

## **Vector PLANEPASS® Billings and Collection Service**

Effective May 1, 2024, landing and aircraft parking fees are managed by Vector Airport Systems via their PLANEPASS® service on behalf of Grimes Field.

If applicable, any fees paid to FBO(s) are separate from fees billed and collected by Vector.

Operator Self-Service Portal [Click Here](#): Vector's self-service payment portal allows operators to do the following:

- View current invoices, download invoices to Excel
- View account history
- Enroll in electronic invoicing
- Update contact information
- Process credit card payments

To log into the portal, please use the operator ID and invoice number shown on the Vector invoice. If you have not previously received an invoice from Vector, please contact our PLANEPASS® team to set up an account.

Credit Cards Accepted: AVCARD, American Express, Visa, MasterCard, and Discover are accepted. There is a service provider processing fee of 3% of the total amount paid.

Checks can be mailed to the remittance address shown in the upper left corner of any Vector invoice and must include the Invoice Number or Operator ID. Since Vector handles the billing for multiple airports, please make sure your payment is mailed to the airport payment address shown on the invoice.

ACH/Wire Payments – Please email [billing@vector-us.com](mailto:billing@vector-us.com) to get banking details. Remittance information should also be sent to this email address.

### **Contact PLANEPASS®**

[1-888-588-0028](tel:1-888-588-0028) (Option 1)

[billing@vector-us.com](mailto:billing@vector-us.com).

Office hours: Monday through Friday, 9 am to 5 pm EST

**Click here** [Grimes Field Authorization to Bill Letter - Signed.jpeg](#) to view Vector's Authorization to Bill letter.