

Transient Occupancy Registration Form

The City of Urbana | Department of Zoning and Compliance 205 South Main Street, Urbana, Ohio 43078 | ZoningandCompliance@ci.urbana.oh.us | (937) 652-4322 | www.urbanaohio.com

An operator of any lodging establishment furnishing lodging to transient guests as defined in Chapter 177.02 shall register said establishment with the Department of Zoning and Compliance within 30 days after commencing business.

Lodging Establishment Information

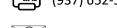
Vendor's License Number:	(Attach a copy of current vendor's license)
Name of Lodging Establishment:	
Address of Lodging Establishment:	
Phone:	Email:
Total Number of Rooms:	Average Room Rate:
Owner Information	
Name:	Phone:
Address:	Email:
Operator/Agent Information (If different than Owner)	
Name:	Phone:
Address:	Email:

I certify that I have the authority to file this application, have read the application in its entirety, and that all information and attachments are true and correct to the best of my knowledge. I have read and understand Chapter 177 of the Codified Ordinances of the City of Urbana and agree to comply with these requirements. In accordance with this ordinance, I agree to notify any future owner/operator of this Transient Occupancy Registration.

Signature of Owner/Operator/Agent:	Date:	
Name of Owner/Operator/Agent:	Title:	
Return the completed form via one of the following methods		
The City of Urbana	(937) 652-5145	



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