

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING AGENDA  
TUESDAY, SEPTEMBER 17, 2019, AT 6:00 P.M.**

**(The UCC Regular Session Meeting will be held in Council Chambers in the Municipal Building)**

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**Call to Order**

**Roll Call**

**Pledge of Allegiance**

**Champaign Transit – Gary Ledford**

**Approval of Minutes**

Urbana City Council Regular Session Meeting Minutes of September 3, 2019.

**Communications**

1. Letter from Greg Wagner, regarding Geese Management Update (See attached)
2. Scrap Tire Disposal Day, October 12, 2019, 9:00 a.m. – 12:00 p.m. (See attached)
3. Monument Square Roundabout Improvement Update (See attached)
4. Charter Review Meeting Minutes of September 4, 2019

**Board of Control**

1. The Board of Control recommends Council authorize a purchase order to Morrison Sign in the amount of \$20,368.00 to reface the existing sign and install a two foot by seven foot message center at the Business Office. This expense will be charged to the Capital Improvement Fund and is not in the 2019 budget (see attached). VOTE: 3-0.

\*\*\*\*\*Footnote - \$2,501.00 - \$50,000.00 Purchase Order List for July 2019\*\*\*\*\*

**Citizen Comments**

**Ordinances and Resolutions**

**First Reading**

**Resolution No.: 2563-19**

A Resolution expressing the City of Urbana's support for, and intent to participate with, the Champaign County Complete Count Committee, in preparation for the 2020 decennial census. (May be passed on first reading)

**Resolution No.: 2564-19**

A Resolution to authorize preliminary approval between the City of Urbana and the Ohio Department of Transportation for pavement planing and resurfacing of State Route 29 (PID No. 107427) from straight line mile 10.06 to straight line mile 18.55, more or less, with a portion in the City of Urbana, and declaring an emergency. (May be passed on first reading)

**Resolution No.: 2565-19**

A Resolution enacted by the City of Urbana, Champaign County, Ohio to authorize the Director of Administration to formally accept the awarded funds for the South High Street Corridor Improvements and to proceed with the project, and declaring an emergency. (May be passed on first reading)

**Second Reading**

**Third Reading**

**Miscellaneous Business**

**Adjourn**

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**Work Session**

**URBANA CITY COUNCIL  
REGULAR SESSION MEETING  
TUESDAY, SEPTEMBER 3, 2019**

President Hess called the City of Urbana Regular Session Meeting to order at 6:00 p.m. City staff attending: Director of Administration Kerry Brugger, Director of Finance Chris Boettcher, Director of Law Mark Feinstein, City Engineer Tyler Bumbalough, Public Works Superintendent, Water Superintendent Joe Sampson, and Community Development Manager Doug Crabill.

**PRESIDENT CALLED ROLL:** Mr. Fields, present; Mr. Hoffman, present; Mr. Paul, absent; Mr. Scott, present; Mr. Thackery, present; Mr. McKee, absent; and Mr. Piper, present.

**MINUTES** of the Regular Session Meeting Minutes of August 20, 2019 were presented for approval. Mr. Thackery moved for the approval of said minutes and Mr. Paul seconded. Voice vote on approval: all ayes, nays, none.  
Motion passed 5-0.

**COMMUNICATIONS**

1. Certified Copy of Audit Report
2. Design Review Board Meeting Minutes of June 24, 2019
3. Planning Commission Meeting Minutes of July 22, 2019
4. Letter to City Council from Community Development manager, Doug Crabill, regarding Roundabout Update

Mr. Thackery moved to accept all of the communications. Mr. Scott seconded. Voice vote on approval: all ayes, nays, none.  
Motion passed 5-0.

**ADMINISTRATIVE REPORTS – BOARD OF CONTROL**

**1. Terran Corporation - \$69,500.00 (Capital Improvement Fund – Landfill)**

Mr. Hall began the discussion by stating they found Terran would be a better asset to the City than what was currently in place. He also mentioned that the request is made for the reasons of trying to move forward, and do things that should have been done all along that Hall and Associates were not doing. He added the Corrective Measure Plan (CMP) is to stay away from Corrective Actions. He also added that this issue has been going on for over 30 years. Additionally, Mr. Brugger, Mr. Sampson as well as he have some section in the landfill that they feel Terran can get on the right track.

Mr. Fields said that this has been a long ordeal.

Mr. Hoffman stated that this would save the City money in the long run, and that this was mostly EPA, and Mr. Hall confirmed.

Mr. Scott asked if Mr. Hall was saying that there is an end to this tunnel and Mr. Hall confirmed.

Mr. Brugger stated that Hall and Associates had a lot more overhead than what the City required.

Mr. Thackery thanked Mr. Hall for being proactive.

President Hess inquired as to whether this was water or gas. Mr. Hall stated that it was for both.

Mr. Sampson said that there are hardly any contaminants in the wells at all.

Mr. Thackery moved to put this item on the floor for discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 5-0.

**2. Choice One Engineering - \$66,420.00 – (\$4,649.40 – General Fund – Engineering, \$15,276.60 – Stormwater Operating Fund, and \$46,494.00 – Water Fund)**

Mr. Bumbalough stated the Phase II Water Replacement Program has been divided into an A and B section. He said that the City submitted to the State for funding for the whole project which included Washington Avenue. The section off Scioto Street, Crescent and Ames that will be completed with the funding source, are planned to be done by November 13, 2019. The Scioto Street paving by ODOT will be pushed back to the spring of 2021. He added that he felt that Choice One was the more reasonable proposal and also it was decided to put into the contract to add Stormwater to Crescent and Finch, but Washington Ave. is absolutely the next priority.

Mr. Thackery moved to put this item on the floor for discussion and possible passage. Mr. Fields seconded. Voice vote on approval: all ayes, nays, none.

Motion passed 5-0.

**CITIZEN COMMENTS**

**ORDINANCES AND RESOLUTIONS:**

**First Reading –**

**Resolution No. 2430-19**

Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Ms. Boettcher stated that this was annual housekeeping to authorize levies and certifying them to the County Auditor.

Mr. Thackery moved to put this Resolution on the floor for discussion Mr. Fields seconded. Mr. Thackery moved to put this Resolution on the floor for passage. Mr. Scott seconded. Voice vote on approval: all ayes, nays, none.

Resolution passed 5-0.

**Second Reading –**

**None**

**Third Reading –**

**Ordinance No. 4511-19**

An Ordinance to vacate the 12' wide alley bounded on the west by Ann Street (60' Right-Of-Way), with Lot 5 of William Wiley's Addition being on the north side of the alley and Lt 6 being on the south side of the alley, thence running east to west line of a 17' wide un-named street, also being on a line from the southeast corner of Lot 1 to the northeast corner of Lot 10.

Mr. Thackery moved to put this Ordinance on the floor for discussion and possible passage. Mr. Scott seconded.

President Hess called for a roll call for passage: Mr. Hoffman, yes; Mr. Scott, yes; Mr. Thackery, yes; Mr. Piper, yes; and Mr. Fields, yes.

Ordinance passed 5-0.

**Ordinance No. 4512-19**

An Ordinance to vacate the 17' wide un-named street in William Wiley's Addition beginning at the south line of Miami Street, running north to south ending at the north line of the portion of Beech Street vacated per Deed Volume 221, page 315.

Mr. Fields moved to put this Ordinance on the floor for discussion and possible passage. Mr. Thackery seconded.

President Hess called for a roll call for passage: Mr. Scott, yes; Mr. Thackery, yes; Mr. Piper, yes; Mr. Fields, yes; and Mr. Hoffman, yes.

Ordinance passed 5-0.

## MISCELLANEOUS BUSINESS/WORK SESSION

Mr. Thackery stated that "Coffee with Council" is continuing to have good results. He also stated that he is still working on some projects including trash removal and parking plan.

Mr. Hall stated that Council authorized the purchase of two new trucks this past spring and they were delivered approximately two weeks ago. He added that they are not on the streets yet for they were still working on lettering for the trucks as well as plates. He also spoke about the groundwater on Boyce Street, in that it had bubbled all year long. He advised they have started laying pipe in hopes of making it dry. He also stated that a couple of voids were located as well and they may continue all the way up to Old Farm.

Mr. Crabill spoke of doing the Memorial Tree Program again. He stated that applications needed to be turned in by September 15<sup>th</sup>, with a cost of \$350.00 per tree. He stated that a plaque would also accompany the tree for the memorial. He also stated that the City received the full funding for the South High Street Project which total almost 3.1 million dollars. He added they must formally accept the same by the end of the month. He reminded everyone that this was for the purpose of construction only. He also stated they were needing to obtain one more grant, but cannot apply until 2021.

Mr. Bumbalough advised that the Hill Street Storm Project began last week, which extends to storm system. He also stated that they have begun part of the 2019 paving program, and almost completed the 2018 paving of Bon Air, Miller Drive, the Rue's and Anderson Drive.

Ms. Boettcher said that the business office opened officially at 8:00 a.m. this morning and she thanked everyone who was involved in this project.

Mr. Brugger added that they would like to have a ribbon cutting, prior to the next Council meeting, for the business office. He also stated that it was quite a team effort. He also thanked Council for their approval for Terran and Choice One. He further stated this issue has been going on for over thirty years. He also stated they should be more clarity within the next couple of months to see what the plan will be to move forward. He also spoke of the Airport Project of 2016/2018, and how it has come to a closure. He stated the hangars are complete and seven out of the 10 hangars are already filled. He also added that the striping on the pavement and landscaping are to come. He then spoke of the South High Street Project and stated that the hope was to receive half of what the City will actually be receiving. He added that he felt that ODOT saw the need and gave the City the full amount. He also said that it should be exciting to see the change this makes for the South High Street area. Mr. Brugger continued with another topic of Chapter 1137, the Sign Code. He stated there have been a lot of comments on this issue and he was in hopes that Council would sponsor this legislation so that it can be looked into. Mr. Hoffman stated that he would sponsor the legislation.

President Hess asked about the taking the light out of East Ward and East Lawn and Mr. Bumbalough stated that this has been on his list for some time now. President Hess also inquired about the Memorial Trees and asked if the purchaser has any say on where the tree is to be planted. Mr. Crabill said the

location of the tree is put as close to where the purchaser would like it to be. President Hess further stated that Council approved the spending of \$140,000.00 that wasn't in the budget and asked Ms. Boettcher stated that she would have to reappropriate the budget. He also asked about fuel sales at the airport and Ms. Boettcher sated that they are doing better at the airport and added they do better when there are events at the airport.

Ms. Boettcher also stated that the Budget Review is upcoming and that she would be sending emails out shortly to Council about the same.

Mr. Fields moved to adjourn and Mr. Thackery seconded. Voice vote on approval: all ayes, nays, one from Mr. Hoffman.

Motion passed 4-1.

**ADJOURN AT 6:51 p.m.**

**NEXT SCHEDULED MEETING**

September 17, 2019, at 6:00 p.m.

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Council Clerk

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Council President

## Deb Aksenczuk

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**From:** greg@stalkandawe.com  
**Sent:** Tuesday, August 06, 2019 10:46 AM  
**To:** Deb Aksenczuk  
**Subject:** RE: ODNR Wildlife Goose Conflict Permit Notification

Hello Deb,

It always seems like I'm on the road when you email me.

The geese were pretty persistent at first. There was a learning curve on our part that we did figure out. As nesting season approached we started to see the population drop in size.

Once the geese started to nest we backed off a little. I would much rather see them nest in the park where we would have full access rather than pushing them on to residential property that surrounds the park. To the best of our knowledge we only had oneness in the park that wasn't on the island. I'm sure there were others that we just couldn't find.

However, as I mentioned on the phone we were able to remove 27 nests from the island. I have never seen so many nests so close together before. I suspect that this is the way it's been there for some time due to the natural presence of predators in the area. We didn't keep track of the number of eggs that were removed but I'm guessing it was somewhere around 250-275. Average clutch size is 8 per nest and I feel like we were substantially over that.

We did end up with some goslings. Unfortunately there is no place around the park to safely herd them to. Once the goslings are on the ground the dynamic shifts within the gaggle and instead of it being all about individual territory it now is all about them coming together to protect the goslings. So this is where things get tricky. We have to try to maintain a presence but at the same time not condition them to think that if they just swim around long enough the dogs will go away.

That leads us to the next part of the season. Again because the goslings are present that means that the adults are there too. The adults are going to start to molt. Once again at this point we maintain a presence but can't condition them to lose their fear.

Which brings us to now. Now that the majority of the geese have their flight feathers back and the goslings are old enough to fly we will start to be more aggressive with the harassment to make them leave the park.

I am still very pleased with the results thus far.

Greg Wagner  
Stalk and Awe Geese Management Services  
Certified Goose Management Professional  
Certified Professional Dog Trainer - Knowledge and Skills Assessed  
Ohio Commercial Nuisance Wild Animal Control Operator  
937-603-8340  
[www.stalkandawe.com](http://www.stalkandawe.com)



**Scrap Tire Disposal Day**  
**Sat., October 12, 2019**  
**9:00 AM - 12:00 PM**  
**Champaign County**  
**Fairgrounds (enter from Park Ave.)**

**GUIDELINES**

- **COST - \$1.00 EACH TIRE**
- Champaign County residents only
- ALL TIRES ACCEPTED - NO RIMS
- Up to 10 tires per person (call if over 10)



The Scrap Tire Day is provided by the Champaign County Health District in partnership with the City of Urbana, Villages of North Lewisburg, St. Paris, and Mechanicsburg. Funded by the Ohio Environmental Protection Agency in an effort to reduce mosquito populations.

**For information, contact:**

Andy Russell, RS, Director of Environmental Health  
Steve Moore, Environmental Tech  
Champaign Health District  
937-484-1606  
Website: [www.champaignhd.com](http://www.champaignhd.com)

Always dispose of scrap tires properly & legally.

For information on scrap tire regulations/hauling in Ohio,  
please visit the OEPA scrap tire webpage at:  
<http://epa.ohio.gov/dmwm/Home/ScrapTires.aspx>



**VOLUNTEERS  
WELCOME**



**Public Health**  
Prevent. Promote. Protect.

# Monument Square Roundabout Improvement

PID 103793

## Project Construction Update

South Main Street between Monument Square and Market Street is nearing completion and is scheduled to reopen on or before Monday, September 23, 2019. On this date, Phase 5 of the project will begin with the closure of Miami Street between Monument Square and Walnut Street for 5-6 weeks. Please check the City of Urbana website ([www.urbanaohio.com](http://www.urbanaohio.com)), project bulletin boards in Monument Square, and the City's Facebook page for project updates.

## How will it affect me?

**Street Closures** – Closures are planned to occur individually over the course of 6 separate construction phases.

Phases	Estimated Duration	Traffic Impact	Parking Restriction
Phase 1 Roundabout Truck Apron Construction	May 6 – May 15	<b>COMPLETED</b>	One quadrant of the Square closed to parking.
Phase 2 North Leg Installation	May 20 – Jul 7	<b>COMPLETED</b> 100 block of N. Main St. closure (Monument Sq. to Court St.)	100 block of N. Main St. and up to two quadrants of the Square closed to parking.
Phase 3 East Leg Installation	Jul 8 – Aug 15	<b>COMPLETED</b> 100 block of Scioto St. closure (Monument Sq. to Locust St.)	100 block of Scioto St. and up to two quadrants of the Square closed to parking.
Phase 4 South Leg Installation	Aug 16 – Sep 15	<b>NEARING COMPLETION</b> 100 block of S. Main St. closure (Monument Sq. to Market St.)	100 block of S. Main St. and up to two quadrants of the Square closed to parking.
Phase 5 West Leg Installation	Sep 23 – Oct 27	100 block of Miami St. closure (Monument Sq. to Walnut St.)	100 block of Miami St. and up to two quadrants of the Square closed to parking.
Phase 6 Final Project Milling and Paving (overnight)	Oct 28 – Nov 6	Traffic maintained	Parking restricted during the paving and milling operations.

Remember to look for notice of closure signs and detours (see reverse) during the construction.

### Driveway Impacts

Driveway access, for instance to parking lots or alleyways, will be maintained from the end opposite the closure. The contractor will be replacing almost all parking lot or alleyway concrete approaches.

### Pedestrian Accessibility

Pedestrian access to downtown businesses will be maintained throughout the duration of the project. Concrete sidewalk work may take place near your entryway, so please work with the contractor so that they can make reasonable accommodations.

### Questions or Comments? Contact Us!

City of Urbana Engineering  
Tyler Bumbalough, PE  
Phone: (937) 652-4324  
Email: [Tyler.Bumbalough@ci.urbana.oh.us](mailto:Tyler.Bumbalough@ci.urbana.oh.us)

City of Urbana Community Development  
Doug Crabill  
Phone: (937) 652-4305  
Email: [Doug.Crabill@ci.urbana.oh.us](mailto:Doug.Crabill@ci.urbana.oh.us)



The completed roundabout will feature similar pedestrian crossings.

The environmental review, consultation and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by ODOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated 12/11/2015, and executed by FHWA and ODOT.





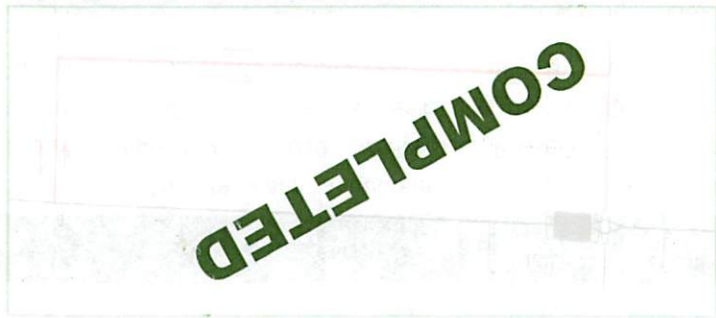
Concept drawing of the completed improvements



**NEARING COMPLETION**

Phase 5 Detour: September 23 – October 27  
Street Closure from Monument Square to Walnut Street

Phase 4 Detour: August 16 – September 23  
Street Closure from Monument Square to Market Street



**COMPLETED**

Phase 3 Detour: July 8 – August 15  
Street Closure from Monument Square to Locust Street



**COMPLETED**

Phase 2 Detour: May 20 – July 7  
Street Closure from Monument Square to Court Street

**CITY OF URBANA  
CHARTER REVIEW COMMITTEE MEETING MINUTES  
SEPTEMBER 4, 2019**

Committee members in attendance were Stephanie Trulove, Michelle Heflin, Amy Paul, Justin Weller, Cassie Cress, Al Evans, Audra Bean, and Kim Brooks.

Mr. Feinstein brought the meeting to order at 6:00 p.m. He passed out the agenda for the meeting which spoke about items to be placed on the ballot thus far:

- Mandatory OMA Training for new Council Members
- Requirement that (most) legislation be sponsored
- Term limits for Council President
- Upon vacancy in Council seat, remains open until next general election
- In the event of vacancy of Mayor, Council President fills until next election, not for duration of Mayor's term.

Mr. Weller added that it was also decided that it should be required for the President of Council to enforce the rules of Council in his responsibilities. Ms. Cress added that this should be included in 2.08 Council Rules and Journal.

Mr. Feinstein went over Section 2.07, and it was decided to leave this section alone.

2.08 – adding the Council President's role in enforcing Council Rules.

2.09 – Mr. Feinstein explained that any Council member can bring something up by motion, then it has to go in by written form and follow the legal process, for that is how it reads now. Mr. Evans stated that allowing any motions to come in and be acted upon immediately could bring "Willy Nilly" motions. Ms. Cress added that by doing this, it could cause hasty decision making. She also stated that you can't go back to your constituents and ask their opinion. Mr. Evans said that this would be a tremendous waste of time to act on motions for legislation immediately.

It was agreed upon that a cleanup is needed in section 2.09 by removing the following language: "Council shall pass no ordinance or resolution which adopts a position contrary to a recommendation of the Planning Commission, made within the scope of its authority, except by a vote of majority. Council may enact ordinances that supersede state statutory provisions with respect to acquisition and disposition of property upon a majority affirmative vote."

Ms. Brooks said that there should be a time limit put on a piece of legislation that has been defeated, to be able to bring it back up. Mr. Evans gave an example of the issue of Walmart,

years ago, in that there were 3 meetings in 2 days, by just changing a few words in the legislation. Mrs. Bean said that it should not be more than six months, for the reason that things do change, or things do come up. Mr. Feinstein also explained that Council can table a piece of legislation, make changes, and then bring it back up at the next meeting. He also added that once a piece of legislations fails, it's dead. It was agreed upon by all that there should be a dormant period for failed legislation, and to discuss the matter further at subsequent meetings.

2.10 – Mr. Feinstein began by reading the section aloud: “All legislation shall be deemed to have a reading if furnished to every council member and posted publicly by the Clerk at least 24 hours prior to any council meeting.” Mr. Evans said that President Hess stated the first reading on the agenda. Mrs. Paul added that you couldn't be sure that Council has read the packet over the weekend. Mr. Feinstein continue reading the section aloud: “The Clerk may give a general description of the legislation at the meeting without reciting the title verbatim. Resolutions, being of a less permanent nature, which do not involve the expenditure of funds by the City may be adopted by a majority vote of the members of Council following a single reading. Resolutions or Ordinances which involve the expenditure of money shall require readings at two City Council meetings not less than one week apart, unless any council member requests the Clerk to read the Ordinance or Resolution in its entirety. Council may reserve a third reading for any legislation upon substantive changes to a draft Ordinance or draft Resolution after a first reading or second reading without treating such legislation as a first reading.” It was agreed upon that “unless any Council member requests the Clerk to read the Ordinance or Resolution in its entirety” be removed from the section.

Mrs. Paul asked who decides what is “substantive”. Mr. Feinstein stated that was a good question and the Committee may want to consider having a Definition Section added to the Charter. This was also agreed upon by the Committee, and will be discussed at subsequent meetings.

2.11 – Mr. Feinstein went over issues making legislation an emergency. He stated that it must be deemed necessary to preserve the public peace, health, safety or welfare, requires 2/3 vote, and must set forth and define the facts making it an emergency. Also, such legislation does not require public hearing, and become effective whenever it says it's effective. Mr. Feinstein pointed out a potential conflict with 2.15, regarding effective date of such legislation. Further, to constitute emergency legislation. The section states that it must be published after passage, repeats the 2/3 vote requirement and allows for proposed emergency legislation to fail as emergency (not get 2/3 vote), but still pass as non-emergency legislation with majority vote. The Committee felt that this section could be cleaned up but not make any changes to effect this section. Mr. Feinstein asked how the Committee wanted to clean it up. Mrs. Paul stated that the second paragraph should be a clear cut removal. It was agreed upon by the Committee that the second paragraph be cut, to wit: “Each emergency ordinance or resolution shall require the

affirmative vote of at least two-thirds (2/3) of the members elected to Council for its enactment. If such emergency ordinance or resolution fails to receive the requisite two-thirds (2/3) affirmative vote, but receives the necessary majority for passage as a non-emergency ordinance or resolution, it shall take effect as a non-emergency ordinance or resolution” shall be removed.

2.12 – It was decided by the Committee to leave this section as it reads.

2.13 – It was decided by the Committee to leave this section as it reads.

2.14 – It was decided by the Committee to remove the following: “The failure or refusal of such officers to sign such ordinances or resolutions shall not invalidate an ordinance or resolution.”

2.15 – It was decided by the Committee to remove the following language, “for improvements petitioned for by the owners of a majority of the adjacent property to be benefitted and especially assessed therefor, and unless a later date be specified therein.”

**MEETING ADJOURNED – 7:04 p.m.**

**Next Meeting: September 18, 2019, at 6:00 p.m.**

**\*\*Should you not be able to attend the meeting, please let us know\*\***

**Thank You!!!!**

**TO THE BALLOT – OF SUBSTANCE**

Mandatory OMA Training for new Council Members

Requirement that (most) legislation be sponsored

Term limits for Council President

Upon vacancy in Council seat, remains open until next general election

In the event of vacancy of Mayor, Council President fills until next election, not for duration of Mayor’s term

President of Council to enforce Council Rules

Dormant period for failed legislation

Adding a Definition Section

## **TO THE BALLOT – “CLEAN UP”**

Removal of: “Council shall pass no ordinance or resolution which adopts a position contrary to a recommendation of the Planning Commission, made within the scope of its authority, except by a vote of majority.” (Section 2.09)

Removal of: “Council may enact ordinances that supersede state statutory provision with respect to acquisition and disposition of property upon a majority affirmative vote.” (Section 2.09)

Removal of: “unless any Council member requests the Clerk to read the Ordinance or Resolution in its entirety.” (Section 2.10)

Removal of: “Each emergency ordinance or resolution shall require the affirmative vote of at least two-thirds (2/3) of the members elected to Council for its enactment. If such emergency ordinance or resolution fails to receive the requisite two-thirds (2/3) affirmative vote, but receives the necessary majority for passage as a non-emergency ordinance or resolution, it shall take effect as a non-emergency ordinance or resolution.” (Section 2.11)

Removal of: “The failure or refusal of such officers to sign such ordinances or resolutions shall not invalidate an ordinance or resolution.” (Section 2.14)

Removal of: “or for improvements petitioned for by the owners of a majority of the adjacent property to be benefitted and especially assed therefore, unless a later date be specified therein.” (Section 2.15)



# MORRISON SIGN

2757 Scioto Parkway / Columbus, OH 43221  
614.276.1181 / 614.274.6048 fax

This estimate guaranteed for 30 days.

<b>For:</b> City of Urbana Brad Yost 937-652-4331 <a href="mailto:Brad.yost@ci.urbana.oh.us">Brad.yost@ci.urbana.oh.us</a>	<b>Location:</b> 225 S. Main Street Urbana, OH
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<b>Date:</b> 8/2/19	<b>Drawing #:</b> 19-416 / 19-416-r1	<b>Delivery:</b> TBD
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Provide labor and materials to fabricate and install the following:

### 1'H Message Center

- |     |   |             |
|-----|---|-------------|
| (1) | Existing Sign Reface and Message Center Installation / Install New Flexface to Existing Sign Cabinet In-House / Produce New 16MM Watchfire Full Color LED Message Center and Install Below Existing Sign Cabinet / Message Center Viewing Area to Measure 1'H x 7'W | \$13,598.00 |
| (1) | Installation of Message Center and New Sign Face  | \$1,800.00  |
| (1) | Sign Permit and Procurement (Handled by City)   | \$0.00      |

### 2'H Message Center

- |     |   |             |
|-----|---|-------------|
| (1) | Existing Sign Reface and Message Center Installation / Install New Flexface to Existing Sign Cabinet In-House / Produce New 16MM Watchfire Full Color LED Message Center and Install Below Existing Sign Cabinet / Message Center Viewing Area to Measure 2'H x 7'W | \$18,568.00 |
| (1) | Installation of Message Center and New Sign Face  | \$1,800.00  |
| (1) | Sign Permit and Procurement (Handled by City)   | \$0.00      |

Subtotal	\$TBD
Tax (7.5%)	\$0.00
<b>Total</b>	<b>\$TBD</b>

TERMS: 50% Down, Net 30 Days From Invoice  
\*3% Processing Fee if Paying By Credit Card

MORRISON SIGN COMPANY RETAINS A SECURITY INTEREST IN THIS PROPERTY UNTIL PAID IN FULL.



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### **Terms and Conditions**

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders. This proposal is contingent upon strikers, accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation insurance.

It is Morrison Sign Company's intentions to accurately quote and deliver to the end user's expectations. All prices listed for work to be performed include estimated figures based on information provided to Morrison Sign Company at the time of this quote. Final billed price may be adjusted due to unforeseen conditions that arise throughout the project upon communication with the purchaser.

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Jarrold Norton

Sales

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### **Proposal Acceptance**

#### **Acceptance of Proposal –**

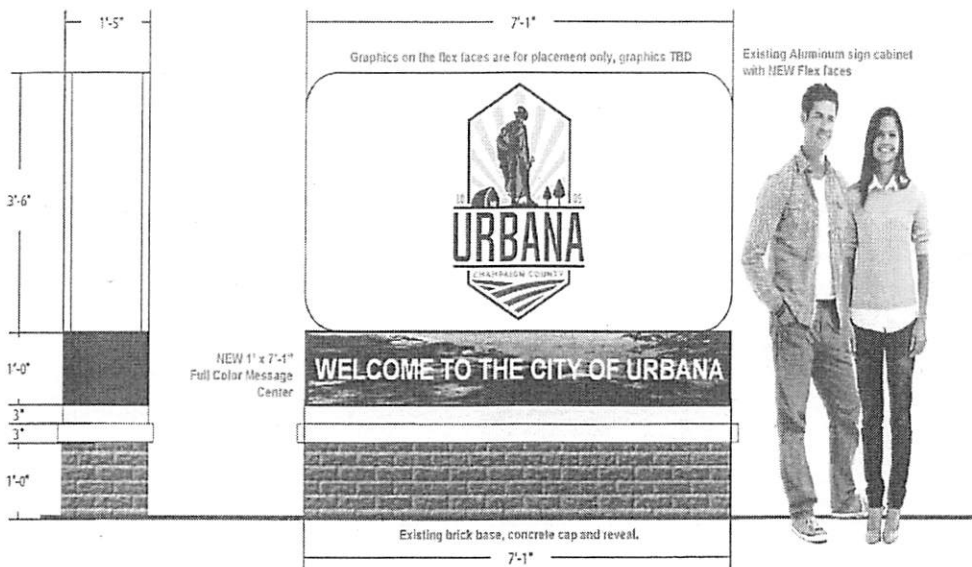
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date \_\_\_\_\_ P.O. \_\_\_\_\_

## 225 S. Main St. Business Office Sign Replacement

With the upcoming move of the Finance Offices to 225 S. Main Street, the sign located on the property will require updating. Below are three options ranging from a basic refacing of the current sign to the installation of a 2'x7' LED message center.

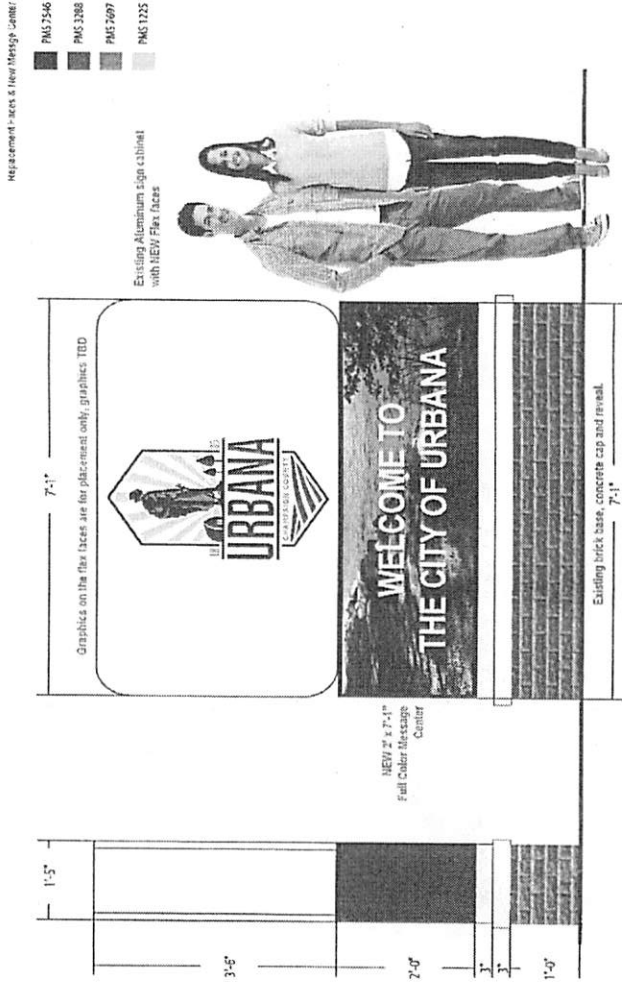
1. Replace the existing sign faces with new FlexFace Material that is digitally printed with the new city logo and design. **Estimated Cost \$2,900.00**
  
2. Replace the existing sign faces with new FlexFace Material that is digitally printed with the new city logo and design and add a 1' H 16MM Watchfire Full Color LED Message Center (total viewing area to measure 1'H x 7'W) Allows for one line of messaging that is seeable from the roadway. **Estimated Cost \$15,398.00**



This sign is intended to be installed in accordance with all applicable codes and regulations. The client is responsible for obtaining all necessary permits and approvals. The design is the property of Morrison Sign Company, Inc. and is not to be reproduced or used in any other form without the written consent of Morrison Sign Company, Inc. All other trademarks and registered service marks are the property of their respective owners.

DATE: 7-29-10 DRAWING# 19-416  
SP: JH D: PB

3. Replace the existing sign faces with new FlexFace Material that is digitally printed with the new city logo and design and add a 2' H 16MM Watchfire Full Color LED Message Center (total viewing area to measure 2'H x 7'W). Allows for two full lines of messaging that is seeable from the roadway. **Estimated Cost \$20,368.00**



MORRISON SIGN  
1100 S. HAZEL STREET  
MORRISON SIGN, INC.  
1.812.741.1111 morrison-sign.com

This is intended to be used as a guide only. The actual design and construction of the sign shall be subject to the City of Urbana's final approval. The City of Urbana reserves the right to request changes to the design and construction of the sign at any time. The City of Urbana is not responsible for the design and construction of the sign. The City of Urbana is not responsible for the design and construction of the sign. The City of Urbana is not responsible for the design and construction of the sign.

DATE: 7-24-19 DRAWING# 18-418  
SP7\_BH D\_PB

The Technology Committee recommends "Option 3" because of the opportunities available to improve community communication regarding City Council messaging; emergency & safety notifications; and various special events. This option also allows for two lines of wording that is large enough to be readable from the street.

Chris Boettcher  
Director of Finance

JULY 2019  
PURCHASE ORDERS \$2,501-\$50,000

PURCHASE ORDER # :	VENDOR :	PURCHASE ORDER AMOUNT :	DEPARTMENT :	EXPLANATION :	BOC APPROVAL DATE & VOTE:
26084	CARPETS OF URBANA	\$11,900.00	CAPITAL IMPROV-ADMIN	SHAW CARPET TILES, CARPET INSTALLATION, TAKE UP EXSTING CARPET AND TILE AND COVEBASE & TRANSITION INSTALLED @225 S MAIN ST	BOC=7/3/19 (3)
26085	LANDON LEE CONSTRUCTION	\$6,900.00	CAPITAL IMPROV-CEMETERY	REMOVE & REPLACE ROOF, FACIA, TRIM AND GUTTERS ON CEMETERY BUILDING CAUSED BY TREE DAMAGE	BOC=7/3/19 (3)
26086	DHDC	\$4,300.00	SEWER MAINT	3 SOIL BORINGS LOCATED ON ST RT 55 & POWELL AVE FOR POWELL AVE SANITARY SEWER PROJECT	BOC=7/3/19 (3)
26087	MIAMI PRODUCTS	\$6,000.00	WATER	CHLORINE FOR 29 & OTP WTP	BOC=7/3/19 (3)
26089	LANDON LEE CONSTRUCTION	\$11,270.00	CAPITAL IMPROV-ADMIN	225 S MAIN STREET DEMO & REMODEL	BOC=7/3/19 (3)
26111	PHOENIX	\$11,364.85	CAPITAL IMPROV-FIRE	3 NEW FIRE FIGHTERS GEAR	BOC=7/10/19 (3)
26112	A&A SAFETY	\$2,671.50	STREET	STANLEY POST DRIVER / HYDROLIC	BOC=7/10/19 (3)
26113	EJP	\$3,500.00	STORMWATER CAPITAL	600FT N12 SOILTITE PLASTIC PIPE 12"	BOC=7/10/19 (3)
26138	CCTSS	\$17,586.28	CAPITAL IMPROV-ADMIN	INSTALL NETWORK/INTERNET LINES, CAMERA SYSTEM, ELECTRONIC DOOR LOCKS, IP PHONES AT 225 S MAIN ST	BOC=7/25/19 (3)
26139	CARPETS OF URBANA	\$3,477.00	WRF	REMOVED & REPLACE LAB TILE FLOOR	BOC=7/25/19 (3)
26140	TERRAN CORPORATION	\$15,000.00	LANDFILL	REPORTING FOR 1ST & 2ND HALF SAMPLING FOR 2019	BOC=7/25/19 (3)

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Chris Boettcher  
Secretary

## Resolution # 2563-19

*A RESOLUTION EXPRESSING THE CITY OF URBANA'S SUPPORT FOR, AND INTENT TO PARTICIPATE WITH, THE CHAMPAIGN COUNTY COMPLETE COUNT COMMITTEE, IN PREPARATION FOR THE 2020 DECENNIAL CENSUS.*

WHEREAS, an accurate census count is vital to our residents' well-being by providing data that our community can use to make decisions relating to education, roads, public transportation, and other vital community needs; and

WHEREAS, census data is used to guide decisions regarding business growth and housing needs within our community; and

WHEREAS, more than \$600 billion per year in federal and state funding is allocated to states and communities based on census data; and

WHEREAS, census data ensures fair Congressional representation by determining how many seats each state will have in the U.S. House of Representatives as well as the redistricting of state legislatures; and

WHEREAS, census data is used to determine the population distribution of political wards within the City of Urbana; and

WHEREAS, the 2020 census creates jobs that stimulate economic growth and increase employment opportunities in our community; and

WHEREAS, the City of Urbana and its residents desire to recognize the Champaign County Complete Count Committee; and

WHEREAS, the City of Urbana will join efforts with the villages, other political subdivisions, agencies, organizations, and community partners to utilize the expertise of community leaders to develop and implement an outreach campaign to ensure a complete and accurate count through awareness and education of the count's importance to residents to overcome cultural, economic, technology, or linguistic barriers to participation in the 2020 Census.

**NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:**

**SECTION ONE:** The City of Urbana hereby supports the Champaign County Complete Count Committee and the important work that it will perform for the betterment of our community.

**SECTION TWO:** The City of Urbana hereby joins the efforts of the Champaign County Complete Count Committee by authorizing the Director of Administration to appoint the appropriate City staff member(s) to represent the City on the Committee.

**SECTION THREE:** This Resolution shall take effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

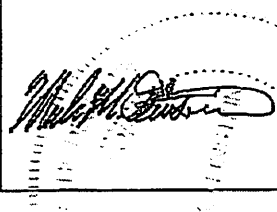
\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_

Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review
Expenditure? Y (N)	Emergency? Y (N)	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: September 17, 2019	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: September 17, 2019

# PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

**Resolution # 2564-19**  
**PID No.: 107427**  
**County/Route/Section: CHP-29/296-10.06/0.00**

**A RESOLUTION TO AUTHORIZE PRELIMINARY APPROVAL BETWEEN THE CITY OF URBANA AND THE OHIO DEPARTMENT OF TRANSPORTATION FOR PAVEMENT PLANING AND RESURFACING OF STATE ROUTE 29 (PID No. 107427) FROM STRAIGHT LINE MILE 10.06 TO STRAIGHT LINE MILE 18.55, MORE OR LESS, WITH A PORTION IN THE CITY OF URBANA, AND DECLARING AN EMERGENCY.**

The following is a resolution enacted by the City of Urbana of Champaign County, Ohio (Local Public Agency) hereinafter referred to as the Local Public Agency (LPA).

## SECTION 1 – Project Description

WHEREAS, the LPA/State of Ohio has determined the need for the described project:

***Asphalt concrete overlay of sections of State Route 29 from Straight Line Mile 10.06 to Straight Line Mile 18.55, more or less, with a portion in the City of Urbana.***

NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:

## SECTION 2 – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

## SECTION 3 – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The State shall assume and bear 100% of all the costs of the improvement.

The LPA agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

## SECTION 4 – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

**SECTION 5 – Maintenance**

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

**Section 6 – Authority to Sign**

The Director of Administration of said City of Urbana is hereby empowered on behalf of the City of Urbana to enter into contracts with the Director of Transportation which is necessary to complete the above described project.

**Section 7 – Emergency Legislation**

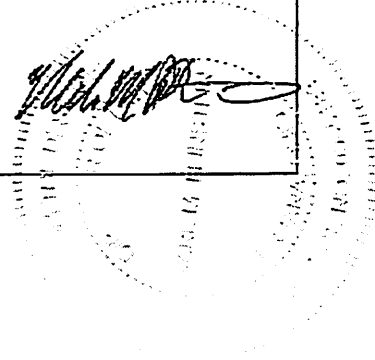
This resolution is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed: \_\_\_\_\_ Council President

Attest: \_\_\_\_\_  
Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: September 17, 2019	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: September 17, 2019



## Resolution # 2565-19

***A RESOLUTION ENACTED BY THE CITY OF URBANA, CHAMPAIGN COUNTY, OHIO, TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO FORMALLY ACCEPT THE AWARDED FUNDS FOR THE SOUTH HIGH STREET CORRIDOR IMPROVEMENTS AND TO PROCEED WITH THE PROJECT, AND DECLARING AN EMERGENCY.***

WHEREAS, Burgess and Niple, Inc., under contract with the Clark County-Springfield Transportation Coordinating Committee in coordination with the Logan-Union-Champaign Regional Planning Commission (LUC), prepared a study of the South High Street Corridor between Miami Street (US Route 36) and Lewis B. Moore Drive (State Route 55); and

WHEREAS, the corridor study primarily focused on drainage improvements, bicycle and pedestrian improvements, parking improvements, and potential intersection improvements in order to provide a more inviting space for residents in the corridor and adjacent Urbana University campus; and

WHEREAS, the corridor study was completed/finalized in February of 2019; and

WHEREAS, the City of Urbana desires to turn the recommendations and concepts outlined in this study to develop a construction project that will result in improvements to South High Street; and

WHEREAS, the City of Urbana is an eligible Local Public Agency (LPA) who can apply for Federal project funding through the Ohio Department of Transportation; and

WHEREAS, the City of Urbana applied to the Ohio Department of Transportation earlier this year to obtain grant funding for the South High Street Corridor Improvements; and

WHEREAS, the Ohio Department of Transportation has awarded \$1,348,163.00 to the City in Federal funds through the Small City Program with 80% Federal participation along with 15% in Toll Revenue Credit (TRC) for a total ODOT participation of 95% up to the awarded amount; and

WHEREAS, the Ohio Department of Transportation has awarded \$750,000.00 to the City in Federal funds through the Transportation Alternatives Program with 80% Federal participation along with 15% in Toll Revenue Credit (TRC) for a total ODOT participation of 95% up to the awarded amount; and

WHEREAS, the Ohio Department of Transportation has awarded \$1,000,000.00 to the City in Federal funds through the Safety Program with 90% Federal participation up to the awarded amount; and

WHEREAS, the City of Urbana desires to formally accept these awarded grant funds from the Ohio Department of Transportation totaling \$3,098,163.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE URBANA CITY COUNCIL:**

**SECTION ONE:** The Director of Administration is hereby empowered on behalf of the City of Urbana as LPA to formally accept these awarded grant funds from the Ohio Department of Transportation in order to proceed with South High Street Corridor Improvements.

**SECTION TWO:** The Director of Administration of said LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation that is necessary to complete the above described project.

**SECTION THREE:** As a result of these funds being awarded to the City, the LPA shall commit to pay the local portion of the estimated construction costs. This local portion shall be funded using Permissive Tax Funds, Capital Improvement Funds, or TIF funds. The LPA further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation and for all costs associated with engineering plans,

environmental studies and documentation, right-of-way plans, and right-of-way acquisition, and environmental remediation, if necessary.

**SECTION FOUR:** The City of Urbana further commits to budgeting for and appropriating the required local match dollars required for the project.

**SECTION FIVE:** Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

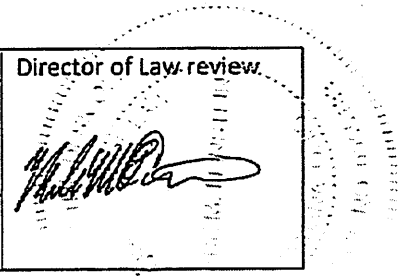
**SECTION SIX:** This resolution is hereby declared to be an emergency measure to take effect and be in force immediately upon passage to protect and promote public safety by ensuring the timely acceptance of these grant funds by the Friday, September 27, 2019 deadline.

Passed: \_\_\_\_\_ Council President

Attest: \_\_\_\_\_  
Council Clerk

This Resolution approved by me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor

Department requesting: Community Development		Personnel: D. Crabill	Director of Law review.
Expenditure? Y (N)	Emergency? (Y) N	Public Hearing? Y (N)	
Readings required: (1) 2 3		If yes, dates advertised:	
First reading date: September 17, 2019	Second reading date:	Third/Final reading date:	

Anticipated effective date if approved: September 17, 2019