



The City of Urbana | Finance Department
205 South Main Street, Urbana, Ohio 43078 | (937) 652-4312 | www.urbanaochio.com

Transient Lodging Tax Certificate of Exemption

Date: _____

Name of Lodging Establishment: _____ Room #: _____

Date of Arrival: _____ Date of Departure: _____ Number of Days: _____

Exempt Occupant/Applicant Information

Name: _____

Address: _____

Phone: _____ Email: _____

The undersigned hereby claims exemptions from the City of Urbana Transient Lodging Tax based on qualification met under Chapter 177.04 of the Codified Ordinances of the City of Urbana, Ohio.

Purchaser must select the statutory reason below for claiming exemption.

☐

The rent is paid by State and Local Governments and subdivisions thereof.

(Name of State)

(Name of Subdivision)

Attach a copy of government issued ID and type of payment. Bill shall be paid with government check or government credit card.

☐

The rent is paid by the Federal Government.

Attach a copy of government issued ID and type of payment. Bill shall be paid with government check or government credit card.

☐

The rent is not subject to tax due to occupancy for a period exceeding 30 consecutive days.

Room contract or proof of stay of thirty or more consecutive days.

Under penalty of perjury, I hereby certify that the information and statements above are correct and true to the best of my ability.

Signature of Exempt Occupant/Applicant: _____ Date: _____