status of sidewalks/curbs project. Mr. Brugger advised that letters have been sent and should the sidewalks/curbs not be complete, the City would complete the project around the middle of June. President Hess also advised everyone to go down Hill Street.

Mr. Fields moved to adjourn. Mr. Paul seconded. Voice vote on approval: all ayes; nays, none.

Motion passes 6-0.

ADJOURN AT 6:45 p.m.

NEXT SCHEDULED MEETING

June 16, 2020, at 6:00 p.m.

Council Clerk

Council President

City of Urbana Shade Tree Commission Minutes – November 14, 2019 at 7:00PM (155)

Roll Call and Introductions:

Present: Doug Crabill, Ward Lutz, Jim Lemon, and Colin Stein

Absent: Earl Cottrill and John Kussman

Guest: Kerry Brugger

Reading and Approval of Minutes (10/10/2019)

Colin Stein made a motion to approve the meeting minutes from 10/10/2019 as prepared. Jim Lemon seconded the motion. All members in attendance voted (4-0) in favor of approving the minutes as prepared.

Old Business:

Possible Changes to Chapter 905 (Trees): During this meeting, members of the commission continued to review the most recent draft of the tree ordinance update. From this final review, the commission put together a list of bulleted items to consider as the final legislation was prepared. Doug Crabill shared that the first reading of the updated tree ordinance was planned for December 3, 2019.

Maintenance and Trimming Projects: Doug Crabill reported that additional tree trimming work will be required citywide during the winter months as weather permits.

Memorial Tree Program Update: Doug Crabill reported that nine orders were received for this year's program, and he stated the orders were split evenly between Oakdale Cemetery and Melvin Miller Park. He stated the delivery and planting of the trees was slated for just before Thanksgiving or just after Thanksgiving subject to delivery by Acorn Farms.

Oakdale Cemetery-Arboretum Update: Doug Crabill again reported that his first focus was to get the tree ordinance revision completed before continuing work on the ArbNet application.

Arbor Day 2019-Urbana Elementary School (Recap): Doug Crabill reported that a tree planting ceremony was held at the new PreK-8 school in observance of Arbor Day on Friday, November 8, 2019 with 2nd graders participating in the program/tree planting ceremony. This celebration was hosted in collaboration with the Urbana City School District, Urbana Rotary Club, and the Urbana Shade Tree Commission. Mayor Bill Bean delivered his Arbor Day proclamation again on November 8, 2019 to these students. The Urbana Rotary Club spearheaded a tree planting project on the new PreK-8 school campus which added forty-two (42) trees to the campus, and the final tree was planted by the 2nd grade students as part of the Arbor Day celebration on November 8th. The students planted a Winter King Hawthorn. As part of the Urbana Rotary Club's tree planting project, the following species were planted on the campus of the Urbana PreK-8 school: Winter King Hawthorn, Red Oak, Red Maple, and Flowering Dogwood. In addition, the Urbana Rotary

Club planted eight (8) trees at the new Urbana High School and five (5) trees at the Champaign County Fairgrounds.

-Karen Kerns Dresser Tree Funding-Fall 2019 Plantings: Doug Crabill reported that an additional ten (10) trees were on order for fall planting at Oakdale Cemetery with funding from the funds donated by the estate of Karen Kerns Dresser.

Bareroot-Spring 2020 Tree Order: Doug Crabill reported that he had continued difficulty making contact with Bailey Nurseries (Carlton Plants) this year.

New Business:

Misc. Business: None.

Meeting adjourned. Motion to adjourn, Colin Stein; Jim Lemon, second; all in favor (4-0).

Q3 Project Summary

Line #	Item	Amount
1	City's contribution (per agreement)	\$348,345.00
2	UCC approved PO#25968 - May 7, 2019	\$62,117.28
3	UCC Approved PO#26849 - January 7, 2020	\$9,425.00
4	Task Order #15 (pending approval)	\$49,095.00
5	Project Expenses Paid to Date	(\$406,207.75)
6	Balance	\$62,774.53
7	Outstanding Purchase Order Balance	(\$62,133.96)
8	PO# 25968 Hull & Associates - Prep of NFA (60/40)	\$13,038.96
9	PO# TBD Hull & Associates - Task Order #15	\$49,095.00
10	Balance less Outstanding Purchase Orders	\$640.57
11	Expected Future Expenses - West Side:	(\$37,500.00)
12	Survey	\$2,500.00
13	Environmental Consulting Costs	\$35,000.00
14	Project under (over)	(\$36,859.43)

Updated 06/11/2020

Water Supply Revolving Loan Account

Exhibit 1

Project Name: Phase 2 Water Main Replacement Project

Borrower: Urbana

Address: 205 S. Main St.

City & State: Urbana, OH

Borrower's Authorized Representative: Kerry Brugger

Loan Number: FS390933-0010

Zip Code: 43078

Phone: (937) 652-4302

Project Description Being Revised by Ohio EPA; Washington Avenue Is Not Part of This Project

This project is for the construction to replace deteriorating water mains on Scioto Street between Jefferson and Ames Avenues, Crescent Drive, Finch Street, Washington Avenue between North Main Street and North Jefferson Avenue. It will replace 2,042 lf of 8" water main and 6,790 lf of 12" water main.

Cost Data

Activities	Eligible	Total Project Cost
Technical Services		
Engineering Services	\$31,525.00	\$31,525.00
Testing Services	\$19,019.35	\$19,019.35
Construction		
M&T Excavating, LLC - Phase 2 WM Replacement Project	\$1,398,489.79	\$1,398,489.79
Other Costs		
Contingency	\$139,848.98	\$139,848.98
Subtotal	\$1,588,883.12	\$1,588,883.12
Application Fee	\$21,450.00	\$21,450.00
Total Estimated Cost	\$1,610,333.12	\$1,610,333.12

WSRLA Loan Information

Interest Rate:	1.18%	Principal Amount:	\$1,610,333.12
Term in Years:	20.0	Interest:	\$202,210.48
Number of Payments:	40	Total Cost of Borrowing:	\$1,812,543.60
Participation Rate:	0.0281393	Payment:	\$45,313.59

Project Schedule

Application Date:	03/24/2020	Project Completion:	07/01/2021
Resolution Date:	02/05/2019	Date of Initial Payment:	01/01/2022

Pledged Revenues

Section 1452(f)(1)(C) of the Safe Drinking Water Act requires one or more dedicated sources of revenue for repayment of the loan. The following information specifies those sources

Revenue Source

Special Assessments	
General Taxes	
Water Service Charge	\$1,812,543.60
Other:	
Total	\$1,812,543.60

To the best of my knowledge and belief, the information contained on this exhibit represents the actual project costs being requested from the WSRLA. I hereby acknowledge that the non-eligible and not funded costs identified above, if any, will be provided from sources other than the WSRLA as to allow the project to be fully implemented.

Kerry Brugger

Date

TASK ORDER

HULL & ASSOCIATES, INC.

TASK ORDER NO: 015
HULL PROJECT CODE: CUR026
CONTRACT NUMBER: CNTRCT.300.2221

Subject to the terms and conditions of the above referenced Contract, the Consultant agrees to perform the following Scope of Work for the Former Johnson Manufacturing/Miami Street Property:

Existing Overages for Preparation of No Further Action Letter and Supporting Environmental Documents Task Order 010, City of Urbana Purchase Order 24711

During completion of the NFA Letter and supporting documents for the Johnson Manufacturing/Miami Street Property, the following budget overages were incurred as a result of multiple factors including, but not limited to, preparation of the Technical Assistance Memorandum, October 17, 2019 revisions to the Ohio VAP Rules and subsequent VAP report templates, etc. released by Ohio EPA in November 2019 and January 2020. The tasks, overage amount and reason for the overage are itemized below:

Task 1 – General Project Management **\$2090**
Additional coordination with TIS/3C was required by Hull following completion of remedial activities and throughout completion of the Task Order. Task 1 is complete.

Task 2 – Phase II Property Assessment **\$10,099**
Overage on Task 2 is primarily due to the completion of out of scope items including the writing, submittal and technical assistance participation directly related to the JMC portions of the December 2019 Technical Assistance Memorandum (est. 86% of the overage) as well as substantive changes to the Phase II report due to the October 2019 VAP rule revision (est. 14% of the overage). Many of the generic standards were changed although only slightly required revisions to both the Technical Memorandum and Phase II report text, all data summary tables, and figures representing exceedances of applicable standards. Task 2 is complete.

Task 3 – Phase I Property Assessment Update **\$753**
Modifications to Phase I report text required by October 2019 VAP Rule revisions. Additional CP Property reconnaissance to meet current VAP requirements. Revisions made to the Phase I requested by TIS. Task 3 is complete.

Task 4 – Post Remedial Property-Specific Risk Assessment **\$5,963**
Changes to the generic standards resulted in revisions to all of the Property-Specific Risk Assessment (PSRA) summary tables. Evaluation of two separate Exposure Units (EUs) on the Property that required two separate data evaluations resulting in duplication of summary tables for each EU. The original budget assumed a single property-wide EU. Additional evaluation of groundwater contact pathways due to 2020 Ohio EPA guidance. Task 4 is complete.

Task 5 – O&M Plan and Risk Mitigation Plan **\$2,680**
Modifications to the Risk Mitigation Plan (RMP) format, text and attachments were required by the October 2019 VAP Rule revisions. Revisions requested by TIS legal counsel. Preparation of a Draft O&M Plan in the event one was needed for the completion of the NFA Letter resulting from the review of the December 2019 Technical Memorandum. It was determined that an O&M Plan is not necessary for completion and submittal of the NFA Letter. However, this draft document can be updated/modified by the Property owner during site development. Task 5 is complete.

RESOLUTION NO. 2411-20

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION OF THE CITY OF URBANA, TO PREPARE AND SUBMIT FINAL APPLICATION TO PARTICIPATE IN THE FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT PROGRAM (AIP) AND TO EXECUTE CONTRACTS AS REQUIRED. (Suspension of Rules requested)

WHEREAS, the Federal Aviation Administration provides grants to public agencies for public use airports in the form of the Airport Improvement Program (AIP); and

WHEREAS, the City of Urbana has developed a long-range plan for the continued improvement of the city owned general aviation airport, Grimes Field; and

WHEREAS, grant funds are available through the FAA Airport Improvement Program for 90% of eligible project costs contained in the long-range plan for Grimes Field; and

WHEREAS, additional grant funds are available through the FAA's Coronavirus Aid, Relief, and Economic Security (CARES) Act for the remaining 10% of eligible project costs contained in the 2020 project.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Urbana:

Section 1: That the Director of Administration, is hereby authorized to apply to the FAA for FY2020 FAA AIP funds (AIP-2020) to complete the scope of work required for construction of Taxiway "C", which will include the decommissioning of Taxiway "B". The estimated cost of the project is \$598,377.20, with the FAA AIP covering 90% of the cost (\$538,539.00) and the remaining 10% balance (\$59,838.20) being covered by the FAA CARES Act.

Section 2: That the Director of Administration, is further authorized to contract for any engineering and consulting services for the above-named project as be necessary for the application and administration of above noted grant program.

Section 3: That the Director of Administration and City of Urbana, Ohio shall agree to abide by the terms and conditions of accepting Airport Improvement Program Grants (and subsequent updates). These terms and conditions may be unilaterally amended by the FAA, by notification in writing, and such amendment will only apply to grants accepted after notification.

Section 4: That it is found and determined that all formal actions of this City Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this City Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.


Council President

Passed: _____

Attest: _____
Council Clerk

This Resolution approved by me this ____ day of _____, 2020.

Mayor

Department requesting: Administration/Airport		Personnel: Kerry Brugger	Director of Law Review 
Expenditure? Y [N]	Emergency? Y [N]	Public Hearing? Y [N]	
Readings required: [1] 2 3		If yes, dates advertised:	
First reading date: 6/16/20	Second reading date: N/A	Third/Final reading date: N/A	

Resolution 2411-20

**GRIMES FIELD AIRPORT
URBANA, OHIO
FY2020 Improvements
Extend Taxiway "C" (375' x 35') Construct**

<u>ITEM DESCRIPTION</u>	<u>COST</u>
ENGINEERING	
Bidding.....	\$ 5,000.00
Construction Administration	\$ 23,250.00
Construction Testing	\$ 6,600.00
Construction Observation	\$ 36,600.00
Government Applications	\$ 14,750.00
TOTAL ENGINEERING	\$ 87,200.00
CONSTRUCTION	
Base Bid	\$ 454,300.40
Alternate Bid.....	\$ 51,177.20
TOTAL CONSTRUCTION	\$ 506,177.20
SPONSOR PROJECT ADMINISTRATION COSTS	\$ 5,000.00
TOTAL PROJECT COSTS.....	\$ 598,377.20
FAA AIP SHARE (90%)	\$ 538,539.00
FAA CARES SHARE (10%)	\$ 59,838.20

SPECIFICATIONS AND BIDDING DOCUMENTS FOR

2020 IMPROVEMENTS TO GRIMES FIELD AIRPORT Urbana, Ohio

TAXIWAY "A2" EXTENSION

AIP Project No. 3-39-0080-022-2020

**PREPARED FOR THE
CITY OF URBANA, OHIO**

April 2020
Set No.

2

Prepared By:



1500 Lake Shore Drive, Suite 100
Columbus, Ohio 43215
(614) 486-4383

**FY20 IMPROVEMENTS TO GRIMES FIELD AIRPORT
BID TABULATION - TAXIWAY "A2" EXTENSION**

BASE BID										
ITEM NO.	SPEC.	DESCRIPTION	UNITS	ESTIMATED QUANTITY		Outdoor Enterprise	J&J Schlaegel, Inc.	Barrett Paving	Kwest	Engineer's Estimate
1	P-101-5.1	Pavement Removal	S.Y.	823	U	\$ 6.00	\$ 8.00	\$ 11.00	\$ 18.50	\$ 6.00
					T	\$ 4,938.00	\$ 6,584.00	\$ 9,053.00	\$ 15,225.50	\$ 4,938.00
2	P-101-5.2	Joint and Crack Repair	L.S.	L.S.	U	\$ 4,000.00	\$ 3,500.00	\$ 6,998.00	\$ 6,330.00	\$ 8,000.00
					T	\$ 4,000.00	\$ 3,500.00	\$ 6,998.00	\$ 6,330.00	\$ 8,000.00
3	P-101-5.3	Cold Milling	S.Y.	399	U	\$ 15.00	\$ 12.00	\$ 12.50	\$ 4.85	\$ 6.00
					T	\$ 5,985.00	\$ 4,788.00	\$ 4,987.50	\$ 1,935.15	\$ 2,394.00
4	C-102-6.1	Temporary Erosion and Pollution Control	L.S.	L.S.	U	\$ 3,000.00	\$ 5,000.00	\$ 19,500.00	\$ 86,000.00	\$ 7,500.00
					T	\$ 3,000.00	\$ 5,000.00	\$ 19,500.00	\$ 86,000.00	\$ 7,500.00
5	S-150-4.1	Removal of Taxiway Lights	EA.	6	U	\$ 50.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 50.00
					T	\$ 300.00	\$ 270.00	\$ 270.00	\$ 270.00	\$ 300.00
6	S-150-4.2	Removal of Guidance Signs	EA.	3	U	\$ 700.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 650.00
					T	\$ 2,100.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,950.00
7	S-150-4.3	Removal of Reflectors	EA.	14	U	\$ 50.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 50.00
					T	\$ 700.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 700.00
8	S-150-4.4	Removal and Relocation of Non-lighted Sign	EA.	1	U	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
					T	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
9	P-152-4.1	Unclassified Excavation	C.Y.	4,802	U	\$ 20.00	\$ 29.00	\$ 30.00	\$ 27.00	\$ 30.00
					T	\$ 96,040.00	\$ 139,258.00	\$ 144,060.00	\$ 129,654.00	\$ 144,060.00
10	P-154-5.4	Subbase Course	C.Y.	574	U	\$ 54.00	\$ 58.00	\$ 65.00	\$ 43.50	\$ 80.00
					T	\$ 30,996.00	\$ 33,292.00	\$ 37,310.00	\$ 24,969.00	\$ 45,920.00
11	P-154-5.2	Separation Geotextile	S.Y.	3,439	U	\$ 2.00	\$ 2.75	\$ 2.75	\$ 3.00	\$ 3.00
					T	\$ 6,878.00	\$ 9,457.25	\$ 9,457.25	\$ 10,317.00	\$ 10,317.00
12	P-209-5.1	Crushed Aggregate Base Course	C.Y.	574	U	\$ 60.00	\$ 100.00	\$ 78.00	\$ 56.00	\$ 90.00
					T	\$ 34,440.00	\$ 57,400.00	\$ 44,772.00	\$ 32,144.00	\$ 51,660.00
13	P-403-8.1	Asphalt Surface Course	TON	775	U	\$ 143.00	\$ 130.00	\$ 166.00	\$ 155.50	\$ 145.00
					T	\$ 110,825.00	\$ 100,750.00	\$ 128,650.00	\$ 120,512.50	\$ 112,375.00
14	P-602-5.1	Emulsified Asphalt Prime Coat	GAL.	1,032	U	\$ 5.00	\$ 4.50	\$ 3.00	\$ 4.50	\$ 4.50
					T	\$ 5,160.00	\$ 4,644.00	\$ 3,096.00	\$ 4,644.00	\$ 4,644.00
15	P-603-5.1	Emulsified Asphalt Tack Coat	GAL.	250	U	\$ 9.00	\$ 8.00	\$ 3.50	\$ 4.50	\$ 4.50
					T	\$ 2,250.00	\$ 2,000.00	\$ 875.00	\$ 1,125.00	\$ 1,125.00
16	S-619-4.1	Temporary Airfield Markers	L.S.	L.S.	U	\$ 12,000.00	\$ 4,000.00	\$ 21,875.00	\$ 11,920.00	\$ 5,000.00
					T	\$ 12,000.00	\$ 4,000.00	\$ 21,875.00	\$ 11,920.00	\$ 5,000.00
17	P-620-5.1a	Surface Preparation	S.F.	422	U	\$ 1.00	\$ 0.25	\$ 2.00	\$ 0.25	\$ 3.00
					T	\$ 422.00	\$ 105.50	\$ 844.00	\$ 105.50	\$ 1,266.00
18	P-620-5.1b	Marking	S.F.	422	U	\$ 6.00	\$ 5.20	\$ 5.85	\$ 5.20	\$ 6.00
					T	\$ 2,532.00	\$ 2,194.40	\$ 2,468.70	\$ 2,194.40	\$ 2,532.00
19	P-620-5.1c	Reflective Media	LBS	26	U	\$ 1.50	\$ 1.00	\$ 15.00	\$ 1.00	\$ 2.00
					T	\$ 39.00	\$ 26.00	\$ 390.00	\$ 26.00	\$ 52.00
20	D-701-5.1	12 Inch R.C.P.	L.F.	94	U	\$ 60.00	\$ 87.00	\$ 75.00	\$ 64.50	\$ 100.00
					T	\$ 5,640.00	\$ 8,178.00	\$ 7,050.00	\$ 6,063.00	\$ 9,400.00
21	S-705-6.1-1	12 Inch Pavement Edge Draining	L.F.	1,368	U	\$ 7.00	\$ 20.00	\$ 22.00	\$ 29.50	\$ 25.00
					T	\$ 9,576.00	\$ 27,360.00	\$ 30,096.00	\$ 40,356.00	\$ 34,200.00
22	S-705-6.1-2	4 Inch P.V.C. Outlet Pipe	L.F.	83	U	\$ 15.00	\$ 15.00	\$ 34.00	\$ 39.50	\$ 20.00
					T	\$ 1,245.00	\$ 1,245.00	\$ 2,822.00	\$ 3,278.50	\$ 1,660.00
23	S-705-6.1-3	Precast Concrete Outlet	EA.	3	U	\$ 250.00	\$ 350.00	\$ 320.00	\$ 685.00	\$ 350.00
					T	\$ 750.00	\$ 1,050.00	\$ 960.00	\$ 2,055.00	\$ 1,050.00

**FY20 IMPROVEMENTS TO GRIMES FIELD AIRPORT
BID TABULATION - TAXIWAY "A2" EXTENSION**

BASE BID										
ITEM NO.	SPEC.	DESCRIPTION	UNITS	ESTIMATED QUANTITY		Outdoor Enterprise	J&J Schlaegel, Inc.	Barrett Paving	Kwest	Engineer's Estimate
24	D-752-5.1	Headwall for 12" Dia. R.C.P.	EA.	2	U	\$ 1,200.00	\$ 1,250.00	\$ 495.00	\$ 1,712.00	\$ 1,500.00
					T	\$ 2,400.00	\$ 2,500.00	\$ 990.00	\$ 3,424.00	\$ 3,000.00
25	L-108-5.1	Trenching for Direct-Buried Cable	L.F.	3,619	U	\$ 6.00	\$ 5.50	\$ 5.50	\$ 5.50	\$ 6.00
					T	\$ 21,714.00	\$ 19,904.50	\$ 19,904.50	\$ 19,904.50	\$ 21,714.00
26	L-108-5.2	No. 8, 5 kV Cable Installed in Duct Bank or Conduit	L.F.	2,694	U	\$ 2.00	\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75
					T	\$ 5,388.00	\$ 4,714.50	\$ 4,714.50	\$ 4,714.50	\$ 4,714.50
27	L-108-5.3	No. 6 Bare Counterpoise Wire, Installed in Trench	L.F.	1,660	U	\$ 3.00	\$ 2.10	\$ 2.10	\$ 2.10	\$ 2.00
					T	\$ 4,980.00	\$ 3,486.00	\$ 3,486.00	\$ 3,486.00	\$ 3,320.00
28	L-108-5.4	No. 6 Bare Counterpoise Wire, Installed Above Duct Bank	L.F.	123	U	\$ 3.00	\$ 2.10	\$ 2.10	\$ 2.10	\$ 2.00
					T	\$ 369.00	\$ 258.30	\$ 258.30	\$ 258.30	\$ 246.00
29	L-110-5.1	Concrete Encased Electrical Duct Bank, 2-4"	L.F.	60	U	\$ 60.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
					T	\$ 3,600.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
30	L-110-5.2	Non-concrete Encased Electrical Conduit	L.F.	1698	U	\$ 6.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6.00
					T	\$ 10,188.00	\$ 8,490.00	\$ 8,490.00	\$ 8,490.00	\$ 10,188.00
31	L-125-5.1	Taxiway Lights	EA.	20	U	\$ 1,200.00	\$ 1,075.00	\$ 1,075.00	\$ 1,075.00	\$ 1,100.00
					T	\$ 24,000.00	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00	\$ 22,000.00
32	L-125-5.2	L-858 Guidance Signs	EA.	4	U	\$ 4,300.00	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	\$ 4,500.00
					T	\$ 17,200.00	\$ 15,600.00	\$ 15,600.00	\$ 15,600.00	\$ 18,000.00
33	T-901-5.1	Seeding	S.Y.	7,021	U	\$ 0.70	\$ 0.58	\$ 1.10	\$ 0.60	\$ 0.75
					T	\$ 4,914.70	\$ 4,072.18	\$ 7,723.10	\$ 4,212.60	\$ 5,265.75
34	T-901-5.1	Topsoil (obtained on site)	C.Y.	801	U	\$ 16.00	\$ 22.00	\$ 35.00	\$ 4.50	\$ 15.00
					T	\$ 12,816.00	\$ 17,622.00	\$ 28,035.00	\$ 3,604.50	\$ 12,015.00
35	T-908-5.1	Mulching	S.Y.	7,021	U	\$ 0.70	\$ 0.48	\$ 0.75	\$ 1.70	\$ 0.75
					T	\$ 4,914.70	\$ 3,370.08	\$ 5,265.75	\$ 11,935.70	\$ 5,265.75
BASE BID TOTAL						\$ 454,300.40	\$ 519,849.71	\$ 598,731.60	\$ 603,484.65	\$ 561,572.00
ALTERNATE 1 BID										
1	P-101-5.1	Pavement Removal	S.Y.	2,942	U	\$ 6.00	\$ 8.60	\$ 5.00	\$ 0.81	\$ 6.50
					T	\$ 17,652.00	\$ 25,301.20	\$ 14,710.00	\$ 2,383.02	\$ 19,123.00
2	P-152-4.1	Unclassified Excavation	C.Y.	655	U	\$ 22.00	\$ 29.00	\$ 42.00	\$ 23.75	\$ 30.00
					T	\$ 14,410.00	\$ 18,995.00	\$ 27,510.00	\$ 15,556.25	\$ 19,650.00
3	T-901-5.1	Seeding	S.Y.	2,942	U	\$ 0.70	\$ 0.58	\$ 1.10	\$ 0.80	\$ 0.75
					T	\$ 2,059.40	\$ 1,706.36	\$ 3,236.20	\$ 2,353.60	\$ 2,206.50
4	T-905-5.1	Topsoil (obtained off site)	C.Y.	981	U	\$ 16.00	\$ 22.00	\$ 35.00	\$ 3.75	\$ 15.00
					T	\$ 15,696.00	\$ 21,582.00	\$ 34,335.00	\$ 3,678.75	\$ 14,715.00
5	T-908-5.1	Mulching	S.Y.	2,942	U	\$ 0.70	\$ 0.48	\$ 0.75	\$ 1.25	\$ 0.75
					T	\$ 2,059.40	\$ 1,412.16	\$ 2,206.50	\$ 3,677.50	\$ 2,206.50
ALTERNATE 1 BID TOTAL						\$ 51,876.80	\$ 68,996.72	\$ 81,997.70	\$ 27,649.12	\$ 57,901.00
GRAND TOTAL						\$ 506,177.20	\$ 588,846.43	\$ 680,729.30	\$ 631,133.77	\$ 619,473.00

AMOUNTS SHOWN IN BOLD INDICATE CORRECTIONS TO VALUES.

ORDINANCE NO. 4523-20

AN ORDINANCE TO SUBMIT CITY CHARTER AMENDMENTS TO THE ELECTORS OF THE CITY OF URBANA.

WHEREAS, pursuant to the City Charter, §8.03, and the Constitution of the State of Ohio, the City Charter is to be reviewed in 1990 and every 10 years thereafter by a Charter Review Board; and

WHEREAS, any amendments or revisions to the Charter recommended by the Board is to be submitted to the electors in the manner prescribed by the Constitution of the State of Ohio; and

WHEREAS, Council is required to submit these recommendations to the City electors;

NOW, THEREFORE, BE IT ORDAINED BY THE URBANA CITY COUNCIL:

Section 1: That City Council authorizes and directs that the amendments to the City's Charter as set forth herein shall be submitted to the electors of the City, in the question form specified herein, to be voted upon on the day of the general election, to-wit: Tuesday, November 3, 2020.

Section 2: Shall Section 2.03 of the Charter of the City of Urbana, Ohio, be amended to delete the italicized language indicated in brackets?

SECTION 2.03. COMPENSATION.

Compensation for City officials and employees shall be established by ordinance of Council. This does not preclude the City administration from negotiating with City employee groups regarding wages and fringe benefits. [*Any changes in the salaries of elected officials for the ensuing term shall be set at least 5 days prior to the last day for filing for candidacy and salaries may not be changed during the term.*]

Section 3: Shall Section 2.06 of the Charter of the City of Urbana, Ohio, be amended to add the following italicized, capitalized language and to delete the italicized language indicated in brackets?

SECTION 2.06. VACANCIES.

If the office of president of Council becomes vacant, the president pro tempore shall also serve as acting president until a successor to the president of Council is nominated and elected as provided in Section 7.07. The President of Council shall not lose his status as a voting member of Council. While serving as acting president, the president pro tempore shall not lose his status as a voting member of the Council and he shall stand in line of succession to the office of Mayor. No vacancy in the Council shall be created by the president pro tempore serving as acting president. A vacancy in the office of the president pro tempore shall be filled by appointment of a Council member made by a majority vote of the remaining Council members. When the office of Council members becomes vacant, the vacancy shall [*be filled*]

by election of a qualified person by a majority vote of remaining Council members in such a manner as prescribed by adopted rules of Council. If the Council shall fail within forty-five days of the occurrence of the vacancy to fill such vacancy, the President of Council shall fill it by appointment. The person elected by the Council or appointed by the President of Council shall serve until a successor is nominated and elected as provided in Section 7.07.] REMAIN OPEN UNTIL FILLED BY AN ELECTED PERSON AT THE NEXT ELECTION AT WHICH CANDIDATES MAY RUN IN COMPLIANCE WITH THE BOARD OF ELECTION TIME RESTRAINTS. THE NEWLY-ELECTED PERSON SHALL COMPLETE THE VACANT TERM.

Section 4: Shall Section 2.09 of the Charter of the City of Urbana, Ohio, be amended to delete the italicized language indicated in brackets?

SECTION 2.09. LEGISLATIVE PROCEDURE.

The legislative action of the Council shall be by ordinance or resolution, introduced in written form, which shall contain no more than one subject, which shall be expressed clearly in the title. Ordinances involving general appropriations may contain the various subjects and accounts for which monies are appropriated, and codification, recodifications and publications of ordinances and resolutions in book form may contain more than one subject. An affirmative vote of a majority of Council shall be required for the enactment of every ordinance or resolution, unless a larger number be required by the provisions of this Charter.

[Council shall pass no ordinance or resolution which adopts a position contrary to a recommendation of the Planning Commission, made within the scope of its authority, except by a vote of majority. Council may enact ordinances that supersede state statutory provisions with respect to acquisition and disposition of property upon a majority affirmative vote.]

Section 5: Shall Section 3.05 of the Charter of the City of Urbana, Ohio, be amended to add the following italicized, capitalized language and to delete the italicized language indicated in brackets?

SECTION 3.05 VACANCY.

In the event of a vacancy in the office of Mayor, the president of Council shall succeed to the office of Mayor to serve [the unexpired term.] *UNTIL SAID OFFICE IS FILLED BY AN ELECTED PERSON AT THE NEXT ELECTION AT WHICH CANDIDATES MAY RUN IN COMPLIANCE WITH THE BOARD OF ELECTION TIME RESTRAINTS. THE NEWLY-ELECTED PERSON SHALL COMPLETE THE VACANT TERM.*

Section 6: Shall Section 4.02 of the Charter of the City of Urbana, Ohio, be amended to add the following italicized, capitalized language?

SECTION 4.02. DIRECTOR OF LAW.

The Director of Law shall be appointed by the Mayor, subject to confirmation by the Council, and shall be admitted to practice law in the State of Ohio. *REMOVAL OF THE DIRECTOR OF LAW MUST ALSO BE CONFIRMED BY COUNCIL.*

Section 7: Shall Section 4.03 of the Charter of the City of Urbana, Ohio, be amended to add the following italicized, capitalized language?

SECTION 4.03. DIRECTOR OF FINANCE.

The Director of Finance shall be appointed by the Mayor, subject to confirmation by the Council, on the basis of his *OR HER* competence as demonstrated by experience, education or both. *REMOVAL OF THE DIRECTOR OF FINANCE MUST ALSO BE CONFIRMED BY COUNCIL.*

Section 8: Shall a subsection (k) be added to Section 4.06 of the Charter of the City of Urbana, Ohio, which subsection (k) would contain the following italicized, capitalized language?

(k) A SALARY COMMISSION IS HEREBY CREATED WHICH SHALL DETERMINE THE SALARIES OF THE MAYOR AND THE COUNCIL MEMBERS. THE SALARY COMMISSION SHALL CONSIST OF FIVE MEMBERS WHO ARE REGISTERED ELECTORS OF THE CITY APPOINTED BY THE MAYOR SUBJECT TO THE CONFIRMATION BY COUNCIL BY RESOLUTION. THE FIVE MEMBERS SHALL CONSIST OF ONE PERSON FROM EACH OF THE 4 WARDS IN THE CITY, AS WELL AS ONE AT-LARGE. THREE OF THE MEMBERS OF THE SALARY COMMISSION SHALL SERVE FOR TWO YEARS AND TWO FOR THREE YEARS, TO TAKE OFFICE WITHIN 30 DAYS AFTER THE EFFECTIVE DATE OF THIS SECTION. THEREAFTER, MEMBERS OF THE SALARY COMMISSION SHALL BE APPOINTED TO SERVE FOR THREE YEARS AND UNTIL THEIR SUCCESSORS HAVE BEEN APPOINTED AND HAVE QUALIFIED. NO COUNCIL MEMBER OR EMPLOYEE OF THE CITY OR MEMBERS OF THE IMMEDIATE FAMILY OF A COUNCIL MEMBER OR EMPLOYEE SHALL BE ELIGIBLE TO BE A MEMBER OF THE SALARY COMMISSION.

THE SALARY COMMISSION SHALL FROM TIME TO TIME ELECT A CHAIRPERSON FROM ITS MEMBERSHIP. WITHIN 45 DAYS OF ITS CREATION, AND EVERY ODD NUMBERED YEAR THEREAFTER, THE SALARY COMMISSION SHALL MEET TO CONSIDER THE SALARIES AND COMPENSATION OF THE MAYOR AND COUNCIL MEMBERS.

BEYOND THE TERMS CONTAINED HEREIN, THE RULES GOVERNING THE SALARY COMMISSION SHALL BE SET BY CITY COUNCIL.

Section 9: Shall Section 2.17 of the Charter of the City of Urbana, Ohio, be amended to add the following italicized, capitalized language?

SECTION 2.17. PUBLICATION OF ORDINANCES AND RESOLUTIONS.

At least once every 90 days, the Clerk of Council shall submit a list of legislation adopted by Council to a newspaper of general circulation *AND/OR DIGITALLY* within the City and post that list conspicuously in the City building and online. The list shall fairly describe and summarize the legislation enacted and announce that the full text of Ordinances and Resolutions are available for inspection at the office of the Clerk of Council, or the full text may be provided by a digital or hard copy upon request to the Clerk. Failure of publication, or any error or omission in publication, shall not invalidate an Ordinance or Resolution.

The City shall not be required to advertise through paid publication except to comply with Ohio Revised Code Section 705.16(B), which requires legal advertising in a newspaper of general circulation only once upon adoption for a legislation of a permanent general nature, or providing for public improvements, or assessing property in the municipal corporation.

Section 10: The Clerk of Council is directed to publish the full text of the proposed charter amendment in accordance with Section 9 of Article XVII of the Ohio Constitution, and Ohio R.C. §§731.211 and 7.16. Said publication shall take place once a week for not less than two consecutive weeks in the Urbana Daily Citizen, with the first publication being at least fifteen days prior to the election at which the amendment is to be submitted to the electors, to-wit: the general election to be held on November 3, 2020.

Section 11: Formal actions of this City Council concerning and relating to the passage of this Ordinance were adopted in open meeting in compliance with all legal requirements including Ohio R.C. §121.22 and Urbana Codified Ordinances, §107.01.

Section 12: This Ordinance shall take effect at the earliest time provided by law. If the electors of the City enact any particular provisions proposed by this Ordinance, the effective date of those Charter amendments shall be January 1, 2021.

Council President

Passed: _____

Attest: _____

This Ordinance approved by me this ____ day of _____, 2018.

Mayor

Department requesting: Law			Personnel:			Director of Law review <i>Mark M. Sturtevant</i>
Expenditure? Y (N)	Emergency? Y (N)		Public Hearing? Y (N)			
Readings required: 1 2 (3)			If yes, dates advertised:			
First reading date: June 16, 2020	Second reading date: July 7, 2020		Third/Final reading date: July 21, 2020			

Anticipated effective date if approved: August 4, 2020

